

# LAKES REGION PLANNING COMMISSION

103 Main Street, Suite #3  
Meredith, NH 03253  
Tel 603.279.8171  
[www.lakesrpc.nh.gov](http://www.lakesrpc.nh.gov)



## LRPC COMMISSIONER'S MEETING

Monday, April 28, 2025

6:00 PM

**Gilford Public Library**

**31 Potter Hill Road**

**Gilford, NH**

(directions on reverse)

## AGENDA

1. **Call to Order, Establish Quorum**
2. **Approve Draft Minutes** of April 7, 2025 (*actionable item*) *Attachment 1*
3. **Old Business**
  - a. Annual Meeting Planning
    - i. June 23<sup>rd</sup> at Chase House – Meredith
    - ii. Keynote Speaker – Pat Tarpey – Lake Winnepesaukee Watershed Alliance
    - iii. Save the Date/Invites
    - iv. Awards Committee Update (Cristina and John)
  - b. Legislative Update
4. **New Business**

None
5. **Presentation**

Solid Waste Technical Service Opportunities & Household Hazardous Waste Program  
*Presenter:* Matthew Rose, LRPC Environmental Planner
6. **General Updates/Announcements/Reminders**

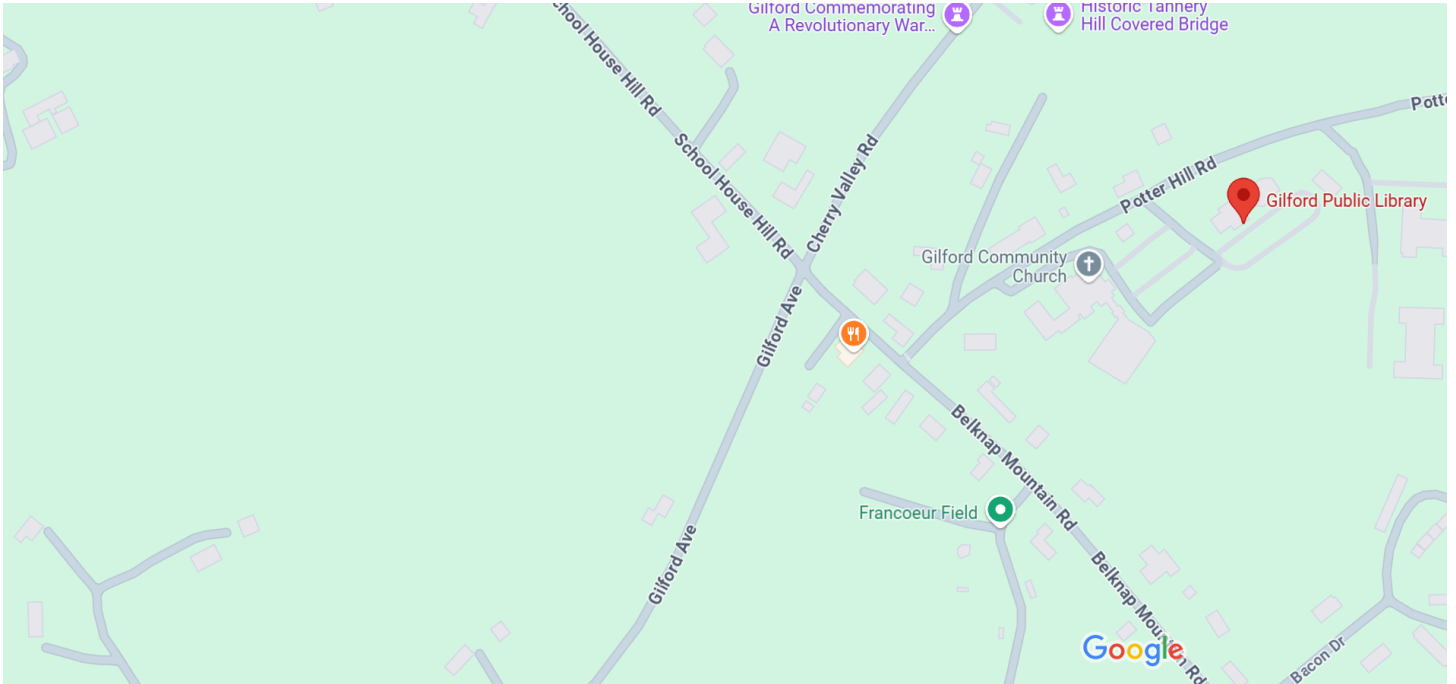
Next month's meeting is a week earlier than normal due to the Memorial Day holiday.  
Award nominations deadline is May 1<sup>st</sup>.
7. **Commissioner Roundtable**

Share noteworthy news and happenings from your communities.
8. **Adjourn**

**NEXT MEETING: May 19, 2025**

The Lakes Region Planning Commission reserves the right to hold a non-public session whether noted on the Agenda or not. Notice of a non-public session on an agenda is for planning purposes only. The citations to the Right-to-Know Law are provisional and may be revised as circumstances required. The LRPC complies with the ADA regulations. Please contact the LRPC office if you need special assistance in order to attend this meeting.

All meeting dates and times are subject to change.



Map data ©2025 200 ft



## Gilford Public Library

4.9 ★★★★★ (35)

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31 Potter Hill Rd, Gilford, NH 03249



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(603) 524-6042

# LAKES REGION PLANNING COMMISSION

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## LRPC Commissioner Meeting

Location: Moultonborough Public Library

Minutes of April 7, 2025

| Commissioners Present |                   | Commissioners Absent |                    |
|-----------------------|-------------------|----------------------|--------------------|
| Andover:              | Roland Carter     | Alexandria:          | George Tuthill     |
| Ashland:              | Mardean Badger    | Andover:             | Donna Crisp Duclos |
| Barnstead:            | David Kerr        | Bridgewater:         | Ken Weidman        |
| Belmont:              | Rod Cameron       | Center Harbor:       | Mark Hildebrand    |
| Bridgewater:          | Judith Faran      | Danbury:             | Mark Zaccaria      |
| Bristol:              | Buz Kenney        | Franklin:            | Jo Brown           |
| Danbury:              | John Taylor       | Freedom:             | Mark McConkey      |
| Franklin:             | Chip Ach          | Gilford:             | John Ayer          |
| Hebron:               | Ivan Quinchia     | Laconia:             | Tyler Carmichael   |
| Laconia:              | Richard MacNeill  | Meredith:            | Daniel Whitney     |
| Meredith:             | Stephanie Maltais | New Hampton:         | David Katz         |
| Moultonborough:       | Cristina Ashjian  | Northfield:          | Ken Tripple        |
|                       | Celeste Burns     | Plymouth:            | William Bolton     |
| New Hampton:          | Andy Anderson     |                      | Neil McIver        |
| Northfield:           | Beth Keck         | Tamworth:            | Richard Doucette   |
| Ossipee:              | Phil Villari      | Tilton:              | Nathan Langione    |
| Plymouth:             | John Christ       |                      |                    |
| Sandwich:             | Maureen Westrick  |                      |                    |
| Tamworth:             | Lianne Prentice   |                      |                    |
| Tilton:               | Jane Alden        |                      |                    |
|                       | Eric Adams        |                      |                    |
| Wolfeboro:            | Roger Murray, III |                      |                    |

**Public:** Trish Stafford (Sanbornton Town Administrator), Kevin Quinlan (Moultonborough Board of Selectmen Chair), Karl Behr (Tamworth Board of Selectmen member).

**LRPC Staff:** Executive Director Shanna B. Saunders, Administrative Assistant Linda Waldron, Transportation Planner Glenn Trefethen.

### 1. Call to Order

In light of the excused absences of Chair Ayer and Vice Chair Katz, Secretary Prentice assumed the role of presiding. The meeting was called to order at 6:04 PM and a quorum was established.

### 2. Approval of Minutes

Secretary Prentice presented the minutes of November 25, 2024. Motion to approve the minutes was provided by Ivan Quinchia and seconded by Cristina Ashjian. A voice vote was taken, all present were in favor. **Motion passed.**

### 3. Old Business

Executive Director Saunders reiterated that a few Commissioners have yet to submit their annual forms and urged those remaining to complete them promptly.

### 4. New Business

Executive Director Saunders introduced a new business item regarding transportation. She advised that at the April Transportation Advisory Committee (TAC) meeting last week, the Ten-Year Plan (TYP) and the Transportation Alternatives Program (TAP) grant processes were discussed and recommendations were made. We are looking for the Commission to endorse their recommendations. Transportation Planner Glenn Trefethen was introduced to provide more information.

Glenn provided a summary of the April TAC meeting, highlighting that in November, the Plymouth 2027-2036 TYP project proposal (North Main Street multimodal safety improvements), endorsed by the Commission, was submitted to DOT. Feedback from DOT identified that the Laconia 2025-2034 TYP project (Route 107 rehabilitation) should be designated as priority #1 since it was underfunded during the previous regional allocation of funding by slightly over \$1.7 million. To address this shortfall, 80% of the excess will be drawn from the 2027-2036 allocation, with the remaining 20% funded by the City of Laconia to ensure full financing.

The Plymouth project was assigned as priority #2 for inclusion in the 2027-2036 TYP. The TAC recommended full funding for this project, allocating 80% (just under \$5 million) from the regional allocation and the remaining 20% from the Town of Plymouth.

A motion was provided by Buz Kenney to support the TAC recommendation to move these two projects forward which was seconded by Judy Faran. A voice vote was taken, all present were in favor. **Motion passed.**

Next, Glenn stated that TAC received five TAP applications and that each of the applicants presented their projects at the March TAC meeting, after which members of the TAC were tasked with ranking and scoring the projects. The results of this process were presented at the April TAC meeting with the following results:

|                            | <b>Andover</b><br>US4/NH11<br>Pedestrian Safety<br>& Mobility<br>Enhancement | <b>Center Harbor</b><br>Village<br>Sidewalk<br>Improvements | <b>Laconia</b><br>The<br>Opechee<br>Loop | <b>Tilton</b><br>Winnepesaukee<br>River Trail Phase III<br>(Engineering &<br>Design) | <b>Ossipee</b><br>Conway Branch<br>Rail Trail Phase I |
|----------------------------|------------------------------------------------------------------------------|-------------------------------------------------------------|------------------------------------------|--------------------------------------------------------------------------------------|-------------------------------------------------------|
| <b>Average<br/>Scores:</b> | 86.05                                                                        | 83.40                                                       | 81.55                                    | 79.80                                                                                | 75.05                                                 |
| <b>Overall<br/>Rank:</b>   | 1                                                                            | 2                                                           | 3                                        | 4                                                                                    | 5                                                     |

The TAC has recommended that all 5 projects be submitted to the DOT for further evaluation.

Ivan Quinchia moved to accept the recommendation of the TAC to submit all 5 projects to the DOT. John Christ provided a second to the motion. A voice vote was taken, all present were in favor. **Motion passed.**

- a. Annual Meeting Planning. Executive Director Saunders provided the date (June 23<sup>rd</sup>) and location (Chase House in Meredith) of the 2025 annual meeting and advised that Pat Tarpey from the Lake Winnepesaukee Alliance will be our guest speaker. She will update us on the organization and the state of the Lake. She also mentioned that we need one more volunteer to serve on the awards committee if anyone is interested. We are currently seeking nominations for our 3 award categories and commissioners were encouraged to get the word out. Nomination categories, descriptions/criteria, and forms are available on our website.

- b. **Budget/Diversification.** Executive Director Saunders provided the Commission with a brief update on our current status. As we all know, federal funding has been highly unpredictable over the past month. The primary funding source for LRPC and other regional planning commissions comes from the federal government. Shanna highlighted several programs that depend on these funds and explained how they are allocated to communities. To navigate these financial fluctuations, LRPC has pivoted towards exploring alternative funding options and expanding municipal-focused services. These efforts include offering circuit riding assistance, aiding in master plan updates, and supporting projects related to stormwater infrastructure and source water protection.
- c. **Land Use Legislative Update.** Executive Director Saunders presented an overview of several proposed bills in New Hampshire that could have a substantial effect on zoning and land use regulations. Her review of these bills was accompanied by a slide presentation, which will be made available on LRPC's website ([lakesrpc.nh.gov](http://lakesrpc.nh.gov)) at the [Commissioner and Executive Board Meetings](#) tab under the April 7<sup>th</sup> full commission meeting. To stay updated on these bills, the NH Municipal Association's website offers a valuable resource—simply navigate to the Advocacy menu and select [Bill Tracker](#). She urges all commissioners and their municipal officials to actively engage with their legislators and make their voices heard.

## **5. Presentation**

Transportation Planner Glenn Trefethen delivered a presentation focusing on various funding mechanisms and programs available to communities for transportation projects. Key programs discussed included the Transportation Alternatives Program (TAP), which provides funding for projects such as sidewalks, bike lanes, and rail trails. Glenn noted that applications for the current round of TAP funding have already been submitted and ranked. He also highlighted the upcoming opportunity through the Congestion Mitigation and Air Quality (CMAQ) program, which supports projects aimed at improving air quality and reducing congestion, such as alternative fuel initiatives and traffic flow enhancements. Additionally, Glenn mentioned the Highway Safety Improvement Program (HSIP), the Road Safety Audit (RSA) program, which offers safety evaluations for road projects, and the Ten Year Plan (TYP). He detailed the eligibility requirements, application procedures, and timelines for each program while emphasizing the importance of public input, political backing, and participation in GACIT hearings to secure project approval. LRPC provides support to municipalities in preparing applications and advocating for their projects through the TAC. Glenn encouraged all communities to take advantage of these programs and urged towns to ensure they have representatives on the Transportation Advisory Committee. Glenn's presentation slides will be available on LRPC's website (as referenced above).

## **6. General Updates/Announcements**

Executive Director Saunders announced that LRPC is currently looking to hire summer interns and encouraged anyone knowing of potential candidates to please contact us.

## **7. Commissioner Roundtable**

The following Commissioners provided updates concerning activities in their communities: Lianne Prentice (Tamworth), Cristina Ashjian (Moultonborough), Andy Anderson (New Hampton), John Taylor (Danbury), Maureen Westrick (Sandwich), Chip Ach (Franklin), Buz Kenney (Bristol), David Kerr (Barnstead), Roland Carter (Andover), Ivan Quinchia (Hebron), Rod Cameron (Belmont), Mardean Badger (Ashland), John Christ (Plymouth), Richard MacNeill (Laconia), Phil Villari (Ossipee), Beth Keck (Northfield), Jane Alden (Tilton), and Roger Murray (Wolfeboro).

## **8. Adjournment**

Secretary Prentice thanked the Town of Moultonborough for hosting and adjourned the meeting at 8:03 PM.

Respectfully Submitted,

Linda Waldron  
Executive Administrative Assistant