

Plymouth Public Library, 1 Russell St., Highland St., Plymouth, NH 03264

**Members Present:**

**Ashland:** Kathleen DeWolfe

**Bridgewater:** Judy Faran

**Bristol:**

**Campton:** Sherrill Howard, Brenna Woodman

**Holderness:**

**Lincoln:** O.J. Robinson (Zoom)

**New Hampton:** Lewis Mundy Shaw, Russ Brummer, Barry Draper

**Plymouth:** Lisa Doner (Zoom), Bill Bolton, Neil McIver

**Thornton:**

**Woodstock:** James Chesebrough

**At Large:**

**LRPC:**

**Guest:**

1. Quorum established and meeting called to order at 6:31 PM.
2. **Review of minutes:** The minutes of the November 2024 meeting were reviewed. A change in item 10. The item referenced a spreadsheet. It was suggested that the spreadsheet be added to the minutes when distributed. OJ made a motion to approve, Kathleen seconded. Minutes approved as amended. Barry abstained. There was one other abstention but it was not recorded.
3. **Membership** updates. Sherrill sent a letter to Carl Lehner from Holderness, whose term has expired, to see if he plans to renew his membership. In the meantime Sherrill has sent a letter to Will Abbott to let him know that there are two slots available in Holderness so if he knows of anyone who might be interested, he can give them the guidelines on how to apply. Brenna announced that she has moved from Campton to Woodstock. James said she would help her re-apply so she can change her representation to Woodstock.
4. Sherrill worked out a **Scope of Services** with LRPC that outlined who is responsible for what administrative tasks for PRLAC. LRPC will continue to handle the financial aspects of the committee and PRLAC will take over more of the other tasks such as membership.
5. The PRLAC **March meeting** has been moved to the Last Wednesday of March. March 26, 2025.

6. Sherrill sent the PRLAC **Annual Report** to all towns that PRLAC supports.
7. NHDES Rivers Management Council is looking to put together their **Biennial Report** and so Sherrill is needing from each of our members a summary of volunteer hours donated, including meetings, site visits, VRAP, etc. This would be for 2023 and 2024.
8. Sherrill asked if we still wanted her to keep sending the **Legislative Tracking** information from NHDES. Everyone said yes please.
9. Sherrill, Myrtle, and Judy went to a site review to **2 Remington Road in Thornton**. The house sites on a site that sticks out into the river and is facing a wash out. The owner is looking to build a retaining wall to control erosion. He has yet to apply to NHDES for a permit, but wanted to know our concerns before he applied. He has hired an engineering firm to design the project. The site does have existing roads to access the area that needs work so damage looked minimal. PRLAC will wait for the actual permit application before commenting on the project.
10. PRLAC will review the new **Management Plan** quarterly to make sure we are keeping pace with our goals.
11. Kathleen said that the sale of the **Woodmill property** on North Ashland Road in Ashland across from the Owl's Nest Golf complex has been cancelled. There were some legal complications.
12. Kathleen motioned that the meeting be adjourned, Brenna seconded. All approved. Meeting adjourned at 7:29 PM.

For meeting minutes, agenda, and information visit the PRLAC website at  
<http://www.lakesrpc.nh.gov/>