



ARM FUND GRANT PROCESS OVERVIEW



Application process and timeline for Aquatic Resource Mitigation Fund grants

Spring

REQUEST FOR PROPOSALS

- ARM Fund publishes updated grant guidance and instructions, resources and events.
- Request for pre-proposals announced.
- ARM Fund hosts virtual office hour and conducts public outreach.

Late Spring/Summer

PRE-PROPOSAL

LATE MAY: Deadline for pre-proposals.

JUNE: Evaluation by ARM, Site Selection Committee (SSC) and Interagency Review Team (IRT).

Site visits with applicant.

JULY: Pre-proposal feedback and invitation to full application.

Fall/Winter

FULL APPLICATION

SEPTEMBER: Deadline for full application.

Issue public notice and request DHR screening.

OCTOBER: Site visits with applicant.

NOVEMBER: Evaluation by ARM, SSC and IRT.

IRT issues Initial Evaluation comments.

SSC ranks projects per scoring criteria and recommends funding awards to New Hampshire Wetlands Council.

DECEMBER: Wetlands Council approval.

December/January

SECURING AWARD

- Notice of funding decisions and award amounts.
- Project must be implemented within three years of award.

WHAT'S NEXT?

See other side





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Timeline

SECURING THE AWARD

- ARM drafts grant agreement. Grantee must provide certificates of authority, good standing and insurance, and state vendor code.
- **Grant Agreements must be approved by New Hampshire Governor and Executive Council.**
- No funds dispersed until grant agreement is approved.



Based on project

FEDERAL MITIGATION PLAN

- Federal Mitigation Plan drafted by ARM. Plan must include project objectives, mitigation work plan, performance standards, and maintenance, monitoring and long-term management plans.
- **Federal Mitigation Plans must be approved by IRT.**
- Mitigation plan may be developed parallel to securing funds and state/federal permits.



Based on project timeline

PROJECT IMPLEMENTATION

- Grantee obtains all federal, state and local approvals/permits.
- Grantee provides ARM all documents needed for preservation due diligence and closing.
- Coordination with ARM through the design phase/development of preservation due diligence is recommended to ensure terms of funding are met.
- Grant funds disbursed upon receipt of invoiced deliverables and tasks outlined in grant agreement.



Annually by December

LONG-TERM MANAGEMENT

- Perform annual monitoring for performance standards and provide reporting to ARM.
- Annual stewardship monitoring reports provided to ARM.
- Reporting for a minimum of five years is required. Can be extended if adaptive management is needed.
- Release of credits to ARM.