

LAKES REGION PLANNING COMMISSION

103 Main Street, Suite #3
 Meredith, NH 03253
 Tel 603.279.8171
 www.lakesrpc.org



Transportation Technical Advisory Committee (TAC) Meeting Minutes of March 5th, 2025

Members Present	LRPC Staff
David Kerr – Barnstead Buz Kenney – Bristol Jeff Haines – Center Harbor David Chunn – Franklin Nate Guerette – Laconia Angela LeBrecque – Meredith Dari Sassan – Moultonborough Robert Pollock – New Hampton Phil Villari – Ossipee Joseph Perez – Plymouth Maureen Westrick – Sandwich John Gotjen – Tamworth Shane Dow (Alternate) – Tilton Lloyd Wood - Tuftonboro	David Jeffers – Planner Manager Linda Waldron – Executive Administrator
	Non-Voting Members
	Lucy St. John - NH DOT
	Virtual Attendees
	Roger Weeks (alternate) – Gilford Bill Watson – NH DOT Cindy Yanski – Belknap – Merrimack CAP Glenn Trefethen – LRPC Transportation Planner Samantha Fifield – NH DOT District 3 Steve Randall - Wolfeboro
	Guests
	Scott Hilliard – Tilton Town Administrator Ken Norton- President Winnepesaukee River Trail Assoc. Andrew Duguay – Vice President Winnepesaukee River Trail Assoc. Don Sieburg – Andover Town Administrator Chris Elliott – Ossipee Economic Development Commission

1. Welcome & Introductions/ Roll Call/ Call to Order.

- i. L. Wood calls meeting to order at 2:02pm acknowledging that there is quorum.
- ii. Self- Introductions were conducted and Zoom participants were acknowledged by Dave Jeffers.
- iii. Quorum was established.

2. Approval of Minutes

- i. November 6, 2024, minutes were approved.

m/s/approved
 abstention

J. Gotjen/M. Westrick
 J. Haines

3. Public Comment

- a. Items on the Agenda

- i. None.

4. Items of Information

- a. 5305e Funding
 - i. 5305e funding acceptance was announced. D. Jeffers explained the concept of the study.
- b. Local Projects Update
 - i. Local projects in the region were overviewed by G. Trefethen. Projects reviewed were Gilmanton #42603, Moultonborough #40639, Plymouth #41583, Tilton #42600, Wolfeboro #29615, Gilford.
- c. LRPC Transportation Data Collection Programs
 - i. D. Jeffers presented an overview of the 5 data collection programs available currently through LRPC. (Culverts & Closed Drainage Systems, Road Surface Management Systems, Municipal Traffic Counts, Pedestrian Infrastructure and Stream Crossings)
 - ii. D. Jeffers also highlighted a few SADES projects through UNH T2 that are upcoming. (rock slopes, retaining walls, street lighting, RSMS Unpaved Roads)
- d. Transportation Alternatives Program Presentations
 - i. Don Sieburg, Town Administrator of Andover presented their Route 11 Pedestrian Safety & Mobility Enhancement Project
 - 1. D. Kerr asked three questions:
 - a. What is the speed limit on the road? D. Sieburg answered 30 mph.
 - b. What the accident history is for bicycles and pedestrians? D. Sieburg does not believe there has been a fatality, but there have been several close calls with pedestrians vs. cars.
 - c. What is the winter maintenance program for sidewalk? D. Sieburg mentions that Proctor Academy maintains sidewalks, State maintains road, Andover maintains side roads.
 - 2. M. Westrick asked if there were any traffic calming solutions being introduced with this plan. D. Sieburg mentioned that signage is a big part of that and that there were discussions on medians in the road but that it would create more challenges for NHDOT crews. He also mentioned that NHDOT has allowed during summer months for the town to put pedestrian crossing signs in the middle of the road.
 - 3. N. Guerette asked whether curbing is mentioned as a safety component and if granite curbing exists today? D. Sieburg answered that there is some curbing currently, though minimal grade difference and that it is not granite
 - 4. J. Haines asked if there is winter maintenance for sidewalks. D. Sieburg confirms Proctor Academy maintains them.
 - 5. J. Gotjen asked whether lighting is involved? D. Sieburg claims there is no lighting involved in the current plan.
 - ii. Jeff Haines, Road Agent for Center Harbor presented their Village Sidewalks Improvement
 - 1. M. Westrick asked two questions.
 - a. Is the town was working with the school that was up the hill. J. Haines informs her that the school is no longer open.

- b. Inquired about possible developments in the area and if those projects have been considered for concentration. J. Haines mentioned there are a couple of projects that have been either put on hold and in Moultonborough, but that they have been considered.
 - 2. S. Hilliard Asked if there were any state improvements on route 25 heading to Meredith. J. Haines mentioned that there are some improvements, but the timeline is unknown but could be a part of the discussion.
 - 3. D. Kerr asked if there was a history of pedestrian accidents. J. Haines does not believe there has been any fatalities, despite several accidents, none have had a pedestrian involved.
 - 4. L. St. John comments that there are a few projects in the Ten-Year Plan that address issues on route 25 in Meredith.
- iii. Nate Guerette, Assistant DPW Director of Laconia presented their Opechee Loop project
 - 1. D. Kerr asked if the trail is maintained in the winter. N. Guerette mentions that it is closed in the winter and not maintained.
 - 2. J. Perez Asked if there were any pedestrian safety trouble spots that would be fixed with this project. N. Guerette mentioned there are not many current problems but anticipate there be some when Laconia State School property gets developed, and it becomes used more.
- iv. Phillip Villari, Vice Chair of the Economic Development Committee for Ossipee, presented their Conway Branch Rail Trail project
 - 1. B. Kenney asked if it is being proposed to be paved or crushed rock. P. Villari mentioned that the study has it as stone dust.
 - 2. D. Kerr asked if DPW department will be involved in construction. P. Villari is unclear of their role in that but confirms maintenance through the DPW and local snowmobile clubs.
 - 3. C. Elliott mentioned that the town has calculated the costs for pulling up the rails and the offset of recycling the rails. He also mentioned the upcoming warrant article that addresses raising funds.
 - 4. J. Perez asked for clarification on how the project ties to the village center. P. Villari mentioned the EDC has been able to get sidewalks into the village center which would connect to trailhead.
- v. Ken Norton, President of the Winnepesaukee River Trail Association presented Tilton's Rail w/ Trail Phase III.
 - 1. S. Hilliard comments on the value of the trail and how it is used currently.
 - 2. D. Kerr asked how long the association has been working on the trail. K. Norton noted it has been 20 years and that this is the last phase of the WRT.

5. Items of Business

a. TAP Criteria Weights.

- i. D. Jeffers reviewed the results of the Survey that resulted in the weights associated with the criteria for scoring TAP projects.
 - 1. G. Trefethen gave history on how the weights were calculated and what the next steps are.
 - a. N. Guerette asked when scores need to be in by. G. Trefethen clarified that March 28th the scores would need to be provided.

ii. m/s/approved
abstention

D. Sassan/N. Guerette
None.

6. Public Comment

- a. General Business
 - i. N. Guerette clarified that he misspoke in his presentation and that there is no maintenance on the WOW trail but there is winter maintenance along Elm Street where the project is being proposed.

7. Other Business

- a. Open Floor discussion.
 - i. None

8. Adjourn

- a. L. Wood adjourned the meeting at 4:03PM.

m/s/approved

L. Wood/M. Westrick