



Lakes Region Planning Commission Paid Intern Wanted Spring/Summer 2026 Beautiful Meredith, NH On Lake Winnepesaukee

The Lakes Region Planning Commission (LRPC) is a quasi-governmental organization providing land use services to 31 towns in the Lakes Region of NH. We are seeking several summer interns to support transportation and natural resources data collection, assist with event planning and coordination, and contribute to website and social media content development from late spring through early fall. Tasks typically include NHDOT Traffic Counting, Culvert and Closed Drainage Systems (CCDS) data collection, USDA and DES Solid Waste event coordination and support, EPA Brownfields support, and design of marketing materials for programs across the organization.

Potential Responsibilities

- Participate in training to learn the skills and protocol for collecting field data.
- Schedule, set up, and collect traffic counts around the region.
- Schedule, set up, and collect culvert and closed drainage system data from around the region.
- Review and process data to NHDOT standards, and upload completed data.
- Assist in preparing for and participating in meetings or written communications with municipal officials, including Road Agents and Town Administrators.
- Collect field data utilizing a GPS, iPad, or tablet. Depending on the project, this might be done as part of a team while driving roads or on the ground around streams and wetlands.
- Assist in mapping and analyzing data using GIS mapping technology.
- Household Hazardous Waste collection logistics, coordinator meetings, event marketing, and targeted outreach for rural communities.
- Conduct multitown inventories of potential new Brownfields sites, including possible GIS mapping.
- Other duties may include assisting with public outreach strategies, transportation or watershed planning efforts, hazard mitigation planning updates, municipal master plans and development of marketing materials, FAQ fact sheets, brochures, and updates for the LRPC website.
- To the extent possible, assigned projects may be related to an intern's area of interest.

Intern Qualifications and Qualities

- Ability to work independently with occasional meetings to review work and provide direction moving forward.
- Ability to work as part of a team, both in the field and in the office.
- Strong interpersonal and both verbal and written communication skills.
- Positive attitude; team player.
- Flexibility as it pertains to task assignments.
- Familiarity with, or the ability to learn, data collection tools and software.
- A working knowledge of Word and Excel; familiarity with GIS software (such as ESRI) is beneficial but not required.
- Ability to concisely analyze information and prepare clear written and verbal needs assessments and project summaries.
- Strong research skills, with the ability to present findings in a well-organized and visually engaging format.

- Familiarity with website design principles and social media posting, not essential but a plus.
- Ability to work from the Meredith office and attend occasional evening or weekend meetings.
- Open to both undergraduate and graduate students.

Benefits of the Internship

- Hands-on training in land-use field data collection and municipal infrastructure assessment using statewide protocols, tools, and software.
- Opportunities to collaborate with State and Federal partners, including USDA, EPA, and DES.
- A balanced mix of office-based tasks and fieldwork.
- Meaningful work with social, economic, and environmental impact.
- Potential training in new software platforms, including ESRI and data management applications.
- Exposure to marketing strategies and public information campaigns.
- Insight into community relationship management and its impact in successful project implementation.
- Direct experience in many aspects of regional planning.
- Mentoring from highly experienced regional planners.

How Students Apply

Please send a brief cover letter and resume to LRPC via email to execadmin@lakesrpc.nh.gov.

Intern candidates may be interviewed by phone, in person at our Meredith office, and/or on campus in coordination with a program or professor. Compensation will be based on skill, relevant experience, self-motivation, ability to work independently, and capacity to work from the Meredith office.



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