

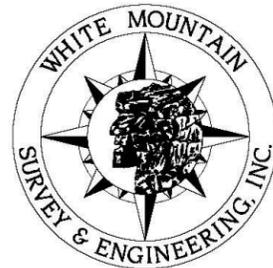


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# ANNUAL REPORT

## LAKES REGION PLANNING COMMISSION

JANUARY 2019 (FY18)



### Executive Board

**CHAIRMAN**  
Wayne Crowley (*Northfield*)

**VICE CHAIRMAN**  
John Ayer (*Gilford*)

**SECRETARY**  
Patricia Farley (*Tamworth*)

**TREASURER**  
Barbara Perry (*Moultonborough*)

**AREA COMMISSIONERS**  
David Kerr (*Barnstead*)  
John Cotton (*Andover*)  
Jean Marshall (*Freedom*)  
Robert Snelling (*Holderness*)

**AT-LARGE COMMISSIONERS**  
Dean Anson, II (*Laconia*)  
Steve Favorite (*Bristol*)  
Stephen Wingate (*Tuftonboro*)

### Who We Are

The LRPC is a voluntary association of local communities that pools its resources to obtain a highly trained, professional staff to provide a wide variety of services. An Executive Board, together with the Commissioners, governs the LRPC. Operations are overseen by an Executive Director and implemented by professional planners, specialists, and support staff. LRPC recognizes that the foundation of regional decision-making lies within local communities.

103 Main Street, Suite 3  
Meredith, NH 03253  
(603) 271-8171  
[www.LakesRPC.org](http://www.LakesRPC.org)

### MESSAGE FROM THE EXECUTIVE DIRECTOR

Fiscal year 2018 was a very good year for the Lakes Region Planning Commission.



We added new staff, launched some important new initiatives, added a new member community, and still came in substantially under budget.

We are very pleased to announce the town of Plymouth was added as our thirty-first member this year. Plymouth is an important partner on the newfound And Squam Lake watersheds as well as the Pemi river advisory committee. We are also looking forward to working with the town on transportation issues and have already started several partnerships with the University. Alton was the only Town in the region which was not a member of LRPC last year but we are hoping that they will regain their position in the region soon.

We are most fortunate to have added an incredible new asset to our staff as principal Planner. Susan Slack is a well-known and respected member of the planning community having served as senior planner at the New Hampshire office of strategic initiatives. She also worked for many years as an attorney for the New Hampshire municipal Association providing technical assistance to communities around the state on an as needed basis. Her community planning experience and legal background make her an ideal resource to assist Planning Boards, Conservation Commissions, and watershed planning groups among others.

One of the most exciting and successful initiatives we rolled out over the last year was our regional purchasing program. Electricity aggregation has already saved our partners communities over \$160,000, and our propane and oil initiatives got off to a good start.

Keep an eye out for other regional purchasing initiatives for the coming year and please check our website for updates on our projects programs, announcements, and opportunities to get involved.

We would like to thank our Executive Board and Commissioners for their ongoing support of the region. Keep in touch, and we look forward to working with you over the next year as we count down to 2020.

Sincerely,  
Jeffrey R. Hayes  
Executive Director

## ANNUAL MEETING

The June 26, 2017 Annual Meeting was held at the Wolfeboro Inn in Wolfeboro, NH with featured speaker New Hampshire Senator Jeb Bradley. Approximately 100 attendees socialized and enjoyed the awards presentations and Senator Bradley's speech. Jeb Bradley is the Majority Leader of the New Hampshire State Senate. He is in his fourth term serving Senate District 3 from Wolfeboro, the Oldest Summer Resort in America. He came to office following a special election held in April of 2009. Senator Bradley previously served as New Hampshire's Congressman representing Congressional District 1 for four years from 2002–2006, and also served in the New Hampshire House of Representatives for 12 years.



Senator Bradley discussed the State Budget before taking a good number of questions. Other topics discussed included the shortage of young workers in NH and possible solutions, benefits of technical education, the solar industry, and climate change. He briefly praised LRPC's HHW collections and Senator Bob Giuda, who was also in attendance.



## WELCOME TO OUR NEWEST COMMISSIONERS

David Toth (Ashland)  
 Mardean Badger (Ashland)  
 Mark Hildebrand (Center Harbor)  
 John Taylor (Danbury)  
 Scott Bartlett (Moultonborough)  
 Robert Gillette (Ossipee)  
 Dariush Sassan (Tilton)  
 Matthew Sullivan (Wolfeboro)

## THANK YOU TO OUR RETIRING LRPC COMMISSIONERS

Cheryl Cox (Ashland)  
 David Allen (Barnstead)  
 David Hughes (Center Harbor)  
 Charlotte McIver (Danbury)  
 John Morgenstern (Gilford)  
 Warren Hutchins (Laconia)  
 Hamilton McLean (Laconia)  
 Paul Punturieri (Moultonborough)  
 Joseph Jesseman (Tilton)

## LRPC TRANSPORTATION TECHNICAL ADVISORY COMMITTEE

George Tuthill, Alexandria  
 Nic Strong, Alton  
 Tim Paquette, Ashland  
 David Toth (Alt.), Ashland  
 David Kerr, Barnstead  
 Rick Ball, Belmont  
 Candace Daigle (Alt.) Belmont  
 Steve Favorite, Bristol  
 Bill Dowey (Alt.), Bristol  
 Jeff Haines, Center Harbor  
 Brian Barry, Franklin  
 Scott Brooks, Freedom  
 Sheldon Morgan (Chair), Gilford  
 Peter Nourse (Alt.), Gilford  
 Paul Hazleton, Hebron  
 Patrick Moriarty (Alt), Hebron  
 Malcolm "Tink" Taylor, Holderness  
 Brandee Loughlin, Laconia  
 John Edgar, Meredith  
 Scott Bartlett, Moultonborough  
 Robert Pollock, New Hampton

Barbara Lucas (Alt.), New Hampton  
 Glenn Smith, Northfield  
 Brad Harriman (Vice-Chair), Ossipee  
 Brian Bordeau, Sanbornton  
 Dan Peaselee, Sandwich  
 John Gotjen, Tamworth  
 David Bowles (Alt.), Tamworth  
 Brock Mitchell, Tilton  
 Katherine D. Dawson (Alt), Tilton  
 Lloyd Wood, Tuftonboro  
 David Ford, Wolfeboro  
 Matt Sullivan (Alt.), Wolfeboro

### Non-Voting Members

Glen Cordelli, Coos County Delegation  
 William Rollins, NHDOT  
 William Rose, NHDOT  
 Paul Lockwood, NHDES, Air Resources  
 Richard Lewis, City of Franklin

**Other Matters***Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis be presented to supplement the basic financial statements. Such information, although not part of the basic financial statements, is required by the *Governmental Accounting Standards Board*, who considers it to be an essential part of the financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statement. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with evidence sufficient to express an opinion or provide any assurance.

**Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated November 5, 2018, on our consideration of the Commission's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Commission's internal control over financial reporting and compliance.

*Hennessey & Vallee, PLLC*  
Hennessey & Vallee, PLLC  
Concord, New Hampshire

November 5, 2018

**Annual Meeting Awards****ANNUAL MEETING AWARDS****ANNUAL MEETING AWARDS**

Community Service Awards were presented to the following individuals for outstanding service to their communities:

**Ken Evans of Holderness.** Mr. Evans was honored for his work as a leader of the Friends of the Pemi – Livermore Falls chapter of the Plymouth Area Rotary Club. Working with the NH State Parks Department, he has helped transform the Holderness beach area from a space with litter, drinking, and bad behavior, to a family friendly state reserve.



**Evelyn Corliss Auger of Sanbornton.** Mrs. Auger received an award for over 40 years of service to the Town of Sanbornton, having served on the Planning Board, the Sanbornton Conservation Commission, and the Economic Development Advisory Committee as well as being actively involved in the Sanbornton Historical Society.

**Doris Sirois of Freedom.** Mrs. Sirois has served as Co-Director of the Freedom Food Pantry for the past six years. Her hard work and dedication has resulted in more efficient funding, distribution, and overall

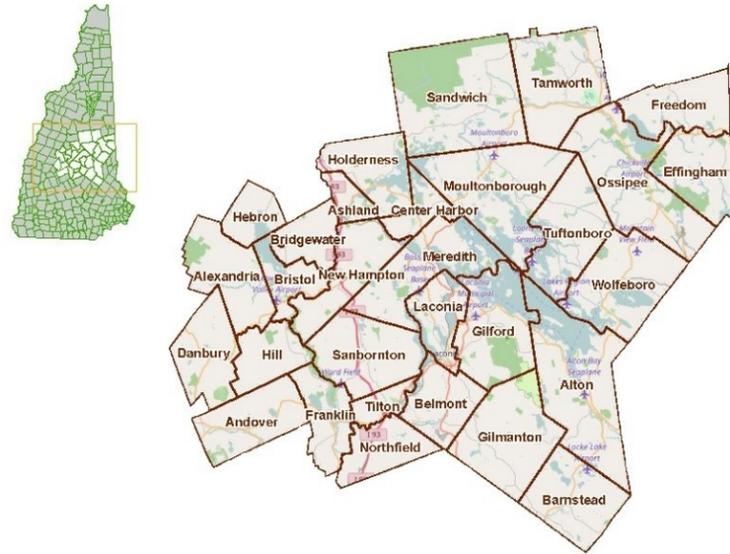
The highly coveted **B. Kimball Ayers, Jr. Award** was presented to **Max Stamp** of Bristol, who recently retired as Chairman of the Pemigewasset River Local Advisory Committee after serving for nearly 2 decades. In addition, he has been also been involved in the Northern Pass Project and its impacts to the river's water quality, aesthetics, and natural resources, acting as an intervener in the SEC hearings against the project. The **B. Kimball Ayers, Jr. Award** is given annually by the Lakes Region Planning Commission in memory of B. Kimball Ayers, Jr. who faithfully and persistently worked to maintain and improve the environmental quality of the Lakes Region.

**MISSION**

*The Lakes Region Planning Commission serves the communities of the Lakes Region. Our mission is to provide effective planning, in order to achieve and sustain a quality environment, a dynamic economy, and local cultural values by supporting community efforts through leadership, education, technical assistance, information, advocacy, coordination, and responsive representation.*

(Pictured: Max Stamp and Wayne)

## The Lakes Region Planning Commission — 1200 square miles



### LRPC Commissioners FY18

<b>Alexandria</b> TBD	<b>Bridgewater</b> TBD	<b>Gilford</b> John Ayer	<b>Moultonborough</b> Barbara Perry Scott Bartlett	<b>Sandwich</b> TBD
<b>Alton</b> John Markland	<b>Bristol</b> Steve Favorite	<b>Gilmanton</b> Wayne Ogni	<b>New Hampton</b> TBD	<b>Tamworth</b> Patricia Farley James Hidden
<b>Andover</b> John Cotton Robert Ward	<b>Center Harbor</b> Mark Hildebrand	<b>Hebron</b> Mitch Manseau	<b>Northfield</b> Wayne Crowley Doug Read	<b>Tilton</b> Dariush Sassan Jonathan Scanlon
<b>Ashland</b> David Toth Mardean Badger	<b>Danbury</b> John Taylor	<b>Hill</b> TBD	<b>Ossipee</b> Rick St. Jean Robert Gillette	<b>Tuftonboro</b> Stephen Wingate Kate Nesbit
<b>Barnstead</b> David Kerr	<b>Effingham</b> Ralph Thompson	<b>Holderness</b> Robert Snelling	<b>Plymouth</b> Bruce Murphy Jonathan Randlett	<b>Wolfeboro</b> Roger Murray, III Matthew Sullivan
<b>Belmont</b> George Condodemetraky	<b>Franklin</b> Tony Giunta	<b>Laconia</b> Dean Anson, II	<b>Sanbornton</b> Karen Ober Ian Raymond	
	<b>Freedom</b> Jean Marshall	<b>Meredith</b> William Bayard Herb Vadney		

### LRPC Staff — FY18

<b>Jeffrey Hayes, MRP</b> Executive Director	<b>Laurel Briere</b> Executive Assistant	<b>David Jeffers</b> Regional Planner	<b>Allen Constant</b> Transportation Technician
<b>Carl Carder</b> Bookkeeper	<b>Michael Izard</b> Principal Planner	<b>Erin Daley</b> Assistant Planner	<b>Ian McClure</b> Transportation Technician

**INTERNS** Alec Dunlap, Alex Copeland, Allison Young, Anna Perkins, Brady Caldwell, Danielle Boucher, Elizabeth McCabe, Laura Getts, Owen Miller, Raegan Young

## Hennessey & Vallee, PLLC

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### INDEPENDENT AUDITORS' REPORT

Lakes Region Planning Commission

#### Report on the Financial Statement

We have audited the accompanying financial statements of the governmental activities, and the major fund of Lakes Region Planning Commission, as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the Commission's basic financial statements as listed in the Table of Contents.

#### Management's Responsibility for the Financial Statements

The Commission's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

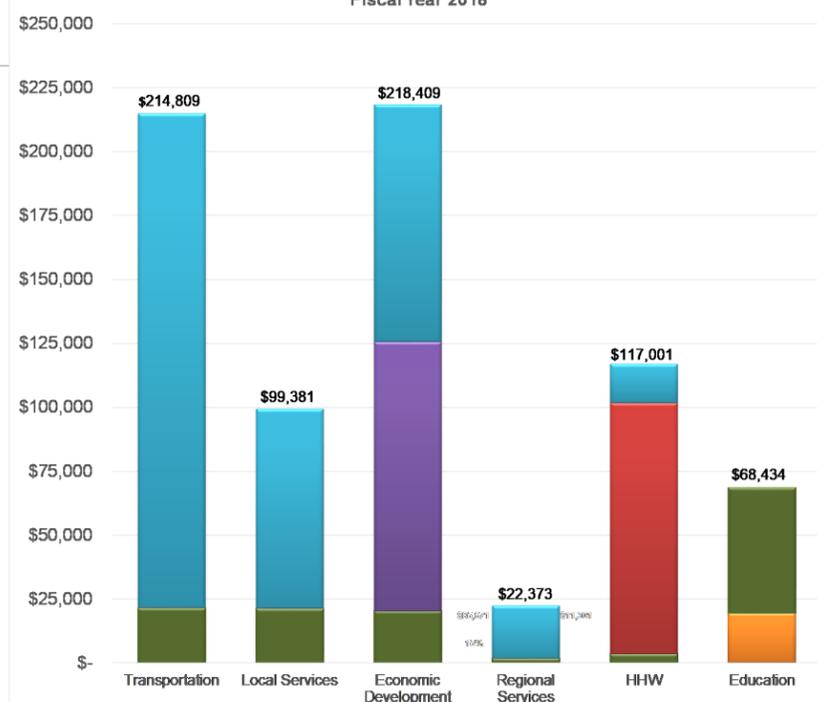
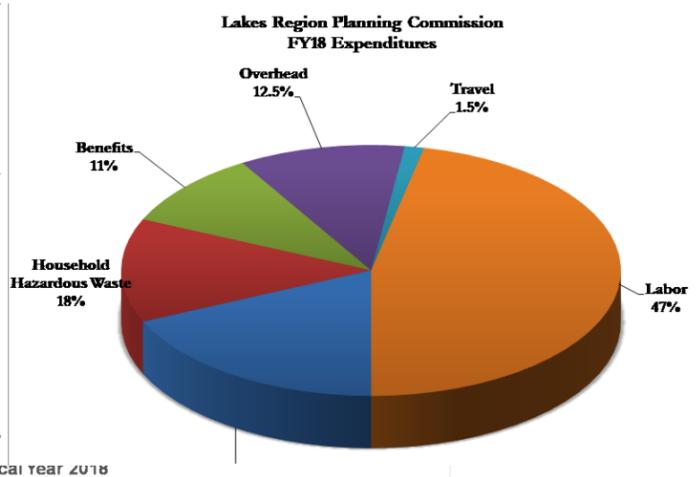
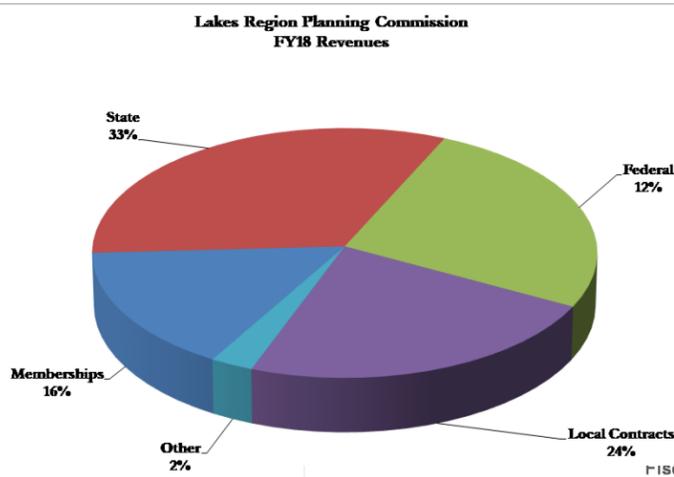
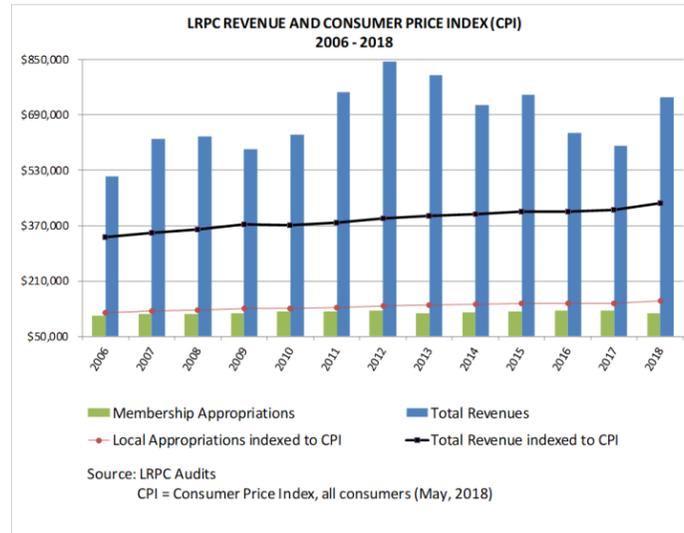
#### Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the major fund of Lakes Region Planning Commission, as of June 30, 2018, and the respective changes in financial position, for the year then ended

125 North State Street • Concord, NH 03301 • Tel: 603.225.0941 • Fax: 603.218.6028

## FY18 Budget

The charts below show the distribution of actual revenues and expenditures from July 1, 2017 through June 30, 2018. Every membership dollar leveraged nearly *seven dollars* in contracts, grants, and other income.



The Commission's services are organized around six program areas: Regional Services, Local Services, Household Hazardous Waste, Transportation, Economic Development, and Education/Resources. Examples of each are described below.

### Regional Services

From the beginning, the Planning Commission has focused on a variety of challenges from conserving and protecting the region's natural resources to planning for modern infrastructure. Our focus on these issues remains undiminished today.

In cooperation with the NH Office of Strategic Initiatives, the NH Department of Environmental Services, the University of New Hampshire, our regional watershed associations, and local communities, the bulk of our current regional services are as follows:

- Watershed protection;
- Commercial, industrial, and residential development trends;
- High-speed broadband planning;
- River corridor management;
- Regional cooperation building; and
- Regional master planning.

### Regional Services FY18:

FY18 LRPC Accomplishments:

- Began work on Electricity Aggregation that will ultimately save participating communities and school districts approximately \$110,000;
- Conducted Regional Shared Services Survey to gauge communities' interest in potential shared services and cooperative buying opportunities;
- Completed environmental assessments on contaminated properties throughout region Environmental Protection Agency (EPA) Brownfields Program; and
- Worked to establish LRPC as an official Local Development District (LDD) to assist with Northern Border Regional Commission application and administration.

### LRPC VISION STATEMENT

The Lakes Region Planning Commission (LRPC) is recognized as the leader in providing a balanced approach to planning throughout the region. Interactions between the communities and the LRPC are effective in representing the region to the state and federal organizations.

### Local Services

Local technical assistance continues to be a mainstay of our activities. As communities face important questions about how best to plan for their future, we are available to:

- Prepare local master plans and capital improvement plans;
- Assist with innovative planning tools such as impact fees, steep slope ordinances, stormwater management, site plan review;
- Prepare and update hazard mitigation plans in cooperation with NH Homeland Security and Emergency Management;
- Offer guidance on preparing or amending zoning ordinances and subdivision and site plan review regulations;
- Assist local planning and zoning boards and conservation commissions with the review of development proposals through our Circuit Rider program; and
- Create and produce a variety of useful and attractive maps.



### Local Services FY18:

FY18 LRPC Accomplishments:

- Continued Circuit Rider assistance;
- Produced maps on request using our Geographic Information Systems (GIS) for member communities;
- Provided technical planning assistance via phone, internet, and in person;
- Assisted several communities with Development of Regional Impact (DRI) Determinations;
- Advocated for Alton Rt. 11 improvement project as priority for state's Ten-year Transportation Plan;
- Assisted several towns with updates to Master Plans and Hazard Mitigation Plans;
- Worked on Laconia Motorcycle Week traffic count data and report, including setting up the data tables to be more linked/automated in future years;
- Developed and delivered a historic aerial image of Saunders Bay, Gilford; and
- Coordinated with CNHRPC director on transit applications and feasibility study for



## HOUSEHOLD HAZARDOUS WASTE

The annual Lakes Region household hazardous waste (HHW) collections are a highly anticipated Lakes Region summer tradition. Initiated by LRPC in 1986, the regional collections in late July and early August are supported by the two dozen participating communities with supplemental funding from the NH Department of Environmental Services and USDA Rural Development.

In 2002, the LRPC provided seed funding to construct a Lakes Region permanent household hazardous product facility that has progressed to six monthly May through October collections.

### 2018 HOUSEHOLD HAZARDOUS WASTE COLLECTION

#### By the Numbers...

One regional planning commission   One summer   One day of downpours	<b>1</b>
Number of dates	<b>2</b>
Locations	<b>8</b>
Participating communities	<b>25</b>
Years of collections	<b>32</b>
Tons of hazardous substances properly disposed of	<b>35</b>
Percentage of NH's surface water contained within the Lakes Region	<b>40</b>
Number of volunteers (80+)	<b>80</b>
Estimated number of vehicles	<b>1,600</b>
Estimated number of households	<b>1,700</b>

Protecting the Lakes Region of New Hampshire **Priceless**

## TRANSPORTATION

In partnership with the NH Department of Transportation and the Federal Highway Administration, LRPC has been committed to improving the regional transportation system for more than 45 years. Among our typical services, we:

- Conduct annual traffic counts and road inventories;
- Maintain an extensive database of traffic-related information;
- Facilitate and prepare regional transportation plans and studies that are used in the NH Ten-Year Transportation Improvement Plan;
- Assist communities with Safe Routes to School, bike paths, intersection improvements, and advocate for local and regional transportation needs;
- Encourage public involvement, primarily through an active Transportation Advisory Committee (TAC) of local representatives and public meetings; and
- Provide technical assistance to regional transit providers.

### FY18 ACCOMPLISHMENTS

- Conducted annual traffic counts at approximately 150 locations around the region;
- Assisted communities with road safety management systems analysis;
- Coordinated and conducted meetings of the regional Transportation Technical Advisory Committee;
- Conducted substantial work on the Lakes Region Scenic Byway;
- Provided staff assistance to two public transportation groups: the Carroll County Regional Coordinating Council, and the Mid-State Regional Coordinating Council;
- Continued work on the Regional Transportation resources webpage;
- Continued work on regional assessment of regional bike-ability including gaps in bicycle and pedestrian infrastructure throughout the region;
- Coordinated with NHDOT Safety Engineer and municipal officials to establish Road Safety Audits in several communities; and
- Conducted Catch Basin and Culvert inventories in several communities.



Gristmill Dam in Ashland



Tuftonboro



Agriculture



Tourism



Recreation

## ECONOMIC DEVELOPMENT

The region's early heritage includes agriculture and industrial mills that were built during the 1800's. Today tourism, medical care, retail businesses, social services, public and private schools and colleges, as well as advanced manufacturing drive the local economy. To facilitate the potential reuse of lands and buildings and to actively engage in improving the regional economy, LRPC:

- Interacts with representatives from local economic development organizations;
- Serves on the Boards of the Belknap Economic Development Council, NH Business Finance Authority, and NH Economic Development Advisory Committee;
- Maintains and supports a Comprehensive Economic Development Strategy (CEDS); and
- Convenes forums on development issues affecting the region; and
- Manages a Brownfield Assessment Program.

### Economic Development FY18:

In FY18 LRPC supported projects that were included in the region's Comprehensive Economic Development Strategy.

- Worked with area and statewide economic development organizations and pursue relevant opportunities with the Economic Development Administration;
- Coordinated with area economic development groups in pursuit of workforce development and growth opportunities for the region; and
- Assisted several communities with grant writing and administration of Northern Border Regional Commission awards; and
- Worked with NHBFA and City of Franklin officials to develop a loan application to perpetuate downtown development; and
- Worked with Northfield EDC on wastewater system expansion.

### MISSION

*The Lakes Region Planning Commission serves the communities of the Lakes Region. Our mission is to provide effective planning, in order to achieve and sustain a quality environment, a dynamic economy, and local cultural values by supporting community efforts through leadership,*

## EDUCATION/RESOURCES

The LRPC convenes a number of informative workshops and meetings and offers a wealth of published resources online and in our library. Our knowledgeable staff also provide technical assistance by email, over the phone, and in-person meetings. We:

- Host citizen education workshops on issues of local and regional importance, e.g. housing, water quality, law lecture series, economics, solid waste, etc.;
- Maintain a digital and traditional library of significant planning documents from air quality to zoning;
- Prepare strategic planning reports such as demographic studies, build-out analyses, and attitude surveys;
- Offer facilitation and consensus building on pressing local and regional issues;
- Provide access to LRPC resources through our website [www.lakesrpc.org](http://www.lakesrpc.org);
- Create and scan large format maps and maintain a large mapping library; and
- Conduct commission meetings each year, featuring a different topic of interest and different regional locations.

### Education/Resources FY18:

A fundamental service of the Commission is the collection and dissemination of current, timely, and reliable information to our cities and towns. While information technology has dramatically changed the way we process and report information, our steadfast commitment to educate, inform, and converse with local officials and the public on local and regional planning topics and legislation remains. From the preparation of maps using Geographic Information Systems to review of new zoning amendments, the LRPC staff is available to serve our members. LRPC provides professional staff to answer questions from our communities. Timely access to information services and trained planners remains a focus and core strength of the LRPC and will continue into the future.

## REGIONAL SERVICES — 2018 Highlights

**Regional Purchasing Initiatives** | Created the opportunity for participating towns and school districts to save combined totals of \$159,938 in Electricity costs and \$10,123 in Oil & Propane costs by initiating a program to reduce individual town costs using the power of aggregate purchasing. While each town signs their own contracts directly with the chosen supplier, the more that participate, the greater the potential savings. We continue to research potential shared services and future cooperative buying opportunities, based on member input, on items such as Catch Basin Cleaning, School Bus Transportation, and Cell Phone Service.

**Economic Development** | Pursued workforce development and growth opportunities for the region in coordination with regional economic development groups including Belknap Economic Development Council (BEDC), Capital Region Development Corporation (CRDC), Franklin Business and Industrial Development Corporation (FBDIC), Grafton County Economic Development Council (GCEDC), and Wentworth Economic Development Corporation.

**Brownfields**—Provided environmental assessment and consulting on brownfields properties, including the former Laconia State School, to encourage redevelopment through the EPA Brownfields Program.

**Northern Border Regional Commission (NBRC)**—Provided grant administration for NBRC grant projects in three communities.

**Developments of Regional Impact** | Responded to requests for reviews on Developments of Regional Impact, prepared draft comments, discussed with staff and municipal planners, corresponded with state and local officials, reviewed relevant state statutes, and provided updated LRPC guidelines to members through their Commissioners.

**Education** | Convened 6 area commission meetings, including an annual meeting with over 120 people and a legislative night. Meetings featured guest speakers covering a variety of topics including *From Brownfields to Whitewater Parks* and *Becoming Age-Friendly Communities*. At our 2018 Annual Meeting we recognized 9 individuals from 7 municipalities with wards across 3 categories for outstanding service to their communities.

**Solid Waste** | Provided technical training and educational programs for solid waste managers and local officials through a USDA Solid Waste & Water grant award and submitted a grant application for funding for next year. Coordinated our 32nd annual Household Hazardous Waste Collection with 25 participating member communities held in 8 locations resulting in the removal of 35 tons of hazardous waste just from residents.

**Transportation** | Completed Franklin to Concord regional Transit Study creating a regional transit feasibility study template to use in the future.

**TAC** (Transportation Technical Advisory Committee)—Coordinated and conducted monthly meetings of the Commission's technical advisory committee on Transportation to enhance local involvement in regional transportation planning and project development.

**Public Transportation**—Provided assistance to the Carroll County Regional Coordinating Council and the Mid-State Regional Coordinating Council.

**RSMS/SADES**—Assisted communities with Road Surface Management Systems (RSMS) analysis and conducted culvert and catch basin inventories.

**Road Safety Audits**—Coordinated with NHDOT Safety Engineer and municipal officials to establish Road Safety Audits in several communities.

**Scenic Byways Advisory Committee**—Continued working with the Lakes Region Tour Scenic Byway Advisory Committee to spur economic development and preserve regional scenic quality and visitor experiences.

**TIP** (Transportation Improvement Program) **& TYP** (Ten Year Plan)—Worked with member towns and NHDOT to prioritize transportation improvements in the region.

**Traffic Counts**—Conducted over 144 annual traffic counts around the region.

### Watershed Management |

**Pemi Watershed**—Provided technical and administrative support to the Pemigewasset River Local Advisory Committee (PRLAC); coordinated and staffed monthly meetings; and maintained their website. PRLAC is a state-chartered advisory committee under NH RSA 483, the Rivers Management & Protection Program (RMPP).

**Lake Waukewan and Lake Winona Watershed**—Completed Restoration Plan review and created hazardous spill/flow map.

**Squam Lakes Watershed and Winnisquam Watershed**—Provided contractual services to Squam Lakes Association for facilitation, analysis, and recommendations for Phase I of the Squam Lakes Watershed Plan and to NH Department of Environmental Services for the Winnisquam Watershed Plan Phase I.