

# LAKES REGION PLANNING COMMISSION

103 Main Street, Suite #3  
Meredith, NH 03253  
Tel 603.279.8171  
[www.lakesrpc.nh.gov](http://www.lakesrpc.nh.gov)



## LRPC COMMISSIONER'S MEETING

Monday, October 27, 2025

6:00 PM

Tilton Police Department Community Room

45 Sanborn Road

Tilton, NH

(directions on reverse)

## AGENDA

- 
1. **Call to Order, Establish Quorum**
  2. **Approve Draft Minutes** of September 22, 2025 (*actionable item*) *Attachment 1*
  3. **Old Business**
    - a. NH DOT TYP - GACIT Update and Revenue Options
  4. **New Business**
    - a. Legislative Update
  5. **Presentation**

*Understanding Floodplain Designation, Management & Mapping*

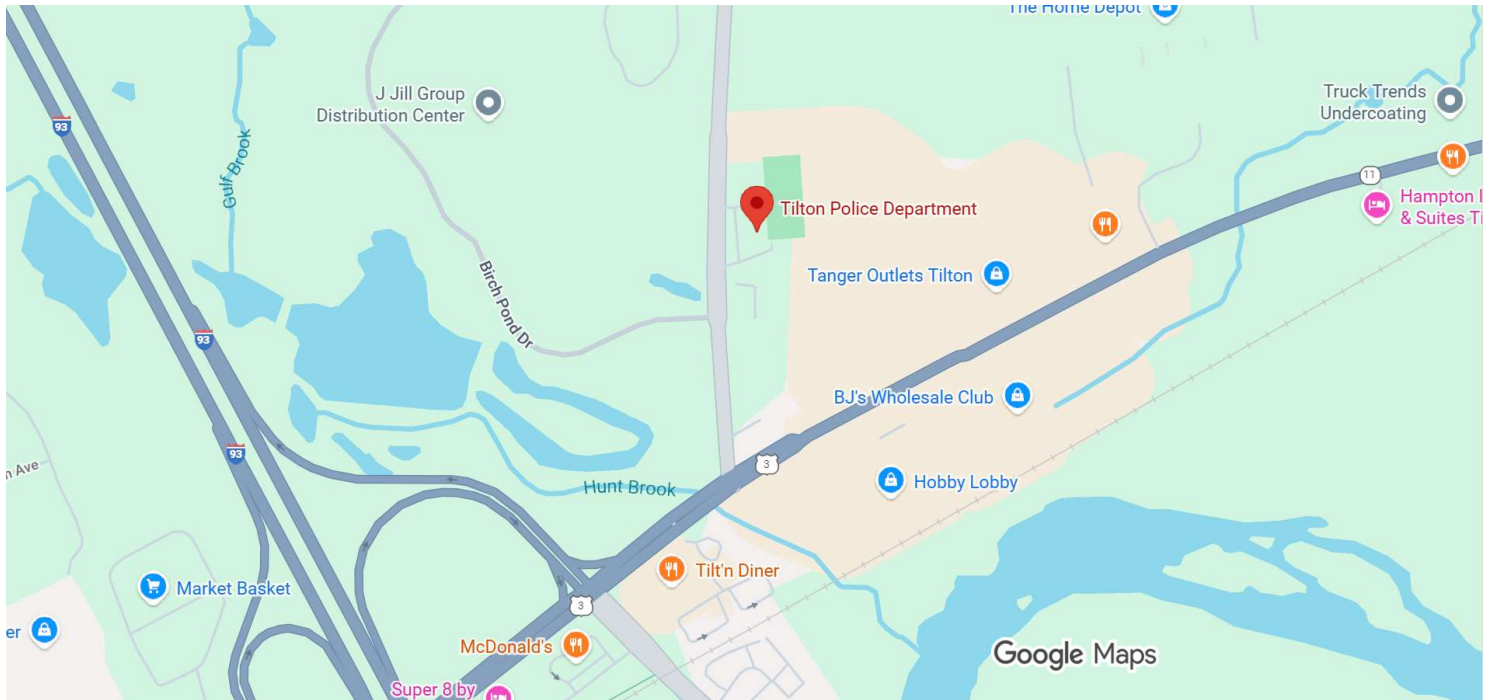
*Presenters:* Sarah Thunberg and Stephanie Frechette, Principal Planners  
NH Office of Planning & Development, NH Floodplain Management Program *Attachment 2*
  6. **General Updates/Announcements/Reminders**
    - a. Outstanding Conflict of Interest Forms
    - b. Please Complete & Return Exit Surveys
  7. **Commissioner Roundtable**

Share noteworthy news and happenings from your communities.
  8. **Adjourn**

**NEXT MEETING: November 24, 2025**

The Lakes Region Planning Commission reserves the right to hold a non-public session whether noted on the Agenda or not. Notice of a non-public session on an agenda is for planning purposes only. The citations to the Right-to-Know Law are provisional and may be revised as circumstances required. The LRPC complies with the ADA regulations. Please contact the LRPC office if you need special assistance in order to attend this meeting.

All meeting dates and times are subject to change.



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## Tilton Police Department

3.5 ★★★★★ (11)

Association / Organization • [🚗](#)

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Directions



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45 Sanborn Rd, Tilton, NH 03276



tiltonpd.org



(603) 286-8207

# Attachment 1



# LAKES REGION PLANNING COMMISSION

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## LRPC Commissioner Meeting

Location: Tuftonboro Free Library

Minutes of September 22, 2025

Commissioners Present		Commissioners Absent	
Alexandria:	George Tuthill	Andover:	Donna Crisp Duclos
Andover:	Roland Carter	Bridgewater:	Judith Faran
Ashland:	Linda Barnes		Ken Weidman
	Tim Peters	Center Harbor:	Mark Hildebrand
	John Thomas	Danbury:	John Taylor
Barnstead:	David Kerr		Mark Zaccaria
Belmont:	Rod Cameron	Franklin:	Chip Ach
Bristol:	Buz Kenney		Jo Brown
Freedom:	Mark McConkey	Hebron:	Ivan Quinchia
Gilford:	John Ayer	Laconia:	Tyler Carmichael
Holderness:	Brian O'Connell	Meredith:	Stephanie Maltais
Laconia:	Richard MacNeill	Moultonborough:	Celeste Burns
Meredith:	Daniel Whitney	New Hampton:	David Katz
Moultonborough:	Cristina Ashjian	Ossipee:	Phil Villari
New Hampton:	Andy Anderson	Plymouth:	William Bolton
Northfield:	Beth Keck		Neil McIver
Plymouth:	John Christ	Sandwich:	Maureen Westrick
Sanbornton:	Ralph Carter	Tamworth:	Richard Doucette
Tamworth:	Lianne Prentice	Tilton:	Jane Alden
Tilton:	Eric Adams		Nathan Langione
Tuftonboro:	Tony Mirando		
Wolfeboro:	Roger Murray, III		

**Public:** Sam Seeley (Center Harbor), Elizabeth Hackett (Gilmanton ZBA Chair), Sandra Kelly (Moultonborough PB), Andrew Sanborn (Sanbornton PB Chair), Thomas Lynch (Sanbornton PB Vice Chair), Sarah Kaar (Sanbornton), Ann Pollard (Tamworth PB), Larry Nickerson (Tamworth PB), Dave Senecal (Wolfeboro SB Chair), Paul O'Brien (Wolfeboro SB Vice Chair), Linda Murray (Wolfeboro SB), John Thurston (Wolfeboro SB), Brian Deshaies (Wolfeboro SB), Doug Breskin (Wolfeboro PB Chair), Anne Blodget (Wolfeboro).

**LRPC Staff:** Executive Director Shanna B. Saunders, Executive Administrative Assistant Linda Waldron, Planning Manager David Jeffers, Transportation Planner Glenn Trefethen, Regional Planner Danielle Scadova-Vose.

### 1. Call to Order

Chair Ayer called the meeting to order at 6:02 PM and welcomed attendees. A quorum was established.



## 2. Approval of Minutes

The minutes of June 23, 2025 were presented. A motion to approve the minutes was provided by Lianne Prentice and seconded by John Christ. A voice vote was taken, and all present were in favor. **Motion passed.**

## 3. Old Business

- a. Annual Meeting Review: There was a brief review of attendance as well as income and expenses.
- b. GACIT Hearings: GACIT hearings are the political arm of the NHDOT budget process. The hearings are used to gather public input on the state's Ten-Year Transportation Improvement Plan. Transportation Planner Glenn Trefethen outlined the hearing format and upcoming schedule, emphasizing the importance of municipal participation. He encouraged local officials to advocate for projects currently included in the plan, many of which may be eliminated due to a \$400 million overprogramming issue. He noted that 38 projects have currently been removed from the plan.

## 4. New Business

- a. FY27 Municipal Appropriations. Executive Director Saunders explained that these allocations are determined using a formula based on property valuations and the Consumer Price Index. It accounts for roughly 5% of LRPC's annual budget and supports free technical assistance for member communities. A motion to approve the appropriations as presented was made by Ralph Carter and seconded by Lianne Prentice. A voice vote was taken, and all present were in favor. **Motion passed.**
- b. FY27 HHW Appropriations. Executive Director Saunders stated that HHW appropriations are calculated using a formula based on the total number of housing units within a municipality and are designated to support annual collection events. Due to Alton and Wolfeboro recently joining us, the contract with Tradebe was recalculated to include a ninth collection site and an additional premium which has been distributed across all participating municipalities for FY27. A motion to approve the appropriations as presented was provided by Lianne Prentice and seconded by Andy Anderson. A voice vote was taken, and all present were in favor. **Motion passed.**
- c. FY26 Proposed Budget. Executive Director Saunders reported that revenue remains strong, supported in part by circuit riding services provided to several member towns. She noted that LRPC is approximately 80% federally funded through grants from USDA, EPA, HUD, CDFA, DOT, and Federal Highways. A significant setback this year was the loss of \$100,000 in USDA funding. However, new USDA and brownfields grant applications are planned for the fall. Active grants include the HUD regional master plan, CDFA housing needs assessment, DOT/Federal Highways 10-year plan, TAP and CMAQ programs, road safety audits, and a New Hampshire Charitable Foundation initiative focused on stormwater ordinance updates. While there were no extreme cost increases, several key expenses rose notably, including computer upgrades, ESRI mapping software licensing, fiscal audit fees, and travel costs. Despite these challenges, project momentum remains strong, and the overall revenue outlook continues to be positive. A motion to approve the budget as presented was provided by Harold Tuttle and seconded by Lianne Prentice. A voice vote was taken, and all present were in favor. **Motion passed.**
- d. FY26 Meeting Calendar. The calendar was reviewed with minor discussions. No changes were requested.
- e. Annual Conflict of Interest Document. The annual requirement for signing this document was reviewed, and commissioners were asked to complete, sign, and date the form and submit it to LRPC for our records.

## 5. Presentation – Legislative Updates

Executive Director Saunders began by introducing herself and sharing her professional experience in the field of planning. Her presentation covered several legislative law changes, which she reviewed in detail, highlighting



their potential implications for our communities. For further details, please see the slide deck located on LRPC's website under the Commissioners & Executive Board tab on the Commissioners & Executive Board Meeting page.

#### **6. General Updates/Announcements/Reminders**

- a. Chair Ayer noted that we have a vacancy on the Executive Board and are exploring the best way to fill that position. Interested individuals should contact Chair Ayer.
- b. A reminder was provided that the deadline to order 2025-2026 Planning & Land Use Regulation books is Friday, September 26<sup>th</sup>.
- c. Commissioners were asked to complete and return an Exit Survey.

#### **7. Commissioner Roundtable**

The following Commissioners provided updates concerning activities in their communities: John Ayer (Gilford), Roland Carter (Andover), Roger Murray (Wolfeboro), Lianne Prentice (Tamworth), Eric Adams (Tilton), Ralph Carter (Sanbornton), Tony Mirando (Tuftonboro), Beth Keck (Northfield), David Kerr (Barnstead), George Tuttle (Alexandria), Linda Barnes (Ashland), Tim Peters (Ashland), Buz Kenney (Bristol), Mark McConkey (Freedom), Cristina Ashjian (Moultonborough), Brian O'Connell (Holderness), Andy Anderson (New Hampton), Dan Whitney (Meredith), Richard MacNeill (Laconia), and John Christ (Plymouth).

Chair Ayer took a moment to introduce several newly appointed commissioners: Tim Peters, Linda Barnes, and John Thomas representing Ashland, Anthony Mirando representing Tuftonboro, and Brian O'Connell representing Holderness.

#### **8. Adjournment**

The meeting was adjourned by Chair Ayer at 7:52 PM.

Respectfully Submitted,

Linda Waldron  
Executive Administrative Assistant





# Attachment 2



# Stephanie Frechette

Principal Planner

NH Office of Planning & Development

Department of Business and Economic Affairs



Stephanie Frechette has been working as Principal Planner for the NH Office of Planning and Development for about a year and is responsible for providing technical support to communities on implementing FEMA's National Flood Insurance Program. She's been with the State for ten years in emergency planning and security, water quality analysis and regulation, and assisting communities with state and federal compliance. She graduated from the University of Vermont with a B.S. in Environmental Science and concentration in Water Resources.



# Sarah Thunberg

Principal Planner

NH Office of Planning & Development

Department of Business and Economic Affairs



Sarah Thunberg has been working as a Principal Planner since May of 2024 administering New Hampshire's National Flood Insurance Program. She previously worked as a meteorologist at the National Weather Service in Gray, Maine forecasting flooding and assisting emergency managers prepare for hazardous weather. Sarah received her M.S in Atmospheric Sciences from the University of Alaska Fairbanks researching causes of soil moisture variability across the Arctic.