

LAKES REGION PLANNING COMMISSION

103 Main Street, Suite #3
Meredith, NH 03253
Tel 603.279.8171
www.lakesrpc.nh.gov



LRPC EXECUTIVE BOARD MEETING

Wednesday, October 9, 2024

9:00 AM

LRPC Office, First Floor Conference Room

Humiston Building, 103 Main Street, Meredith, NH

AGENDA

NOTE: Seven (7) Executive Board members must be present in-person at the meeting location to establish a quorum, so please let Linda know if you cannot attend.

1. **Call to Order**
2. **Approve Draft Minutes of September 11, 2024** (*actionable item*) *Attachment 1*
(both Public & Non-Public Sessions)
3. **Finance/Treasurer Report** (*September*) *Attachment 2*
4. **Monthly Executive Report** (*September*) *Attachment 3*
5. **Committee Reports**
 - a. Transportation Advisory Committee (TAC)
 - b. FY25 TAC Meeting Calendar *Attachment 4*
6. **Old Business**
 - a. Area Commissioner Appointment
7. **New Business**
 - a. LRPC Investment Policy *Attachment 5*
 - b. Strategic Plan/Organizational Vision
8. **Adjourn**

NEXT MEETING: November 13, 2024

The Lakes Region Planning Commission reserves the right to hold a non-public session whether noted on the Agenda or not. Notice of a non-public session on an agenda is for planning purposes only. The citations to the Right-to-Know Law are provisional and may be revised as circumstances required. The LRPC complies with the ADA regulations. Please contact the LRPC office if you need special assistance in order to attend this meeting.

All meeting dates and times are subject to change.

Attachment 1

LAKES REGION PLANNING COMMISSION

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LRPC Executive Board Meeting Minutes of September 11, 2024

PRESENT	Jane Alden, Cristina Ashjian, John Ayer (Chair), Mardean Badger, Bill Bolton, Rod Cameron (alternate), Tyler Carmichael, Mark Hildebrand, David Katz (Vice Chair), David Kerr (Treasurer), Lianne Prentice (Secretary)
EXCUSED	Stephanie Maltais (alternate)
STAFF	Shanna Saunders (Executive Director), Linda Waldron (Executive Administrative Assistant)
PUBLIC	Charlene Vallee, Hennessey & Vallee, PLLC (auditor)
LOCATION	LRPC Office, 1 st Floor Conference Room, Meredith

1. Call to Order

Chair Ayer called the meeting to order at 9:00 AM and welcomed the membership back from summer break. A moment of silence was taken in observance of 9/11. Alternate Rod Cameron was seated as a voting member. Members were asked to introduce themselves.

2. Minutes

Draft minutes of the June 12th meeting were presented for approval. Vice Chair Katz moved to approve the minutes as submitted, seconded by Secretary Prentice. A voice vote was taken indicating all present were in favor. **Motion passed.**

3. Finance/Treasurer Report

Executive Director Saunders noted that LRPC's Finance Administrator was scheduled to present the budget, but had a family emergency and could not join us. Vice Chair Katz observed that by comparing the bar chart figures on page 1 of the draft budget for June 2023 and June 2024, he noticed that we ended each fiscal year with a net positive balance, indicating a consistent trend.

4. Monthly Executive Report

Executive Director Saunders highlighted that LRPC has been very busy this summer with our solid waste grant and our Household Hazardous Waste (HHW) collections. As this 2-year grant closes out, we are fortunate enough to have received another 2-year grant from the USDA which will enable us to continue with our solid waste technical assistance program as well as the HHW program. Additionally, activity on the Brownfields 2-year program is underway as we have partnered with Tamworth, Ashland, Franklin on projects in their communities for this year, and have interest from Laconia and Plymouth for next year's projects. Nobis Group is providing engineering services, and they have been out doing Phase 1 work which includes a historical study and site visit to ascertain the scope for each project. Executive Director Saunders announced that we have hired a new Transportation Planner. Glenn Trefethen, a summer transportation intern who worked on NH DOT traffic counts and culvert assessments for the Town of Gilford, has stepped into the position.

5. Committee Reports

None.

6. Old Business

- FY24 Annual Meeting Review. Consensus was that the meeting went well, and the food was excellent. It was suggested that we should institutionalize the location for all our annual meetings. However, in an attempt to secure the location for 2025 a couple of weeks back, we were advised it was unavailable, but we were able to reserve the Chase House, across the street.

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- b. At Large Commissioner Appointment. Chair Ayer announced that he has discussed the vacant At Large Commissioner position with Commissioner John Christ of Plymouth, who has agreed to accept the appointment. Under the authority granted to him by Section 8.4 of the LRPC By-Laws, John Christ is hereby appointed interim At Large Commissioner until the next election.

7. New Business

- a. FY24 Audit Presentation. Charlene Vallee of Hennessey & Vallee, presented the results of the FY24 audit. She indicated that the raw numbers show a net profit, and that losses improved over last year's numbers due to contract revenue and investment income. Vice Chair Katz submitted a motion to accept the audit as submitted, subject to the proposed changes discussed, to which Secretary Prentice seconded. A voice vote was taken indicating all present were in favor. **Motion passed.**
- b. FY25 Proposed Budget. Executive Director Saunders reviewed various areas of the budget which will change from previous years as follows:
- With regard to income, she remarked that she would like to shift our revenue stream from economic development to a focus on planning. We have already picked up a couple of circuit riding contracts and have also had a number of communities reach out to us for master plan assistance which we have not been able to provide in the past due to staffing issues. With the intent of hiring additional planning staff, we anticipate providing these services moving forward.
 - LRPC applied for a USDA composing grant this year. Letters of partnership were obtained from NH DES and UNH Cooperative Extension as well as letters of support from four municipalities. If received, it will provide a strong source of income.
 - NBRC grants are becoming more complicated, therefore it is suggested that we move away from these.
 - Turning to expenses, a line item has been added for Asset Management concerning electronic equipment which will allow us to replace outdated hardware on an annual basis to keep up with advances in technology. Also added was a line item for legal services to provide advice on new contracts and grants as well as other legal matters that may arise.
 - Staffing. In addition to hiring our summer intern as the transportation planner, we anticipate hiring a full time regional planner as we have elevated our current regional planner to planning manager. Our part time land use planner will be retiring at the end of October so we will need to fill that position with an eye towards making it full time should the need arise. We also expanded our solid waste planner to environmental planner in an effort to provide a broader scope for addressing various other environmental issues. There is also an allowance for the hiring of 3 interns for summer 2025 – up from the previous 2.

Cristina Ashjian departed at 10:17 AM.

Vice Chair Katz proffered a motion that the budget be accepted as submitted and refer same to the full commission for approval. Motion was seconded by Jane Alden. A voice vote was taken indicating all present were in favor. **Motion passed.**

- c. FY25 Proposed Meeting Calendar. The calendar was reviewed and briefly discussed.
- d. FY26 HHW & Municipal Membership Appropriations.
- Executive Director Saunders relayed that under our new HHW contract with Tradebe there was a price increase which is reflected in the FY26 HHW appropriations. She also offered that the HHW appropriations are calculated based on housing units per municipality. Vice Chair Katz moved to accept the proposed FY26 HHW appropriations as presented and refer same to the full commission for approval which was seconded by Tyler Carmichael. A voice vote was taken indicating all present were in favor. **Motion passed.**

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- Executive Director Saunders continued by stating that the process for identifying municipal appropriations has not changed from previous years and that calculations are based on total property valuation and overall census population. Vice Chair Katz again moved to accept the proposed FY26 municipal appropriations as presented and refer same to the full commission for approval which was seconded by Bill Bolton. A voice vote was taken indicating all present were in favor. **Motion passed.**

- e. Certificate of Authority. It was noted that a new Certificate of Authority is required designating Executive Director Saunders as the authorized individual to apply for funding opportunities, accept monies, and execute any documents which may be necessary to effectuate contracts. A motion was proffered by Vice Chair Katz to authorize Secretary Prentice to execute the Certificate of Authority naming Executive Director Saunders as LRPC's signatory. Motion was seconded by Jane Alden. A voice vote was taken indicating all present were in favor. **Motion passed.**
- f. Solid Waste Grant Award Review. Executive Director Saunders announced that we have received a new solid waste management grant which will begin October 1st, noting that the amount of the grant was \$25,000 less than last year. This will be complimented by the composting grant should we be awarded that.
- g. Area Commissioner Appointment. Chair Ayer advised that we would revisit this next meeting.
- h. Conflict of Interest Forms. Executive Director Saunders reminded the Board that all commissioners are asked to sign this document at the outset of their appointment and annually thereafter. Minor discussions were had.

8. **Non-Public Executive Session** (RSA 91-A:3, II(b) – Personnel).

Secretary Prentice made a motion to enter non-public executive session under RSA 91-A:3, II(b). A second was provided by Jane Alden.

Roll Call vote:

Jane Alden	yes	John Ayer	yes	Mardean Badger	yes
Bill Bolton	yes	Rod Cameron	yes	Tyler Carmichael	yes
Mark Hildebrand	yes	David Katz	yes	David Kerr	yes
Lianne Prentice	yes				

Motion passed. Executive Director Saunders recused herself. The non-public executive session began at 10:58 AM.

Vice Chair Katz made a motion to exit the non-public executive session which was seconded by Secretary Prentice.

Roll Call vote:

Jane Alden	yes	John Ayer	yes	Mardean Badger	yes
Bill Bolton	yes	Rod Cameron	yes	Tyler Carmichael	yes
Mark Hildebrand	yes	David Katz	yes	David Kerr	yes
Lianne Prentice	yes				

Motion passed.

7. **Adjournment**

Chair Ayer adjourned the meeting at 11:07 AM.

Respectfully Submitted,

Linda Waldron
Executive Administrative Assistant

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LRPC Executive Board Meeting Non-Public Executive Session Minutes of September 11, 2024

PRESENT Jane Alden, John Ayer (Chair), Mardean Badger, Bill Bolton, Rod Cameron (alternate), Tyler Carmichael, Mark Hildebrand, David Katz (Vice Chair), David Kerr (Treasurer), Lianne Prentice (Secretary)

STAFF Linda Waldron (Executive Administrative Assistant)

A motion to enter non-public executive session as authorized by RSA 91-A:3, II(b) for the purpose of discussing personnel matters was made by Secretary Prentice and seconded by Jane Alden.

Specific statutory reason cited as foundation for the non-public session:

___ RSA 91-A:3, II (a) *The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, **unless** the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.*

X RSA 91-A:3, II(b) *The hiring of any person as a public employee.*

___ RSA 91-A:3, II(c) *Matters which, if discussed in public, would likely affect adversely the reputation of any person, **other than a member of this board**, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.*

___ RSA 91-A:3, II(d) *Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.*

___ RSA 91-A:3, II(e) *Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed by or against this board or any subdivision thereof, or by or against any member thereof because of his or her membership therein, until the claim or litigation has been fully adjudicated or otherwise settled*

___ RSA 91-A:3, II(i) *Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.*

Roll Call vote:

Jane Alden	yes	John Ayer	yes	Mardean Badger	yes
Bill Bolton	yes	Rod Cameron	yes	Tyler Carmichael	yes
Mark Hildebrand	yes	David Katz	yes	David Kerr	yes
Lianne Prentice	yes				

Motion passed. Non-public executive session commenced at 10:57 AM.

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Description of matters to be discussed: The purpose of this non-public executive session was to approve the minutes of the non-public executive session of June 12, 2024.

The minutes from June 12, 2024 were distributed for review, and time was provided for this purpose. Chair Ayer inquired if any members had questions, concerns, or comments, but none were raised.

Vice Chair Katz put forth a motion to approve the June 12, 2024 non-public executive session minutes as submitted. The motion was seconded by Mardean Badger.

Roll Call vote:

Jane Alden	yes	John Ayer	yes	Mardean Badger	yes
Bill Bolton	yes	Rod Cameron	yes	Tyler Carmichael	yes
Mark Hildebrand	yes	David Katz	yes	David Kerr	yes
Lianne Prentice	yes				

Motion passed.

A motion was made to unseal the minutes of June 12, 2024 as the reason therefore is no longer applicable. The motion was seconded by Secretary Prentice.

Roll Call vote:

Jane Alden	yes	John Ayer	yes	Mardean Badger	yes
Bill Bolton	yes	Rod Cameron	yes	Tyler Carmichael	yes
Mark Hildebrand	yes	David Katz	yes	David Kerr	yes
Lianne Prentice	yes				

Motion passed.

Vice Chair Katz made a motion to leave the non-public executive session and return to public session which was seconded by Secretary Prentice.

Roll Call vote:

Jane Alden	yes	John Ayer	yes	Mardean Badger	yes
Bill Bolton	yes	Rod Cameron	yes	Tyler Carmichael	yes
Mark Hildebrand	yes	David Katz	yes	David Kerr	yes
Lianne Prentice	yes				

Motion passed.

The non-public executive session ended at 11:04 AM. It should be noted that no recording was made during this portion of the meeting.

Respectfully Submitted,

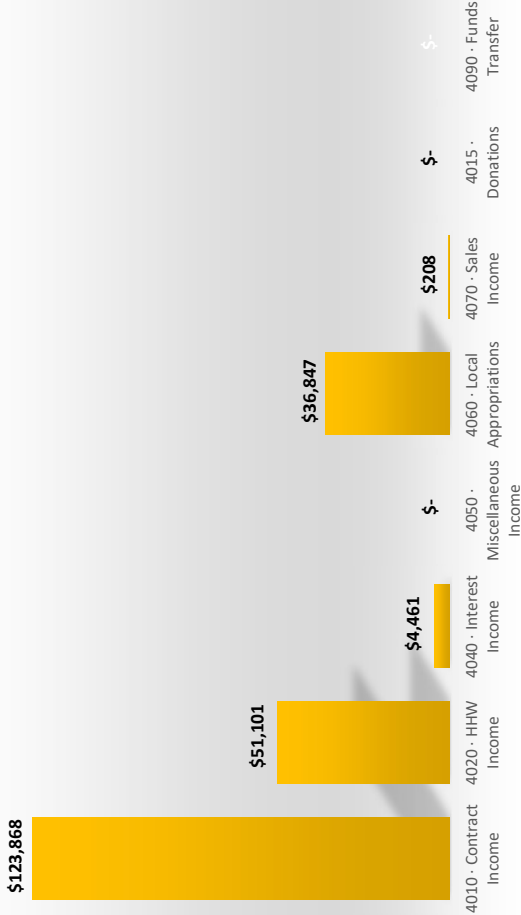
Linda Waldron
Executive Administrative Assistant

Attachment 2

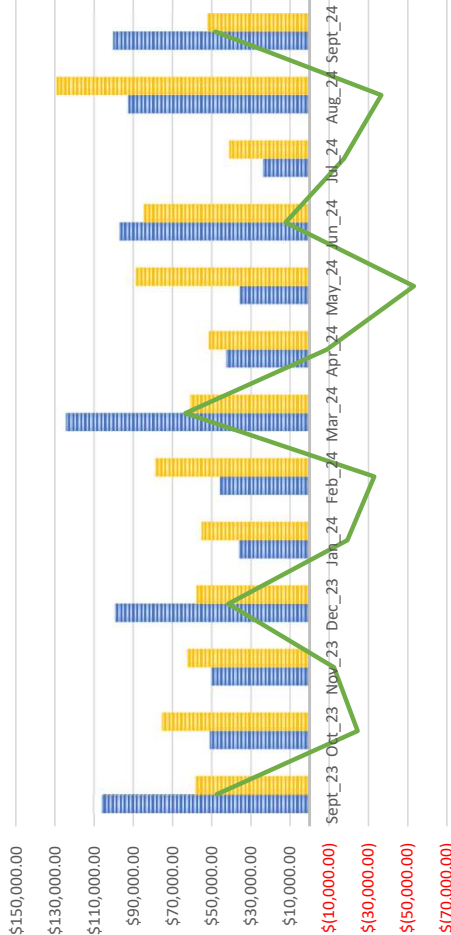
DRAFT

Lakes Region Planning Commission - Dashboard

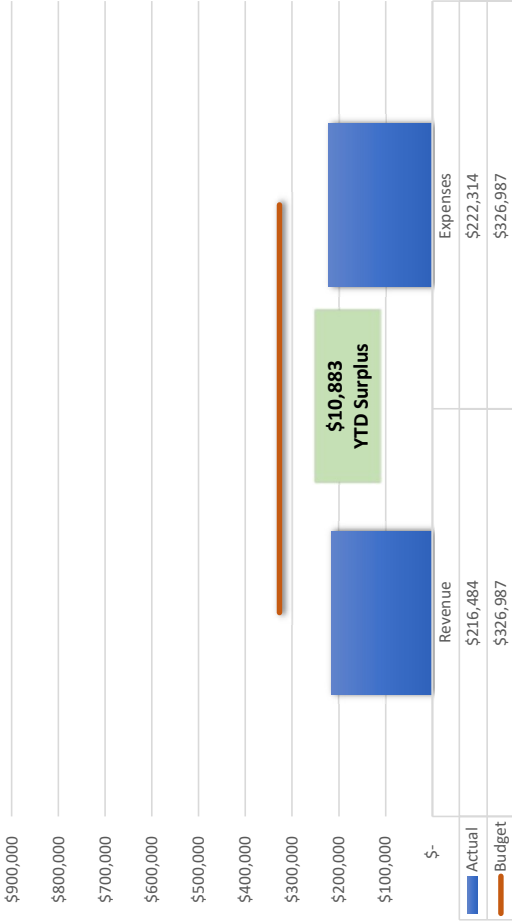
Revenue by Source Type



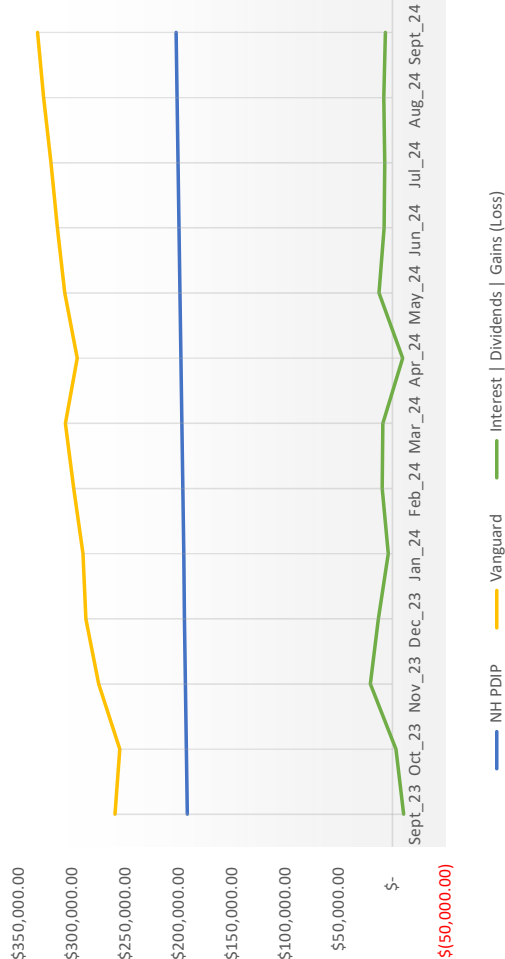
Income | Expenses | Deficit/Surplus by Month



YTD Operating Results



Vanguard and NH PDIP Investments



DRAFT

Lakes Region Planning Commission
STATEMENT OF FINANCIAL POSITION
As of September 30, 2024

	Sep 30, 24
ASSETS	
Current Assets	
Checking/Savings	
1011.00 · Operating Account	1,924.86
1040.00 · Petty Cash	150.00
1070.01 · Money Market	116,106.42
1071.00 · Savings	3,299.81
Total Checking/Savings	121,481.09
Accounts Receivable	
1110.00 · Accounts Receivable	110,713.69
Total Accounts Receivable	110,713.69
Other Current Assets	
1451.00 · Prepaid Postage	85.79
1452.00 · Bulk Mail Permit 98	30.46
1510.00 · Vanguard Investments	331,659.92
1580.00 · NH PDIP	202,149.12
Total Other Current Assets	533,925.29
Total Current Assets	766,120.07
Fixed Assets	0.00
TOTAL ASSETS	766,120.07
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2010.00 · Accounts Payable	2,188.16
Total Accounts Payable	2,188.16
Credit Cards	
2550.00 · First National Bank of Omaha	597.62
Total Credit Cards	597.62
Other Current Liabilities	
2110.00 · Accrued Salaries & Wages	838.00
2120.00 · Accrued Vacation Payroll	2,696.47
2130.00 · Payroll Liabilities	1,662.64
2350.00 · Deferred and Unearned Revenue	190,489.30
Total Other Current Liabilities	195,686.41
Total Current Liabilities	198,472.19
Total Liabilities	198,472.19
Equity	
3110.00 · Unrestricted Net Assets	556,764.68
Net Income	10,883.20
Total Equity	567,647.88
TOTAL LIABILITIES & EQUITY	766,120.07



Lakes Region Planning Commission
FY25 Budget Performance
 September 30, 2024

	Fiscal Year (25)-to-Date			
	FY25 Approved Annual Budget	FY25 YTD Actual	Difference (Budget v Actual)	% of Annual Budget
Income				
4010 · Contract Income	\$ 944,400	\$ 123,868	\$ (820,532)	13.12%
4020 · HHW Income	\$ 162,257	\$ 51,101	\$ (111,156)	31.49%
4040 · Interest Income	\$ 15,000	\$ 4,461	\$ (10,539)	29.74%
4050 · Miscellaneous Income	\$ 10,050	\$ -	\$ (10,050)	0.00%
4060 · Local Appropriations	\$ 147,373	\$ 36,847	\$ (110,526)	25.00%
4070 · Sales Income	\$ 1,225	\$ 208	\$ (1,017)	16.98%
4015 · Donations	\$ -	\$ -	\$ -	
4090 · Funds Transfer	\$ 27,643	\$ -	\$ (27,643)	
Total Income (est.)	\$ 1,307,948	\$ 216,484	\$ (1,091,464)	16.55%
Expense				Target: 25.00%
6030 · Custodian	\$ 4,680	\$ 1,105	\$ 3,575	23.61%
6050 · Education and Training	\$ 2,000	\$ 543	\$ 1,458	27.13%
6060 · Equipment Maintenance	\$ 10,780	\$ 2,245	\$ 8,535	20.83%
6070 · HHW Expense	\$ 144,000	\$ 51,101	\$ 92,899	35.49%
6080 · Insurance - Bonds and Business	\$ 3,450	\$ 3,178	\$ 272	92.12%
7010 · Publishing/Memberships/Meetings	\$ 16,250	\$ 2,491	\$ 13,759	15.33%
7020 · Miscellaneous Expense	\$ 750	\$ 73	\$ 678	9.67%
7030 · Office Improvements	\$ 1,000	\$ 279	\$ 721	27.92%
7040 · Office Expense	\$ 21,750	\$ 3,523	\$ 18,227	16.20%
7050 · Payroll Expenses	\$ 835,491	\$ 139,990	\$ 695,501	16.76%
7060 · Postage and Printing	\$ 660	\$ 90	\$ 570	13.63%
7069 · Allowance for Direct Grant Expenses	\$ -	\$ -	\$ -	
7070 · Professional Services	\$ 221,955	\$ 6,049	\$ 215,906	2.73%
7080 · Rent	\$ 9,672	\$ 2,418	\$ 7,254	25.00%
7090 · Traffic Equipment	\$ 8,000	\$ 1,998	\$ 6,002	
7095 · SADES Equipment	\$ -	\$ -	\$ -	
8010 · Travel Expense	\$ 4,500	\$ 794	\$ 3,706	17.64%
8050 · Utilities	\$ 16,710	\$ 3,552	\$ 13,158	21.26%
8060 · Vehicle O&M	\$ 6,300	\$ 2,886	\$ 3,414	45.81%
Total Expense	\$ 1,307,948	\$ 222,314	\$ 1,085,634	17.00%
				Target: 25.00%
Net Ordinary Income¹	\$ -	\$ (5,830)		
Realized Gain (Loss)²				
Unrealized Gain (Loss)²		\$ 16,714		
Net Income		\$ 10,883		

¹Net Ordinary (Operating) Income is as of May 31, 2024.

²Realized and Unrealized Investment Gain (Loss) are as of May 31, 2024.



Lakes Region Planning Commission
FY25 Budget Performance
 September 30, 2024

	Fiscal Year (25)-to-Date			
	FY25 Approved Annual Budget	FY25 YTD Actual	Difference (Budget v Actual)	% of Annual Budget
Membership	147,373	36,847	(110,526)	25.00%
Local Contracts				
PRLAC	\$ 4,200		\$ (4,200)	0.00%
Gilford CCDS	\$ 10,000		\$ (10,000)	0.00%
Wolfeboro Circuit Rider	\$ 20,000	\$ 9,670	\$ (10,330)	48.35%
Franklin Circuit Rider		\$ 1,050		
Other Traffic Counts			\$ -	
NBRC Gale School			\$ -	
NBRC Town of Sandwich			\$ -	
NBRC Town of Hebron			\$ -	
CDBG Grafton County Micro Enterprise	\$ 5,821	\$ 5,821	\$ 0	100.00%
Pardoe	\$ 11,869		\$ (11,869)	0.00%
NBRC Town of Gilford			\$ -	
NBRC Adaptive Sports			\$ -	
NBRC GALA Community Center				
NBRC LR Model Railroad Museum			\$ -	
CDBG Grafton County Micro Enterprise	\$ 67,965	\$ 21,514	\$ (46,451)	
Subtotal	\$ 119,855	\$ 38,055	\$ (82,850)	31.75%
State / Federal Contracts				
OEP Targeted Block Grant	\$ 11,111	\$ 1,893	\$ (9,218)	17.03%
DOS HSEM - Gilmanton	\$ 6,300		\$ (6,300)	0.00%
DOS HSEM - Moultonborough	\$ 6,300		\$ (6,300)	0.00%
DOS HSEM - Wolfeboro	\$ 6,300	\$ 3,600	\$ (2,700)	57.14%
DOS HSEM - Andover	\$ 6,300	\$ 3,000	\$ (3,300)	47.62%
EPA FY24/25 Brownfields	\$ 152,744	\$ 2,925	\$ (149,819)	1.91%
USDA Solid Waste Management FY24	\$ 31,650	\$ 31,573	\$ (77)	99.76%
Transformation Planning Grant	\$ 100,000		\$ (100,000)	0.00%
USDA Solid Waste Management FY25	\$ 93,750		\$ (93,750)	0.00%
DOT UPWP FY 24 / 25	\$ 346,090	\$ 42,610	\$ (303,480)	12.31%
DOS HSEM - Gilford				
HUD Region Plan (Sheeheen Ear Mark)	\$ 64,000	\$ 213	\$ (63,787)	0.33%
NBRC Admin and Coaching			\$ -	
Subtotal	\$ 824,545	\$ 85,813	\$ (738,732)	10.41%
Total 4010 - Contract Income	\$ 944,400	\$ 123,868	\$ (821,583)	13.12%
Other Income				
4020 - HHW	\$ 162,257	\$ 51,101	\$ (111,156)	31.49%
4021 - HHW Local	\$ 144,000	\$ 51,101	\$ (92,899)	35.49%
4022 - DES HHW	\$ 18,257		\$ (18,257)	0.00%
4015 - Donations	\$ -		\$ -	
4040 - Interest & Dividends	\$ 15,000	\$ 4,461	\$ (10,539)	29.74%
Land use book sales / GIS	\$ 1,225	\$ 208	\$ (1,017)	16.98%
Other/Misc Income/Annual Meeting	\$ 10,050		\$ (10,050)	0.00%
Fund Balance	\$ 27,643		\$ (27,643)	
Subtotal	\$ 216,175	\$ 55,770	\$ (160,405)	25.80%
TOTAL	\$ 1,307,948	\$ 216,484	\$ (1,092,514)	16.55%
			Target:	25.00%



Lakes Region Planning Commission
FY25 Budget Performance
 September 30, 2024

Expense Account	Fiscal Year (25)-to-Date			
	FY25 Approved Annual Budget	FY25 YTD Actual	Difference (Budget v Actual)	% of Annual Budget
6030 · Custodian	\$ 4,680	\$ 1,105	\$ 3,575	23.61%
6050 · Education and Training	\$ 2,000	\$ 543	\$ 1,458	27.13%
6060 · Equipment Maintenance	\$ 10,780	\$ 2,245	\$ 8,535	20.83%
6062 · Equipment/Computer Maintenance	\$ 9,280	\$ 2,055	\$ 7,225	22.14%
6061 · Equipment Purchases	\$ 1,500	\$ 190	\$ 1,310	12.67%
6070 · HHW Expense	\$ 144,000	\$ 51,101	\$ 92,899	35.49%
6080 · Insurance - Bonds and Business	\$ 3,450	\$ 3,178	\$ 272	92.12%
7010 · Publishing/Memberships/Meetings	\$ 16,250	\$ 2,491	\$ 13,759	15.33%
7020 · Miscellaneous Expense	\$ 750	\$ 73	\$ 678	9.67%
7030 · Office Improvements	\$ 1,000	\$ 279	\$ 721	27.92%
7040 · Office Expense	\$ 21,750	\$ 3,523	\$ 18,227	16.20%
7043 · Copier Lease	\$ 5,000	\$ 1,121	\$ 3,879	22.43%
7041 · Supplies	\$ 16,750	\$ 2,401	\$ 14,349	14.34%
7050 · Payroll Expenses	\$ 835,491	\$ 139,990	\$ 695,501	16.76%
7051 · Salaries and Wages	\$ 587,992	\$ 103,543	\$ 484,449	17.61%
7052 · Health, Dental, Disability, Life & Unemp	\$ 147,191	\$ 18,312	\$ 128,879	12.44%
7055 · Retirement Fund	\$ 55,327	\$ 10,655	\$ 44,672	19.26%
7057 · Payroll Taxes	\$ 44,981	\$ 7,481	\$ 37,500	16.63%
7060 · Printing & Postage	\$ 660	\$ 90	\$ 570	13.63%
7069 · Allowance for Direct Grant Expenses		\$ -		
7070 · Professional Services	\$ 221,955	\$ 6,049	\$ 215,906	2.73%
7071 · Audit	\$ 7,500	\$ 3,750	\$ 3,750	50.00%
7072 · Contracted Services	\$ 210,580	\$ 2,119	\$ 208,461	1.01%
7074 · Legal	\$ 3,000		\$ 3,000	0.00%
7075 · Payroll Service	\$ 875	\$ 180	\$ 695	20.57%
7080 · Rent	\$ 9,672	\$ 2,418	\$ 7,254	25.00%
7090 · Traffic Equipment	\$ 8,000	\$ 1,998	\$ 6,002	24.98%
7095 · SADES Equipment	\$ -	\$ -		
8010 · Travel Expense	\$ 4,500	\$ 794	\$ 3,706	17.64%
8050 · Utilities	\$ 16,710	\$ 3,552	\$ 13,158	21.26%
8051 · Electricity and Propane	\$ 6,500	\$ 1,429	\$ 5,071	21.99%
8052 · Telephone and Internet	\$ 10,210	\$ 2,123	\$ 8,087	20.79%
8060 · Vehicle O&M	\$ 6,300	\$ 2,886	\$ 3,414	45.81%
Totals	\$ 1,307,948	\$ 222,314	\$ 1,085,663	17.00%
			Target:	25.00%

Attachment 3



Monthly Executive Report

Local

- **Alexandria.** Discussed transfer station construction project and grant opportunities for recycling equipment with Selectboard Chair.
- **Alton.** Submitted report on a proposed 19-lot subdivision (Subdivision at Cherry Valley) to the town, copying the Gilford Planning Director.
- **Andover.** Led third Hazard Mitigation Plan meeting.
- **Ashland.** Provided information to Planning Board Chair on converting .pdf land use regulations document to Word; provided .pdf copy of zoning map.
- **Center Harbor.** Submitted estimate of cost for master plan review and update to Planning & Zoning.
- **Franklin Circuit Rider Assistance.** Reviewed one subdivision application and two ZBA applications. Responded to a question from the Land Use Administrator concerning truck parking in a rural zone. Furnished Land Use Administrator with information on changes to statutes affecting planning and zoning.
- **Gilford CCDS.** Met with Gilford DPW Director and other town officials to review preliminary report. Discussed the creation of a final map designed to fit their needs and future expansion of the plan. Completed all maps for this project.
- **Moultonborough.** Assisted Moultonborough on their HOP Grant application in which LRPC is the designated Consultant to perform the Master Plan update.
- **Sanbornton.** Assisted Sanbornton on their HOP Grant application in which LRPC is the designated Consultant to perform the Master Plan update.
- **Sandwich.** Discussion with the Sandwich Energy Committee on how to limit electricity consumption at the transfer station and optimizing the heating of on-site compactors. Provided contact information for NERRA. Assisted Sandwich on their HOP Grant application in which LRPC is the designated Consultant to perform the Master Plan update.
- **Tamworth.** Conducted transfer station site visit to discuss improvements moving forward with the Town's Community Facilities Grant.
- **Wolfeboro.** Held third Hazard Mitigation Plan meeting. Continued Circuit Rider 2x a week. Assisted the Conservation Commission on a DES 319 Grant submittal for Rust Pond.

Grant Administration

- Submitted the final direct grant for CEDC Microenterprise Technical Assistance for the 2023/2024 program year.
- Working to close out documentation for all 2022 CDBG projects.
- Received a Notice to Proceed for the Granite State Adaptive (equine-assisted activities program) NBRC grant relative to a new/expanded facility.
- Notice to Proceed Amendment on WOW Trail – Laconia approved as environmental review not completed.
- Rescope of Gale School with phasing and NBRC fund utilization of \$350k with anticipated completion by 9/30/2025.

Household Hazardous Waste

- Developed targeted advertisements for our communities, including multiple publicity pieces, extra banners, press releases, social media, and e-blasts.
- Conducted an outreach day at the Tuftonboro transfer station (new site & coordinator) to help spread the word to residents and to assist in preparations for event.
- Discussions with Laconia DPW Director concerning Laconia Links and Laconia Sun advertising, banner placement, and electronic signs.
- Addressed inquiries regarding HHW collections from Laconia, Holderness, Moultonborough, Gilford, and Tuftonboro residents. Also addressed several questions about participation from non-participating communities (Belmont, Freedom, Ossipee, and Northfield); directed them to local Board of Selectmen & Town Administrators.
- Extensive planning and attendance the last two collection events (Tuftonboro and Laconia). More than 500 households participated in these two events collectively.



Tuftonboro HHW Collection

photo courtesy of Dave Jeffers



Laconia HHW Collection

photos courtesy of Dave Jeffers

Economic Development

- **Brownfields.** Approved revised scope of work for Ashland project. Met with Town Officials and property owner of land being donated to the Town in an effort to procure a site access agreement and to discuss terms of contract and scope of work for the property.

Regional

- **PRLAC.** Attended September PRLAC meeting.
- Attended Office of Planning and Development webinar on planning and zoning changes.

Solid Waste

- Submitted Gilford's NBRC Federal Financial Report as required to disclose cumulative expenses incurred under grant award.
- Scheduled October 17th training for solid waste operators concerning the lead tackle buyback program of the Loon Preservation Commission (LPC). Conferred with the LPC to plan agenda and to discuss training approval.
- Submitted LRPC's grant application for USDA composting and food waste diversion grant.

Transportation

- **Traffic Counting.** The final 58 counts have been placed in Meredith, Laconia, Gilford, Franklin, and Tilton. We needed to postpone 5 counts until next year due to construction prohibiting access to those locations. The season will wrap up in early October.
- Executed the Unrestricted Access EV Charging Infrastructure Tool for Plymouth's recent award of CMAQ grant. Discussed Meredith CMAQ award – a turning lane and sidewalk at Laker Lane – with SAU representative and Community Planner.
- **UPWP.** Performed mid-contract review.
- Conducted September TAC meeting and created agenda for October meeting.
- **RSMS/SADES.** Prepared multiple scopes of work regarding RSMS and CCDS work for summer 2025 as requested by Ashland, and RSMS work for summer 2025 as requested by Gilford.
- Attended the NH Highway Design Meeting, and an HSIP meeting. Reviewed and relayed HSIP concerns from several communities. Projects discussed included Hill (NHDOT), Sandwich (NHDOT), Tamworth, Plymouth (TYP), Belmont (TYP), Tuftonboro, Gilford, Gilmanton.
- **Mid-State RCC.** Met CNHRPC to discuss update to the RCC's *Coordinated Public Transit Plan*.
- Participated in the Belmont TYP Public Informational Meeting organized by NH DOT, where we explained the role of LRPC in the TYP process and discussed potential corridor studies for projects that concerned the public but were not included in the TYP scope.

Training

- Webinar for EPA grant writer training.
- Webinar training on *Virtual Status of Roundabouts in the U.S.*

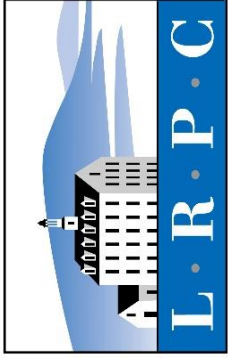
ACRONYMS

CCDS	Culverts & Closed Drainage Systems
CDBG	Community Development Block Grant
CEDC	Coos Economic Development Corporation
CMAQ	Congestion Mitigation Air Quality
CNHRPC	Central New Hampshire Regional Planning Commission
DES	Department of Environmental Services
DPW	Department of Public Works
EPA	Environmental Protection Agency
EV	Electric Vehicle
HHW	Household Hazardous Waste
HOP	Housing Opportunity Planning
HSIP	Highway Safety Improvement Program
LRPC	Lakes Region Planning Commission
NBRC	Northern Border Regional Commission
NHDOT	NH Department of Transportation
NRRA	Northeast Resource Recovery Association
PRLAC	Pemigewasset River Local Advisory Committee
RCC	Regional Coordinating Council
RSMS	Road Surface Management System
SADES	Statewide Asset Data Exchange System
SAU	School Administrative Unit
TYP	Ten-Year Plan
UPWP	Unified Planning Work Program
USDA	United States Department of Agriculture
ZBA	Zoning Board of Adjustment

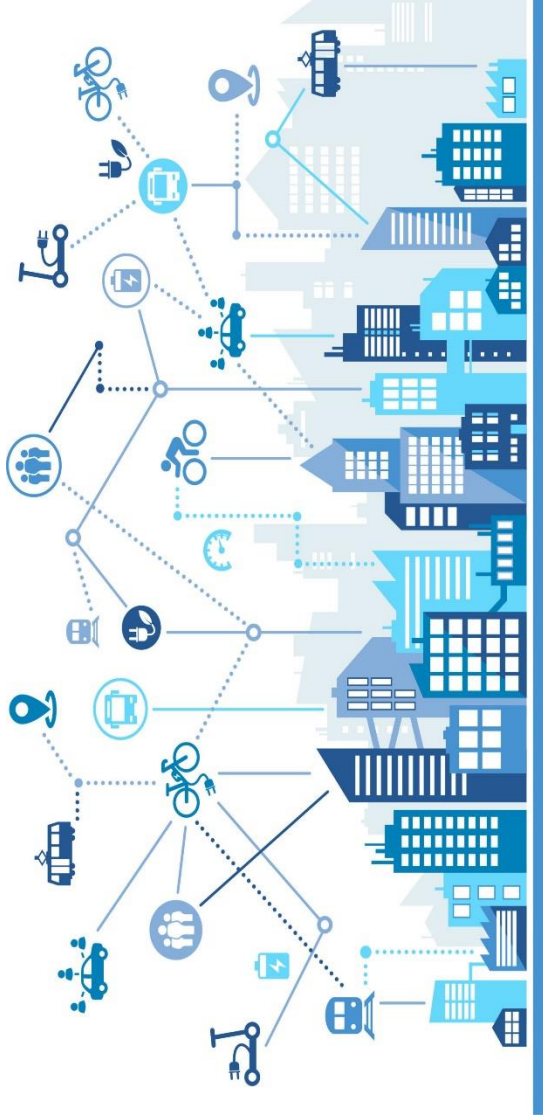
Attachment 4

FY25 TAC Meeting Calendar*

July 1, 2024 – June 30, 2025



July – December 2024				
September 11, 2024 (adjusted date)	Wednesday	2 – 4 PM	LRPC Conference Room	Ten Year Plan Overview & Scoring
October 2, 2024	Wednesday	2 – 4 PM	LRPC Conference Room	WOW Trail & TAP Scoring
November 6, 2024	Wednesday	2 – 4 PM	LRPC Conference Room	NHDES Clean Diesel Grant Program
December 4, 2024	Wednesday	2 – 4 PM	LRPC Conference Room	Highway Safety Improvement Program?
January – June 2025				
March 5, 2025	Wednesday	2 – 4 PM	LRPC Conference Room	TBD
April 2, 2025	Wednesday	2 – 4 PM	LRPC Conference Room	TBD
May 7, 2025	Wednesday	2 – 4 PM	LRPC Conference Room	TBD
June 4, 2025	Wednesday	2 – 4 PM	LRPC Conference Room	TBD



Attachment 5

Investment Policy

It is the Board's responsibility to develop policies that govern investment of the assets of the organization. This shall include delineating a specific philosophy of investment management and establish parameters for investment risk and return. Assisting in this function, the Board is authorized and permitted to engage the services of investment managers with the necessary specialized research facilities and skilled personnel to assure expertise in equity and fixed-income investments. These guidelines may be revised from time-to-time, but shall always be in writing.

- a. The investment policy of the organization will be approved by the Board of Directors and reviewed annually.
- b. Assets are to be managed with the goal of achieving the maximum annual income from interest and dividends, yet maintaining, insofar as possible, the purchasing power of the underlying assets. Investments shall be consistent with the overall mission of Bayside Cemetery Association.
- c. The investment manager, in consultation with the Finance Committee, and consistent with the guidelines described within, is granted discretion over the mix of assets, the selection of securities, and the timing of transactions.
- d. No more than 5 percent of the total portfolio cost value shall be in the securities of any one issuer.
- e. All investments shall adhere to such federal and state laws as now apply or may be applicable to the investments in the future.
- f. Gifts of securities will be sold immediately upon receipts unless otherwise restricted by the donor.
- g. Cash reserves, will be invested according to Board-approved investment policies, in consultation with the Finance Committee.
- h. The Finance Committee shall review the investment portfolio and results no less often than every six months. As part of the review, the Committee should discuss the investment objective, asset allocation, performance, diversification, and general compliance with these guidelines.
- i. The Board shall assist the designated investment manager and protect his/her position by setting up practical guidelines and clear performance objectives.
- j. The performance of the investment manager shall be measured by setting up practical guidelines and performance objectives. For comparison purposes, the equity performance should be compared to the Standard and Poor (or S&P) and the Lehman Government/Corporate Index.

Asset Allocation

The suggested asset allocation guideline is as follows:

Cash and Equivalents:	5-10% (not less than)
Fixed income:	25-35%
Equities:	60-70%

Fixed Income: The average maturity of debt securities should not exceed 10 years nor should the average duration exceed five years. All fixed income securities purchases shall have a minimum quality rating of “A” by either Mergent Bond Record (formerly Moody’s Investor Services), or Standard and Poor’s Corporation.

Common Stocks: The equity investments should be in companies that have a proven record of earnings’ growth, strong fundamentals and good valuations. The majority of the equity position should be in larger capitalization companies (stocks that have a market capitalization of over \$15 million), with only a small percentage devoted to mid cap (stocks with a market capitalization between \$1 and \$15 billion) and small cap (stocks that have less than \$1 billion in market capitalization). The equity portion of the portfolio must be broadly diversified. At the highest level, the maximum exposure to any one industry sector should not exceed twenty-five percent. At the security level, the purchase of a single security should not exceed five percent of the equity portion of the portfolio. The maximum exposure to any one name, because of price appreciation, should not exceed ten percent of the equities.

Adopted: April 4, 2014

Revised: June 4, 2014

INVESTMENT GUIDELINES
LAKES REGION PLANNING COMMISSION
May 2024

OBJECTIVE: To maintain or increase the purchasing power of the Commission's invested funds and to ensure maintenance of principal and income over the long term.

1. Because the income and principal are important to the Lakes Region Planning Commission, emphasis must be placed with (1) safety of principal, (2) reasonable and increasing income and (3) continuity of income through the ownership of securities of high investment quality.
2. The portfolio should be balanced among cash (to provide liquidity), fixed dollar assets (to deliver stable income) and equities to help offset the declining purchasing power caused by inflation.
3. The investment and management will be in accordance with the *Prudent Investor Rule*, codified in the Uniform Prudent Investor Act of 1992 (UPIA).
4. The Commission's Executive Board expects the assets to be managed for the long-term results. They neither expect nor encourage high turnover, nor emphasis on the short term. However, the Executive Board Finance Committee should regularly review the asset mix and individual holdings, keeping in mind the tax-free nature of the funds.
5. The asset allocation, of the combined portfolio shall be maintained by the Executive Board Finance Committee within the following parameters:

Cash	0% to 20%
Fixed Income	10% to 65%
Equities / Mutual Funds (domestic)	30% to 70%

Accumulated income will be invested into cash and/or fixed income securities.

6. The designated investment advisor(s) will make investment recommendations to the Finance Committee within the parameters stated above. The funds are currently under advice and management of the NH Public Deposit Investment Pool and Vanguard Securities. A majority vote of the Finance Committee will be necessary to approve any recommendation.

Informational Material



The Executive Council of the State of New Hampshire
State House, 107 North Main Street, Concord, NH 03301

CINDE WARMINGTON
EXECUTIVE COUNCIL
DISTRICT TWO

TO: All District Two Cities and Towns
FROM: Executive Councilor Cinde Warmington
DATE: Thursday, September 26, 2024

The Governor and Executive Council met on Wednesday, September 25, 2024, in Hollis, NH at the Brookdale Fruit Farm and considered an agenda of approximately 191 items. The next scheduled meetings of the Governor and Executive Council will be held on Wednesday, October 16, 2024, at a location to be determined, beginning with the breakfast meeting at 8:00 a.m. and following with the regular meeting at 10:00 a.m.

These meetings are open to the public.

The highlighted items below are of significance to District Two:

All Items were approved by unanimous vote of the Executive Council Except for the following:

Items #92, #97 & #144: 4-1 Councilor Wheeler voting No

Item #159: Tabled 4-1 Councilor Warmington voting No

Item #188: 4-1 Councilor Stevens voting No

Tabled Item #91: Withdrawn by the Governor

Tabled Late Item #B: 2-1 Councilor Warmington, Councilor Stevens recusing themselves

CONSENT CALENDAR AGENDA

#1 MOP 150, I, B (1): Expenditure Approvals

DEPARTMENT OF HEALTH AND HUMAN SERVICES

Office of the Commissioner

A. Authorized to enter Rebecca Lovell into an educational tuition agreement with Southern New Hampshire University, Boston, MA, to participate in Optimizing Brands, from October 14, 2024 to December 22, 2024 and to pay costs in an amount of \$1,433.75. **20% Federal Funds, 80% General Funds**

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DEPARTMENT OF HEALTH AND HUMAN SERVICES

Office of the Commissioner


B. Authorized to enter Danijela Korasic into an educational tuition agreement with University New Hampshire, Durham, NH, to participate in Grant Writing, from October 28, 2024 to December 20, 2024 and to pay costs in an amount of \$1,710. **20% Federal Funds, 80% General Funds**

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DEPARTMENT OF HEALTH AND HUMAN SERVICES

Office of the Commissioner

C. Authorized to enter Theodora Schirl into an educational tuition agreement with University New Hampshire, Durham, NH, to participate in Advance Pharmacology and Therapeutics, from October 28, 2024 to December 20, 2024 and to pay costs in an amount of \$2,400. **20% Federal Funds, 80% General Funds**

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NEW HAMPSHIRE LOTTERY COMMISSION

D. Authorized to enter Kelly Alexis Crockett into an educational tuition agreement with Southern New Hampshire

University, Manchester, NH, to participate online in Business Research, from October 14, 2024 to December 22, 2024 and to pay costs in an amount of \$1,719.90. **100% Lottery Funds**

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DEPARTMENT OF HEALTH AND HUMAN SERVICES

Division of Public Health Services

E. Authorized to pay the Association of Maternal and Child Health Programs, Washington, DC, in the amount of \$7,560 for annual membership dues. Effective upon G&C approval for the period October 1, 2024 through September 30, 2025. **62.5% Federal Funds, 37.5% General Funds**

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DEPARTMENT OF ENVIRONMENTAL SERVICES

F. Authorized to pay the Fiscal Year 2025 membership dues to the Northeast Waste Management Officials' Association, Interstate Mercury Education & Reduction Clearinghouse, Boston, MA, in the amount of \$5,500 for the period October 1, 2024 through September 30, 2025. Effective upon G&C approval. **100% Hazardous Waste Cleanup Funds**

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DEPARTMENT OF ENVIRONMENTAL SERVICES

G. Authorized to pay FFY 2024 membership dues to the Association of State and Territorial Solid Waste Management Officials, Washington, DC, in the amount of \$10,000, for the period of October 1, 2024 through September 30, 2025. Effective upon G&C approval. **70% Federal, 10% Oil Pollution Control Funds, 10% Hazardous Waste Cleanup Fund, 10% Emerging Contaminants Funds**

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#2 MOP 150, I, B (2): Approval of Acceptances

DEPARTMENT OF HEALTH AND HUMAN SERVICES

New Hampshire Hospital

A. Authorized to accept donations from April 1, 2024 through June 30, 2024, from contributors, in the amount of \$782.30, as detailed in the letter dated August 27, 2024, and deposit same into the New Hampshire Hospital Trust Fund.

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DEPARTMENT OF HEALTH AND HUMAN SERVICES

New Hampshire Hospital

B. Authorized to accept non-monetary donations with an estimated fair market value of \$3,000, as detailed in the letter dated August 27, 2024, these items were received from April 1, 2024 through June 30, 2024.

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#3 MOP 150, I, B (3): Reports and Findings

DEPARTMENT OF REVENUE ADMINISTRATION

A. Authorized to accept and place on file the 2024 Annual Report.

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NEW HAMPSHIRE VETERANS HOME

B. Authorized to accept and place on file the Annual Report for Fiscal Year 2024.

[Download](#) 

DEPARTMENT OF ADMINISTRATIVE SERVICES

C. Authorized to accept and place on file the Report and Findings of Councilor Joseph D. Kenney with regard to a certain project in participation with Taylor Community, Laconia and Wolfeboro, NH.

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#4 MOP 150, I, B (4): Nominations, Confirmations and Appointments

DEPARTMENT OF MILITARY AFFAIRS AND VETERANS SERVICES

A. Authorized the confirmation of Ryan C. Ollis, Merrimack, NH, for appointment of the rank of Major, in the NH Army National Guard.

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DEPARTMENT OF JUSTICE

B. Authorized to reappoint Benjamin J. Agati, as an Assistant Attorney General, at a salary level of \$124,000. Effective upon G&C approval, or October 15, 2024, whichever is later, with a term ending October 14, 2029.

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DEPARTMENT OF JUSTICE

C. Authorized to reappoint Matthew T. Broadhead, as an Assistant Attorney General, at a salary level of \$125,000. Effective upon G&C approval, or September 29, 2024, whichever is later, with a term ending September 28, 2029.

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DEPARTMENT OF JUSTICE

D. Authorized to reappoint Peter Hinckley, as an Assistant Attorney General, at a salary level of \$120,000. Effective upon G&C approval, or October 15, 2024, whichever is later, with a term ending October 14, 2029.

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DEPARTMENT OF JUSTICE

E. Authorized to appoint Andrew J. Player, as Criminal Justice Investigator, at a salary level of \$79,144. Effective upon G&C approval, or October 4, 2024, whichever is later, with a term ending April 30, 2029.

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DEPARTMENT OF JUSTICE

F. Authorized to appoint John R. Sonia, as Criminal Justice Investigator, at a salary level of \$83,462. Effective upon G&C approval, or October 4, 2024, whichever is later, with a term ending May 27, 2026.

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DEPARTMENT OF JUSTICE

G. Authorized to reappoint Gary A. Prince, as Consumer Protection Investigator, at a salary level of \$92,097. Effective upon G&C approval with a term ending June 30, 2029.

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DEPARTMENT OF TRANSPORTATION

H. Authorized the Bureau of Right-of-Way's petition for a hearing on the Sunapee 44438A project, the proposed repairs and reconstruction of a portion of NH Route 11 in Sunapee, NH. The NH Route 11 roadway and slope repairs are located just northeast of Trow Hill Road and required as a result of the July 11, 2023m storm event. (2) Further authorized a Commission of Three Persons should be appointed by the Governor and Council to hold a hearing, and shall determine whether there is an occasion for the bridge rehabilitation and improvements to the approaches, with a suggested budget of \$803.49.

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#5 MOP 150, I, B (5): Other Items

DEPARTMENT OF HEALTH AND HUMAN SERVICES

Division for Behavioral Health

A. Authorized to amend an existing contract with Carelon Behavioral Health, Inc., Boston, MA (originally approved by G&C on 6/30/21, Tabled Item #19), to modify services for continued operation of a centralized crisis call center for individuals experiencing a mental health and/or substance use disorder crisis, by decreasing the price limitation by \$252,000 from \$22,125,351 to \$21,873,351 with no change to the contract completion date of June 30, 2025. Effective upon G&C approval. **100% Federal Funds**

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DEPARTMENT OF HEALTH AND HUMAN SERVICES

Division of Long Term Supports and Services

B. Authorized to enter into a **sole source** amendment to an existing contract with Pyramid Model Consortium, Missoula, MT (originally approved by G&C on 3/13/24, Item #16), to continue statewide implementation of the Pyramid Model framework through training and technical assistance to Family Centered Early Supports and Services programs and practitioners, by exercising a renewal option by extending the completion date from December 31, 2026 to June 30, 2027, with no change to the price limitation of \$75,000. Effective upon G&C approval. **100% Federal Funds**

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DEPARTMENT OF HEALTH AND HUMAN SERVICES

Division of Long Term Supports and Services

C. Authorized to amend an existing contract with Partnership for Public Health, Inc., Laconia, NH (originally approved by G&C on 6/15/22, Item #42), for social isolation reduction strategies to prevent mental, emotional and physical decline for home-based individuals sixty years of age and older, who are socially isolated, by exercising a contract renewal option by extending the completion date from September 30, 2024 to June 30, 2025, with no change to the price limitation of \$670,000. Effective October 1, 2024, upon G&C approval.

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DEPARTMENT OF HEALTH AND HUMAN SERVICES

Division of Economic Stability

D. Authorized to amend an existing contract with the Public Consulting Group, Inc., Boston, MA (originally approved by G&C on 6/28/23, Item #16), to continue the Child Care Workforce Recruiting, Retention, and Effective Strategies Project, by exercising a renewal option with no change to the price limitation of \$1,644,077 and extending the completion date from September 30, 2024 to November 30, 2024. Effective upon G&C approval.

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DEPARTMENT OF HEALTH AND HUMAN SERVICES

Division of Economic Stability

E. Authorized to amend an existing contract with TDB Communications, Inc., Washington, DC (originally approved by G&C on 12/20/23, Item #24), for the determination and review of individual eligibility for disability benefits, by decreasing the price limitation by \$282,765 from \$1,060,218 to \$777,453 with no change to the contract completion date of June 30, 2025. Effective upon G&C approval. **50% Federal Funds, 50% General Funds. Contingent upon approval of Item #30 below.**

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DEPARTMENT OF ENERGY

F. Authorized to enter into a **sole source** contract amendment with Community Action Program Belknap-Merrimack Counties, Inc., Concord, NH (originally approved by G&C on 12/21/22, Item #52), by reducing the Bipartisan Infrastructure Law Weatherization Assistance Program contract amount by \$364,365 from \$2,511,040 to \$2,146,675, increasing their allowable Average Cost Per Dwelling Unit from \$8,009 to \$8,445, increasing their allowable

percentage of Health and Safety funding from 8% to 15%, and add clarifying language regarding the inclusion of documents as a legal component of the contract. Effective upon G&C approval through June 30, 2027. **100% Federal Funds**

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DEPARTMENT OF ENERGY

G. Authorized to enter into a **sole source** contract amendment with Southwestern Community Services, Manchester, NH (originally approved by G&C on 12/21/22, Item #55), by reducing the Bipartisan Infrastructure Law Weatherization Assistance Program contract amount by \$656,710 from \$2,270,682 to \$1,613,972, increasing their allowable Average Cost Per Dwelling Unit from \$8,009 to \$8,445, increasing their allowable percentage of Health and Safety funding from 8% to 15%, and add clarifying language regarding the inclusion of documents as a legal component of the contract. Effective upon G&C approval through June 30, 2027. **100% Federal Funds**

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DEPARTMENT OF ENERGY

H. Authorized to enter into a **sole source** contract amendment with Southern New Hampshire Services, Inc. d/b/a Community Action Partnership Hillsborough and Rockingham Counties, Manchester, NH (originally approved by G&C on 12/21/22, Item #54), by reducing the Bipartisan Infrastructure Law Weatherization Assistance Program contract amount by \$765,920 from \$5,895,823 to \$5,129,903, increasing their allowable Average Cost Per Dwelling Unit from \$8,009 to \$8,445, increasing their allowable percentage of Health and Safety funding from 8% to 15%, and add clarifying language regarding the inclusion of documents as a legal component of the contract. Effective upon G&C approval through June 30, 2027. **100% Federal Funds**

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DEPARTMENT OF ENERGY

I. Authorized to enter into a **sole source** contract amendment with Tri-County Community Action Services, Inc., Berlin, NH (originally approved by G&C on 12/21/22, Item #56), by increasing their allowable Average Cost Per Dwelling Unit from \$8,009 to \$8,445, increasing their allowable percentage of Health and Safety funding from 8% to 15%, and add clarifying language regarding the inclusion of documents as a legal component of the contract. Effective upon G&C approval through June 30, 2027. There is no funding change to this contract. **100% Federal Funds**

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DEPARTMENT OF ENERGY

J. Authorized to enter into an amendment to an existing **sole source** contract with Community Action Program Belknap and Merrimack Counties, Inc., Concord, NH (originally approved by G&C on 12/7/22, Item #34), for the Fuel Assistance Program by extending the completion date from September 30, 2024 to March 31, 2025. Effective upon G&C approval. No additional funding is involved with this contract. **100% Federal Funds**

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DEPARTMENT OF ENERGY

K. Authorized to enter into an amendment to an existing **sole source** contract with Community Action Partnership of Strafford County, Dover, NH (originally approved by G&C on 12/7/22, Item #35), for the Fuel Assistance Program by extending the completion date from September 30, 2024 to March 31, 2025. Effective upon G&C approval. No additional funding is involved with this contract. **100% Federal Funds**

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DEPARTMENT OF ENERGY

L. Authorized to enter into an amendment to an existing **sole source** contract with Southwestern Community Services, Inc., Keene, NH (originally approved by G&C on 12/7/22, Item #37), for the Fuel Assistance Program by extending the completion date from September 30, 2024 to March 31, 2025. Effective upon G&C approval. No additional funding is involved with this contract. **100% Federal Funds**

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DEPARTMENT OF ENERGY

M. Authorized to enter into an amendment to an existing **sole source** contract with Southern New Hampshire Services, Inc. d/b/a Community Action Partnership Hillsborough and Rockingham Counties, Manchester, NH (originally approved by G&C on 12/7/22, Item #36), for the Fuel Assistance Program by extending the completion date from September 30, 2024 to March 31, 2025. Effective upon G&C approval. No additional funding is involved with this contract. **100% Federal Funds**

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DEPARTMENT OF ENERGY

N. Authorized to enter into an amendment to an existing **sole source** contract with Tri-County Community Action Program, Inc., Berlin, NH (originally approved by G&C on 12/7/22, Item #38), for the Fuel Assistance Program by extending the completion date from September 30, 2024 to March 31, 2025. Effective upon G&C approval. No additional funding is involved with this contract. **100% Federal Funds**

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DEPARTMENT OF ENVIRONMENTAL SERVICES

O. Authorized to amend an agreement with Recordsforce, Inc., Portsmouth, NH (originally approved by G&C on 11/8/23, Item #103), by lowering the price limitation by \$433,200 from \$1,983,200 to \$1,550,000, amending the price formula for invoices, and extending the contract end date from October 1, 2026 to December 31, 2027. Effective upon G&C approval. **53% Federal Funds, 48% Capital (General) Funds**

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DEPARTMENT OF ENVIRONMENTAL SERVICES

P. Authorized to amend an American Rescue Plan Act grant to the Town of Enfield, NH (originally approved by G&C on 6/1/22, Item #84), by modifying the scope of services and extending the completion date from March 31, 2025 to December 31, 2025, for the wastewater system improvements project. This is a no cost scope modification and time extension. **100% Federal Funds**

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DEPARTMENT OF ENVIRONMENTAL SERVICES

Q. Authorized to amend a Diesel Emissions Reduction Act (DERA) State Clean Diesel grant to the Town of Barnstead, NH (originally approved by G&C on 3/22/23, Item #75), by extending the completion date from September 30, 2024 to September 30, 2025, to allow additional time to complete the agreed upon project to replace one engine model year 1997 plow truck. No additional funding is involved in this time extension. **45% DERA Funds, 55% Volkswagen Trust Funds**

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DEPARTMENT OF ENVIRONMENTAL SERVICES

R. Authorized to amend a Diesel Emissions Reduction Act (DERA) State Clean Diesel grant to Shorepower Technologies Inc., Hillsboro, OR (originally approved by G&C on 10/4/23, Item #60), for work in Raymond, NH, by extending the completion date from September 30, 2024 to September 30, 2025, to allow additional time to complete the agreed upon project to install nine electric plug-in power pedestals for use by heavy duty diesel vehicles to reduce idling in Raymond. No additional funding is involved in this time extension. **45% DERA Funds, 55% Volkswagen Trust Funds**

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DEPARTMENT OF ENVIRONMENTAL SERVICES

S. Authorized to amend an American Rescue Plan Act grant to the Soda Brook Cooperative, Inc., Northfield, NH (originally approved by G&C on 8/2/23, Item #59), by extending the completion date from October 1, 2024 to May 1, 2025, for water system improvements. This is a no cost time extension. **100% Federal Funds**

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DEPARTMENT OF ENVIRONMENTAL SERVICES

T. Authorized to amend an ARPA grant to the Town of Kingston, NH (originally approved by G&C on 8/23/23, Item #116), by extending the completion date from December 1, 2024 to April 30, 2026 to remediate per- and polyfluoroalkyl substances. This is a no cost time extension. **100% Federal Funds**

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DEPARTMENT OF ENVIRONMENTAL SERVICES

U. Authorized to amend an agreement with AECOM Technical Services, Inc., Chelmsford, MA (originally approved by G&C on 10/19/22, Item #71), by decreasing the contract by \$2,100,000 from \$5,279,793 to \$3,179,793 for dam engineering services. Effective upon G&C approval. **76.4% Federal Funds, 23.6% Capital (General) Funds**

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DEPARTMENT OF ENVIRONMENTAL SERVICES

V. Authorized to amend a Diesel Emissions Reduction Act (DERA) State Clean Diesel grant to the Town of Dalton, NH (originally approved by G&C on 7/19/23, Item #52), by extending the completion date from September 30, 2024 to September 30, 2025 to allow additional time to complete the agreed upon project to replace one engine model year 2007 plow truck. Effective upon G&C approval through September 30, 2025. No additional funding is involved in this time extension. **45% Federal DERA Funds, 55% Volkswagen Trust Fund**

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DEPARTMENT OF ADMINISTRATIVE SERVICES

W. Authorized to amend an existing contract with City Pro Plumbing and Heating LLC, Manchester, NH (originally approved by G&C on 10/4/23, Item #99), by increasing the individual project limit with no change to the contract completion date and no change to the price limitation for plumbing and pipefitting services. Effective upon G&C approval through September 30, 2028.

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DEPARTMENT OF CORRECTIONS

X. Authorized to amend an existing **sole source** contract with Global Tel*Link Corporation d/b/a ViaPath Technologies, Mobile, AL (originally approved by G&C on 10/4/22, Item #19A), for the provision of Resident Telephone, Kiosk/Tablet Solution Services, by increasing the restitution payment threshold, with no change to the through date of October 31, 2027. Effective upon G&C approval.

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*

REGULAR AGENDA

DEPARTMENT OF HEALTH AND HUMAN SERVICES

Office of the Commissioner


#6 Authorized to **retroactively** amend a Fiscal Committee Item (originally approved by G&C on 6/30/21, Item #7), by extending the end date for funding of American Rescue Plan Act State Fiscal Recovery Funds from June 30, 2024 to June 30, 2025, as detailed in the letter dated August 21, 2024. Effective upon G&C approval. **100% Federal Funds. Fiscal Committee approved on September 13, 2024.**

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#7 Authorized to amend three accept and expend requests for American Rescue Plan Act State Fiscal Recovery Funds (originally approved by G&C), by extending the end dates for funding from September 30, 2024 to June 30, 2025, as detailed in the letter dated August 20, 2024. Effective upon G&C approval. All three requests are no-cost extension requests. **100% Federal Funds. Fiscal Committee approved on September 13, 2024.**

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#8 Authorized to place Michael Springman at Step 5, unclassified labor grade FF, for the position of Adult Protective Services Administrator, Division of Long Term Supports and Services, earning \$104,204. Effective September 30, 2024, upon G&C approval. **50% General Funds, 50% Federal Funds**

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Division for Children, Youth & Families

#9 Authorized to accept and expend the Child Abuse and Neglect State Grant from the Administration for Children and Families in the amount of \$738,192. (2) Further authorized the allocation of these funds as detailed in the letter dated August 12, 2024. Effective upon G&C approval through June 30, 2025. **100% Federal Funds. Fiscal Committee approved on September 13, 2024.**

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#10 Authorized to enter into a **sole source** contract with Public Consulting Group, LLC, Boston, MA, in the amount of \$148,250 to support the development of a report on requirements associated with the management of social security and veteran benefits for children in placement. Effective upon G&C approval through December 31, 2024, with the option to renew for up to one additional year. **100% General Funds**

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#11 Authorized to enter into a **sole source** amendment to an existing contract with Amergis Healthcare Staffing, Inc. (formerly known as Maxim Healthcare Staffing Services, Inc., Columbia, ND (originally approved by G&C on 12/22/21, Item #20A), for continued Youth Counselor Staffing Support for Sununu Youth Services Center, by increasing the price limitation by \$1,000,000 from \$2,846,720 to \$3,846,720 and by extending the completion date from October 31, 2024 to October 31, 2025. Effective upon G&C approval. **100% General Funds**

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Division of Public Health Services


#12 Authorized to accept and expend \$131,064 of Federal Funds from the US Department of Health and Human Services, Health Resources and Services Administration to improve our State Newborn Screening System. (2) Further authorized these funds to be allocated as detailed in the letter dated August 21, 2024. Effective upon G&C approval through June 30, 2025. **100% Federal Funds. Fiscal Committee approved on September 13, 2024.**

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#13 Authorized to accept and expend funds from the Department of Health and Human Services, Health Resources and Services Administration to fund the Alliance for Innovation on Mental Health State Capacity Program in the amount of \$220,227. (2) Further authorized these funds to be allocated as detailed in the letter dated August 20, 2024. Effective upon G&C approval through June 30, 2025. **100% Federal Funds. Fiscal Committee approved on September 13, 2024.**

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#14 Authorized to amend an existing contract with Abbott Laboratories, Inc., Columbus, OH (originally approved by G&C on 6/30/21, Item #50), to receive rebates on select formulas purchased with food instruments issued by the Special Supplemental Nutrition Program for Women, Infants and Children, at no cost to the Department, by exercising a contract renewal option, with an increase to projected rebate revenue of \$5,852,414 from \$8,778,621 to \$14,631,035 and extending the completion date from September 30, 2024 to September 30, 2026. Effective October 1, 2024, upon G&C approval. **100% Other Revenue received from Abbott Laboratories, Inc.**

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#15 Authorized to amend an existing contract with Community Action Program Belknap-Merrimack Counties, Inc., Concord, NH (originally approved by G&C on 6/21/17, Item #49), to continue providing a Commodity Supplemental Food Program and a Senior Farmers Market Nutrition Program, statewide, by exercising a contract renewal option by increasing the price limitation by \$59,305 from \$2,542,044 to \$2,601,349 and extending the completion date from

September 30, 2024 to December 31, 2024. Effective October 1, 2024, upon G&C approval. **100% Federal Funds**

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#16 Authorized to enter into amendments to existing contract with the Contractors as detailed in the letter dated September 10, 2024, to continue providing home visiting services, by exercising contract renewal options by increasing the total price limitation by \$16,911,354 from \$9,788,971 to \$26,700,325 and by extending the completion dates from September 30, 2024 to September 30, 2028. Effective October 1, 2024, upon G&C approval. **70% Federal Funds, 30% General Funds**

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#17 Authorized to enter into amendments to existing contract with the Contractors as detailed in the letter dated September 10, 2024, to continue providing home visiting services, by exercising a renewal option by increasing the total price limitation by \$1,697,218 from \$1,074,488 to \$2,771,706 and by extending the completion dates from September 30, 2024 to September 30, 2028. Effective October 1, 2024, upon G&C approval. **74% Federal Funds, 26% General Funds**

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#18 Authorized to amend an existing agreement with the Contractor as detailed in the letter dated September 9, 2024, for reimbursement payments of educational loans through the State Loan Repayment Program by exercising a contract renewal option, increasing the price limitation by \$11,000 from \$45,000 to \$56,000, and by extending the completion date from September 30, 2024 to September 30, 2026. Effective October 1, 2024, upon G&C approval. **100% Other Funds (NH Medical Malpractice Joint Underwriters Association)**

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#19 Authorized to enter into a **sole source** grant agreements with the Grantees as detailed in the letter dated September 5, 2024, in a total amount not to exceed \$5,994,000 to provide funds to Federally Qualified Health Centers/Federally Qualified Health Center Look-Alike in New Hampshire to mitigate operating losses resulting from increased demand, rising costs, and changes in insurance reimbursement. Effective upon G&C approval through September 30, 2025. **100% Federal Funds**

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Division for Behavioral Health

#20 Authorized to enter into a **sole source** amendment to an existing contract with Claremont Learning Partnership, Claremont, NH (originally approved by G&C on 3/8/23, Item #9), for the continued provision of the Youth Homelessness Demonstration Program, Continuum of Care, Transitional Housing and Rapid Rehousing Projects for young adults, eighteen to twenty-four years of age, per the US Department of Housing and Urban Development requirements, who are experiencing homelessness, or are at imminent risk of homelessness, or are fleeing, or attempting to flee, Domestic Violence, by exercising a contract renewal option by increasing the price limitation by \$781,455 from \$305,478 to \$1,086,933 and extending the completion date from September 30, 2024 to September 30, 2029. Effective October 1, 2024, upon G&C approval. **100% Federal Funds**

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#21 Authorized to enter into a **sole source** contract with Concord Coalition to End Homelessness, Concord, NH, in the amount of \$700,525 for the provision of a housing services continuum of care project. Effective October 1, 2024, upon G&C approval through September 30, 2029, with the option to renew for up to five additional years. **100% Federal Funds**

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#22 Authorized to enter into a **sole source** amendment to an existing contract with The Upper Room, a Family Resource Center, Derry, NH (originally approved by G&C on 3/22/23, Item #9), for the continued provision of a Youth Navigator program for youth and young adults, ages eighteen to twenty-four, per the US Department of Housing and Urban Development requirements, who are experiencing homelessness, or who are at imminent risk of homelessness,

by exercising a contract renewal option by increasing the price limitation by \$553,645 from \$221,458 to \$775,103 and extending the completion date from September 30, 2024 to September 30, 2029. Effective October 1, 2024, upon G&C approval. **100% Federal Funds**

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#23 Authorized to enter into a **retroactive sole source** amendment to an existing contract with The Mental Health Center for Southern New Hampshire d/b/a Center for Life Management, Derry, NH (originally approved by G&C on 6/28/23, Item #38), for the continued provision of housing services continuum of care projects, and to implement a Coordinated Entry project, by exercising a contract renewal option by increasing the price limitation by \$3,133,451 from \$4,400,280 to \$7,533,731 and extending the completion date from July 31, 2027 to June 30, 2029. Effective **retroactive** to July 1, 2024, upon G&C approval. **100% Federal Funds**

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#24 Authorized to enter into a **sole source** amendment to an existing agreement with Plymouth State University, Plymouth, NH (originally approved by G&C on 12/22/21, Item #24), to continue the New Hampshire, Youth Success Project and the Coordinated Community Plan to end youth homelessness, as required by the US Department of Housing and Urban Development's, Youth Homelessness Demonstration Program, by exercising a contract renewal option by increasing the price limitation by \$220,000 from \$330,000 to \$550,000 and by extending the completion date from September 30, 2024 to September 30, 2026. Effective October 1, 2024, upon G&C approval. **100% General Funds**

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#25 Authorized to enter into a **sole source** amendment to an existing agreement with the University of New Hampshire, Durham, NH (originally approved by G&C on 5/1/24, Item #24), to continue providing support for the Department's objectives related to its Substance Abuse and Mental Health Services Administration 988 Grant focused on the expansion, improvement and ongoing implementation of the 988 Lifeline Center services, by exercising a contract renewal option by increasing the price limitation by \$200,000 from \$200,000 to \$400,000 and extending the completion date from September 29, 2024 to September 29, 2025. Effective September 30, 2024, upon G&C approval. **100% Federal Funds**

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#26 Authorized to enter into a **sole source** amendment to an existing contract with the International Critical Incident Stress Foundation, Inc., Ellicott City, MD (originally approved by G&C on 1/31/24, Item #27), for the continued provision of Critical Incident Stress Management Peer Support trainings for Community Mental Health Center clinicians, Disaster Behavioral Health Response Team members, and other mental health service providers throughout the state, by exercising a contract renewal option by increasing the price limitation by \$87,000 from \$75,150 to \$162,150 and extending the completion date from September 30, 2024 to September 30, 2025. Effective October 1, 2024, upon G&C approval. **100% Federal Funds**

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#27 Authorized to enter into a **sole source** contract with Thrive Survivor Center, Concord, NH, in the amount of \$712,830 for the provision of a housing services continuum of care project. Effective October 1, 2024, upon G&C approval through September 30, 2029, with the option to renew for up to five additional years. **100% Federal Funds**

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Division of Economic Stability

#28 Authorized to accept and expend Federal Funds in the amount of \$139,445 to pay for the Expedited Process Program. (2) Further authorized these funds to be allocated as detailed in the letter dated August 14, 2024. Effective upon G&C approval through June 30, 2025. **100% Federal Funds. Fiscal Committee approved on September 13, 2024.**

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#29 Authorized to accept and expend Federal Funds in the amount of \$457,958 from the United States Department of Health and Human Services, Administration for Children and Families, Office of Family Assistance, to be used for the Roadmap to Reunification Project within the Division for Children, Youth and Families and to update the New HEIGHTS system to meet new ACF data reporting requirements. (2) Further authorized the allocation of these funds as detailed in the letter dated August 14, 2024. Effective upon G&C approval through June 30, 2025. **100% Federal Funds. Fiscal Committee approved on September 13, 2024.**

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#30 Authorized to enter into a **sole source** contract with Arbor E & T, LLC, d/b/a Equus Workforce Solutions, Louisville, KY, in the amount of \$282,765, to review and determine individual eligibility for disability benefits and provide expert vocational and medical witness testimony at Administrative Appeal Hearings. Effective upon G&C approval through June 30, 2025, with the option to renew for up to one additional year. **50% Federal Funds, 50% General Funds. Contingent upon approval of Item #5E above.**

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#31 Authorized to amend an existing Memorandum of Understanding with the Community College System of New Hampshire, Concord, NH (originally approved by G&C on 6/29/22, Item #48), to continue providing Supplemental Nutrition Assistance Program (SNAP) Employment and Training services to SNAP participants, by exercising a renewal option by increasing the price limitation by \$150,000 from \$125,000 to \$275,000 and extending the completion date from September 30, 2024 to September 30, 2025. Effective October 1, 2024, upon G&C approval.

100% Federal Funds

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#32 Authorized to enter into a **sole source** amendment to an existing project agreement with MTX Group, Inc., Frisco, TX (originally approved by G&C on 9/21/22, Item #23), to provide continued maintenance services and enhancements to the New Hampshire Connections Information System, by increasing the price limitation by \$197,488 from \$5,852,503 to \$6,049,991 and by extending the completion date from September 30, 2024 to December 31, 2024. Effective upon G&C approval. **100% Federal Funds**

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#33 Authorized to enter into a **sole source** amendment to an existing contract with Southern New Hampshire Services, Inc., Manchester, NH (originally approved by G&C on 6/28/23, Item #19), to continue assisting families in securing high quality child care by expanding technical assistance to child care providers, by exercising a contract renewal option by increasing the price limitation by \$2,539,269 from \$1,300,000 to \$3,839,269 and extending the completion date from September 30, 2024 to September 30, 2025. Effective October 1, 2024, upon G&C approval.

100% Federal Funds

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Division of Long Term Supports and Services

#34 Authorized to amend an existing Memorandum of Understanding with New Hampshire Department of Energy, Concord, NH (originally approved by G&C on 3/23/22, Item #25), for Senior Energy Assistance Services, by exercising a contract renewal option by increasing the price limitation by \$82,200 from \$82,200 to \$164,400 and extending the completion date from September 30, 2024 to September 30, 2026. Effective October 1, 2024, upon G&C approval. **50% Federal Funds, 50% General Funds**

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#35 Authorized to enter into a contract with Qlarant Quality Solutions, Inc., Easton, MD, in the amount of \$145,103 for the provision of training opportunities for New Hampshire Case Management and Service Coordination agencies, to ensure Home and Community-Based Services are provided in a manner consistent with Person-Centered Planning. Effective upon G&C approval through March 31, 2025, with the option to renew for up to four additional years. **100% Federal Funds**

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#36 Authorized to enter into a contract with Easter Seals New Hampshire, Inc., Manchester, NH, in the amount of \$183,624 to develop training material, provide statewide trainings, and support training initiatives for New Hampshire Home and Community-Based providers and the individuals and families they serve. Effective upon G&C approval through March 31, 2025, with the option to renew for up to four additional years. **100% Federal Funds**

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Division of Medicaid Services

#37 Authorized to enter into a **sole source** contract with JL Arlen Enterprises, Inc., Gilford, NH, in the amount of \$200,000 to provide activity-based therapy services to individual with conditions affecting their mobility and who are not eligible for coverage of these services under a Home and Community Based-Services waiver. Effective upon G&C approval through June 30, 2025, with the option to renew for up to four additional years. **100% General Funds**

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#38 Authorized to enter into a **sole source** contract with Trustees of Dartmouth College, Hanover, NH, in the amount of \$109,688 to provide consultation and technical assistance services to the Department to support the implementation of Medicaid program priorities and additionally, technical assistance with analytic projections. Effective upon G&C approval through August 31, 2025, with the option to renew for up to one additional year. **50% Federal Funds, 50% General Funds**

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New Hampshire Hospital

#39 Authorized to transfer funds in the amount of \$4,613,102 from the PATH program to New Hampshire Hospital, as detailed in the letter dated August 22, 2024, and to create new expenditure class codes. Effective upon G&C approval through June 30, 2025. **85% General Funds, 15% Other Funds. Fiscal Committee approved on September 13, 2024.**

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Hampstead Hospital & Residential Treatment Facility

#40 Authorized to increase the motor vehicle fleet size by two vehicles. There is no funding needed to increase the fleet size because the vehicles became state assets at the end of the contract with the vendor that purchased the vehicles. Effective upon G&C approval.

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Office of Health Equity

#40A Authorized to enter into contracts with the Contractors as detailed in the letter dated September 10, 2024, in an amount not to exceed \$954,000 for Refugee Support Services, Youth Mentoring Services and/or Services for Older Refugees. Effective October 1, 2024, upon G&C approval through September 30, 2025, with the option to renew for up to four additional years. **100% Federal Funds**

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NEW HAMPSHIRE PRESCRIPTION DRUG AFFORDABILITY BOARD

#41 Authorized to transfer funds in the amount of \$8,404 between various class line and to create new expenditure class codes in order to increase visibility and awareness of the PDAB, allow for staff professional growth, and support opportunities to engage with New Hampshire residents. Effective upon G&C approval through June 30, 2025. **100% General Funds. Fiscal Committee approved on September 13, 2024.**

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DEPARTMENT OF TRANSPORTATION

#42 Authorized the Division of Operations to transfer \$3,507,796 from the Highway Surplus Account to support the Winter Maintenance Employee Retention Program. Effective upon G&C approval through June 30, 2025. **100%**

Highway Funds. Fiscal Committee approved on September 13, 2024.

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#43 Authorized the Bureau of Construction to **retroactively** pay the invoice to American Association of State Highway and Transportation Officials, Washington, DC, for HaulHub electronic Ticketing (e-ticketing) software, in the amount of \$12,500. Effective July 1, 2024, upon G&C approval through June 30, 2025. **100% Federal Funds**

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#44 Authorized the Bureau of Finance & Contracts to pay small claims for the next Fiscal Year, July 1, 2024 through June 30, 2025.

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#45 Authorized the Bureau of Highway Maintenance to enter into an agreement with Derry Roofing, LLC, Derry, NH, for an amount not to exceed \$6,420, for roof replacement of the NHDOT supply warehouse located at 65 Pinkham Road in Lee, NH. Effective upon G&C approval through December 31, 2024. **100% Highway Funds**

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#46 Authorized the Bureau of Highway Maintenance to enter into an agreement with UniFirst Corporation Nashua, NH, for an amount not to exceed \$265,296, for servicing first aid kits statewide. Effective upon G&C approval through June 30, 2029. **100% Highway Funds**

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#47 Authorized the Bureau of Highway Maintenance (Well Section) to enter into a contract with Skillings & Sons, LLC, Amherst, NH, in the amount of \$38,000, for a 6-inch drilled well and pump on the NHDOT Bridge Maintenance site located at 38 NH 108 Newfields, NH. Effective upon G&C approval through December 6, 2024. **100% Highway Funds**

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#48 Authorized the Bureau of Bridge Design to enter into an Interstate Bridge Agreement with the State of Vermont to allow the Department to bill Vermont for costs associated with bridge preservation work on the bridge carrying VT Route 12 and NH Routes 12 & 103 over the Connecticut River between Claremont, NH and Weathersfield, VT. Effective upon G&C approval and continuing through engineering, design, construction, inspection, and final acceptance of the completed project, in accordance with the Department's 10-Year Transportation Improvement Plan under Statewide BRDG-T1/2-M&P Program. **Project costs will be shared 87% by NH and 13% by VT.**

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#49 Authorized the Bureau of Construction to enter into a contract with Northeast Earth Mechanics, LLC, Pittsfield, NH, on the basis of a sole bid of \$18,771,486.75 for construction of sound abatement walls and privacy fence along I-95 in Portsmouth, NH. (2) Further authorized a contingency in the amount of \$938,574.34 for payment of latent conditions, which may appear during the construction of the project. Effective upon G&C approval through October 3, 2025. **100% Federal Funds**

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#50 Authorized the Bureau of Rail & Transit to enter into a lease agreement with Lake Ridge at Meredith Bay, in the amount of \$47,344.47, for the use of state-owned railroad property in Meredith, NH along Lake Winnepesaukee. Effective upon G&C approval through June 30, 2025. (2) Further authorized to assess the one-time administrative fee of \$1,100. Effective upon G&C approval.

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#51 Authorized the Bureau of Rail & Transit to pay an amount not to exceed \$3,077,701 to Advance Transit, Inc., Wilder, VT, to procure three replacement ADA-accessible 35' electric transit buses and maintenance equipment.

Effective upon G&C approval through June 30, 2028. **92% Federal Funds, 8% Capital General Funds**

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#52 Authorized the Bureau of Planning and Community Assistance to enter into an Agreement with CMA Engineers, Inc., Manchester, NH, for an amount not to exceed \$1,500,000, for Statewide On-Call Community Assistance Preliminary Engineering Services for various transportation projects located throughout the State. Effective upon G&C approval through October 31, 2029.

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#53 Authorized the Bureau of Planning and Community Assistance to enter into an Agreement with Hoyle, Tanner & Associates, Inc., Manchester, NH, for an amount not to exceed \$1,500,000, for Statewide On-Call Community Assistance Preliminary Engineering Services for various transportation projects located throughout the State. Effective upon G&C approval through October 31, 2029.

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#54 Authorized the Bureau of Traffic to enter into an Agreement with Vanasse Hangen Brustlin, Inc., Bedford, NH, for an amount not to exceed \$245,600, for statewide intersection/signal timing optimization improvements at 31 signalized intersections at various locations throughout the State. Effective upon G&C approval through April 30, 2026. **100% Federal Funds**

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#55 Authorized the Bureau of Turnpikes to transfer funds in the amount of \$1,308,056 from the Turnpike General Reserve Account to budget and expend revenue for operations of the New Hampshire E-ZPass Customer Service Center and Back Office System. Effective upon G&C approval through June 30, 2025. **100% Turnpike Funds.** (2) Further authorized to amend the contract with Cubic Transportation Systems Inc., San Diego, CA (originally approved by G&C on 10/7/15, Item #25), by increasing the contract amount by \$2,122,888 from \$180,493,404.42 to a new amount not to exceed \$182,616,292.42 for a professional services agreement for operations of the New Hampshire E-ZPass Customer Service Center and Back Office System. Effective upon G&C approval through June 30, 2027. This is for a technical refresh and continued operation of the E-ZPass back-office system to support Electronic Tolling, Video Tolling and Violation Processing. **100% Turnpikes Funds**

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#56 Authorized the Bureau of Highway Maintenance to hold six organized meetings for the purpose of training and recognizing Department of Transportation employees in Calendar Year 2024. Six meetings will occur during the Fall of 2024 at the six NHDOT Highway Maintenance District locations. Food and other costs are estimated to total of approximately \$20,215. Effective upon G&C approval. **100% Highway Funds**

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#57 Authorized the Bureau of Turnpikes to hold an organized meeting for the purpose of training and recognizing Department of Transportation employees. The meeting will be held on October 31, 2024 at the Turnpike Rochester Maintenance Shed location. Food and other costs are estimated to total \$3,837. Effective upon G&C approval. **100% Turnpike Funds**

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DEPARTMENT OF INFORMATION TECHNOLOGY

#58 Authorized to amend a Fiscal Committee Item (originally approved by G&C on 6/26/24, Item #76), to accept and expend an additional \$1,500,000 of American Rescue Plan Act State Fiscal Recovery Funds to continue the modernization of the State of NH Licensing Portal. Effective upon G&C approval through June 30, 2025. **100% Federal Funds. Fiscal Committee approved on September 13, 2024.**

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#59 Authorized to grant an annual salary step increase for Kathryn Michener, the Director for User Experience, in the amount of \$5,834, from a salary of \$106,654 to a new salary of \$112,488. Effective October 4, 2024, upon G&C approval.

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NEW HAMPSHIRE STATE COMMISSION ON AGING

#60 Authorized to amend a Fiscal Committee Item (originally approved by G&C on 3/13/24, Item #40), for a Community Transportation Needs Assessment & Planning Initiative through American Rescue Plan Act State Fiscal Recovery Funds, by extending the end date for funding from September 30, 2024 to June 30, 2025. Effective upon G&C approval. This is a no-cost extension request. **100% Federal Funds. Fiscal Committee approved on September 13, 2024.**

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OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION

#61 Authorized to accept and expend grant revenue in the amount of \$50,000 in FY25 from the Federation of State Medical Boards Foundation to cover eligible administrative costs. Effective upon G&C approval through June 30, 2025.

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#62 Authorized to **retroactively** renew its membership with the National Association of State Boards of Accountancy, Nashville, TN, in the amount of \$5,300 from August 1, 2024 through July 31, 2025. Effective upon G&C approval. **100% Agency Funds**

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COMMUNITY DEVELOPMENT FINANCE AUTHORITY

#63 Authorized, under the Community Development Block Grant program, to award a grant to the City of Keene, NH, in the amount of \$500,000, to support its infrastructure improvement project at the Base Hill Cooperative Mobile Home Park, Inc., situated at 180 Base Hill Road, Keene, NH. Effective upon G&C approval through December 31, 2026. **100% Federal Funds**

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#64 Authorized, under the Community Development Block Grant program, to award a grant to the County of Grafton, Haverhill, NH, in the amount of \$100,000, on behalf of Lakes Region Planning Commission who work in coordination with three other Regional Planning Commissions, to carry out regional level planning activities related to housing. Effective upon G&C approval through December 31, 2025. **100% Federal Funds**

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#65 Authorized, under the Community Development Block Grant program, to amend a grant to the County of Cheshire, Keene, NH (originally approved by G&C on 8/2/23, Item #22), by increasing the grant amount of \$495,495 from \$562,540 for a total of \$1,058,035 and by extending the completion date from December 31, 2024 to December 31, 2025, for the purpose of assisting two organizations providing microenterprise technical assistance training, direct grants and down payment assistance to micro businesses. Effective upon G&C approval through December 31, 2025. **100% Federal Funds**

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NEW HAMPSHIRE COUNCIL ON DEVELOPMENTAL DISABILITIES

#66 Authorized to accept funds in the amount of \$2,500 from the University of New Hampshire for the participation of the NH Council on Developmental Disabilities in a series of project meetings of the Disability and Health Advisory Work Group of the UNH Institute on Disability. Effective upon G&C approval through July 31, 2025. **100% Other Funds**

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DEPARTMENT OF MILITARY AFFAIRS AND VETERANS SERVICES

#67 Authorized to transfer appropriated funds in the amount of \$210,210 within the Army National Guard Telecommunications Program and the New Hampshire Counterdrug Program to compensate for anticipated shortfalls in Class 020-Current Expenses. Effective upon G&C approval through June 30, 2025. **100% Federal Funds. Fiscal Committee approved on September 13, 2024.**

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#68 Authorized to accept and expend additional Federal Funds in the amount of \$135,668 from the Department of Veterans Affairs to fund the New Hampshire State Approving Agency Program. Effective upon G&C approval through June 30, 2025. **100% Federal Funds. Fiscal Committee approved on September 13, 2024.**

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#69 Authorized the adoption updates to eligibility requirements for interment in the NH State Veterans Cemetery as a result of Veterans Administration's new program offering an Urn or Memorial Plaque in lieu of a grave marker, as required by RSA 110:B-78. Effective upon G&C approval.

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DEPARTMENT OF AGRICULTURE, MARKETS & FOODS

#70 Authorized to accept and expend funds in the amount of \$2,441,952 in American Rescue Plan Act State Fiscal Recovery Funds for Agriculture Industry Support and Infrastructure related programming, services, and project investments. Effective upon G&C approval through June 30, 2025. **100% Federal Funds. Fiscal Committee approved on September 13, 2024.**

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#71 Authorized to accept and expend funds in the amount of \$587,282 in American Rescue Plan Act State Fiscal Recovery Funds for Agriculture Industry Support and Investments. Effective upon G&C approval through June 30, 2025. **100% Federal Funds. Fiscal Committee approved on September 13, 2024.**

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#72 Authorized to accept and expend funds in the amount of \$288,410 in American Rescue Plan Act State Fiscal Recovery Funds for Agriculture Industry Support and Investments. Effective upon G&C approval through June 30, 2025. **100% Federal Funds. Fiscal Committee approved on September 13, 2024.**

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#73 Authorized to amend a Fiscal Committee Item (originally approved by G&C on 3/13/24, Item #43), for the acceptance of American Rescue Plan Act State Fiscal Recovery Funds for the NH Meat Processing Infrastructure and Training Investment Program, by extending the end date from September 30, 2024 to June 30, 2025. Effective upon G&C approval. **100% Federal Funds. Fiscal Committee approved on September 13, 2024.**

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#74 Authorized to amend a Fiscal Committee Item (originally approved by G&C on 2/21/24, Item #59), by reallocating \$8,201 between classes in the Emergency Crop Relief Program to compensate for anticipated shortfalls in class 072-Grants Federal. Effective upon G&C approval through September 30, 2024. **100% Federal Funds. Fiscal Committee approved on September 13, 2024.**

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#75 Authorized the Division of Pesticide to **retroactively** enter into a contract with the New Hampshire Fruit Growers Association, Inc., Plainsfield, NH, in the amount of \$24,957, for the production of educational sprayer calibration videos and to assist in the promotion of Integrated Pest Management practices in New Hampshire. Effective upon G&C approval for the period of July 1, 2024 through December 31, 2025. **100% Other Funds**

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NEW HAMPSHIRE INSURANCE DEPARTMENT

#76 Authorized to enter into a **sole source** cooperative project agreement with the Helms Co., Concord, NH, in the amount of \$184,000, to provide and maintain a current and accurate provider file that is used to update the estimates on the NH HealthCost website which is associated with the initiative to improve the health insurance premium rate review process and transparency related to health insurance premiums and medical care costs in New Hampshire. Effective upon G&C approval through June 30, 2028. **100% Other Funds**

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NEW HAMPSHIRE EMPLOYMENT SECURITY

#77 Authorized to continue three full-time temporary Attorney III, SOC 23, positions to assist with a significant increase in the number of second level appeals of unemployment compensation determinations. Effective upon G&C approval or October 9, 2024, whichever is later, through October 8, 2025. **100% Federal Funds**

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DEPARTMENT OF CORRECTIONS

#78 Authorized to accept and expend funds from the NH Department of Health and Human Services, in the amount of \$80,000, for a series of training sessions for NHDOC departmental personnel, the court system, and other law enforcement organizations, as data affirms those incarcerated have a high rate of mental illness, and this training will advance staff effectiveness in achieving the mission of the NHDOC. (2) Further authorized to enter into a **sole source** contract with National Alliance on Mental Illness New Hampshire, Concord, NH, in the amount of \$80,000, for mental health and co-occurring disorder training and professional services. Effective upon G&C approval through June 30, 2025. **100% Transfer from Other Agencies**

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#79 Authorized to amend the existing contract with Diplomatic Security, LLC, Pembroke, NH (originally approved by G&C on 5/31/23, Item #67), by exercising a contract renewal option by increasing the price limitation by \$99,465 from \$94,210 to \$193,675 and extending the completion date from June 30, 2025 to June 30, 2027 for the provision of In-State Courier services. Effective upon G&C approval. **100% General Funds**

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DEPARTMENT OF ENERGY

#80 Authorized to enter into a contract with Joseph Associates, Inc., Farmingdale, ME, for an amount not to exceed \$1,143,400, to provide cloud-based Software as a Solution product to operate the Low-Income Home Energy Assistance Program, known in New Hampshire as the Fuel Assistance Program, the Weatherization Assistance Program, and the Electric Assistance Program. Effective upon G&C approval through December 31, 2026, with the option to extend the contract for up to four additional years. **77% Federal Funds, 23% General Funds (Electric Assistance Program Supplemental Funds)**

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#81 Authorized to enter into a **sole source** contract amendment with Community Action Partnership of Strafford County, Dover, NH (originally approved by G&C on 12/21/22, Item #53), by increasing the Bipartisan Infrastructure Law Weatherization Assistance Program contract amount by \$1,486,995 from \$1,303,164 to \$2,790,159, increase their allowable Average Cost Per Dwelling Unit from \$8,009 to \$8,445, increase their allowable percentage of Health and Safety funding from 8% to 15%, add clarifying language regarding the inclusion of documents as a legal component of the contract. Effective upon G&C approval through June 30, 2027. **100% Federal Funds**

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#82 Authorized to enter into a **sole source** contract with Community Action Program Belknap and Merrimack Counties, Inc., Concord, NH, in the amount of \$4,437,647 for the New Hampshire Fuel Assistance Program. (2) Further authorized to advance Community Action Program Belknap and Merrimack Counties, Inc. \$36,592 from the above-referenced contract amount. Effective upon G&C approval through September 30, 2026. **100% Federal**

Funds

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#83 Authorized to enter into a **sole source** contract with Community Action Partnership of Strafford County, Dover, NH, in the amount of \$2,413,278 for the New Hampshire Fuel Assistance Program. (2) Further authorized to advance Community Action Partnership of Strafford County \$21,850 from the above-referenced contract amount. Effective upon G&C approval through September 30, 2026. **100% Federal Funds**

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#84 Authorized to enter into a **sole source** contract with Southwestern Community Services, Inc., Keene, NH, in the amount of \$4,341,925 for the New Hampshire Fuel Assistance Program. (2) Further authorized to advance Community Action Program Belknap and Merrimack Counties, Inc. \$31,793 from the above-referenced contract amount. Effective upon G&C approval through September 30, 2026. **100% Federal Funds**

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#85 Authorized to enter into a **sole source** contract with Southern New Hampshire Services, Inc. d/b/a Community Action Partnership Hillsborough and Rockingham Counties, Manchester, NH, in the amount of \$9,073,085 for the New Hampshire Fuel Assistance Program. (2) Further authorized to advance Southern New Hampshire Services, Inc. d/b/a Community Action Partnership Hillsborough and Rockingham Counties \$76,910 from the above-referenced contract amount. Effective upon G&C approval through September 30, 2026. **100% Federal Funds**

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#86 Authorized to enter into a **sole source** contract with Tri-County Community Action Program, Inc., Berlin, NH, in the amount of \$5,069,065 for the New Hampshire Fuel Assistance Program. (2) Further authorized to advance Tri-County Community Action Program, Inc. \$35,357 from the above-referenced contract amount. Effective upon G&C approval through September 30, 2026. **100% Federal Funds**

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NEW HAMPSHIRE LIQUOR COMMISSION

#87 Authorized to increase its Cash-Change Revolving Fund for Store Operations by \$26,000 from \$180,000 to \$206,000 pursuant to RSA 9:15.

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GOVERNOR'S OFFICE FOR EMERGENCY RELIEF AND RECOVERY

#88 Authorized to accept and expend \$600,000 for infrastructure investments to support Bridges: Domestic and Sexual Violence Support Services Inc. in the purchase of Emily's Place, a domestic violence shelter, in Manchester, NH. Effective upon G&C approval through June 30, 2025. **Federal Funds. Fiscal Committee approved on September 13, 2024.**

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#89 Authorized to accept and expend \$910,000 for Next Step Living Center to develop the State's first independent living facility for individuals with developmental and intellectual disabilities. Effective upon G&C approval through June 30, 2025. **100% Federal Funds. Fiscal Committee approved on September 13, 2024.**

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#90 Authorized to accept and expend \$550,000 to assist with deferred maintenance at Southern NH Services Community Action Partnership building. Effective upon G&C approval through June 30, 2025. **100% Federal Funds. Fiscal Committee approved on September 13, 2024.**

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#91 Authorized to accept and expend \$603,650 to purchase vital upgrades for Meals on Wheels Hillsborough County. Effective upon G&C approval through June 30, 2025. **100% Federal Funds. Fiscal Committee approved on September 13, 2024.**

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#92 Authorized to accept and expend \$1,961,773 to support the creation of the Lisbon Early Learning Center. Effective upon G&C approval through June 30, 2025. **100% Federal Funds. Fiscal Committee approved on September 13, 2024.**

[Download](#)  **VOTE: 4-1 Councilor Wheeler voting No**

#93 Authorized to enter into an agreement with the Town of Milton, NH, in the amount of \$93,900 in American Rescue Plan Act State Fiscal Recovery Funds as part of the Municipal Boat Launch Investment Program, which will provide awards to local governments seeking to repair or replace municipally-owned boat launches in New Hampshire. Effective upon G&C approval through January 31, 2025. **100% Federal Funds**

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#94 Authorized to amend an agreement with the Town of Antrim, NH (originally approved by G&C on 12/20/23, Item #87), to **retroactively** extend the completion date from August 31, 2024 to October 31, 2024, with no change to the price limitation of \$75,000 in order to complete their project as part of the Municipal Boat Launch Investment Program, which provides awards to local governments seeking to repair or replace municipally-owned boat launches in New Hampshire. Effective upon G&C approval through January 31, 2025. **100% Federal Funds**

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DEPARTMENT OF BUSINESS AND ECONOMIC AFFAIRS

#95 Authorized to grant a salary increment for Chase Hagaman, Director of the Division of Economic Development, in the amount of \$5,835, from the current salary of \$118,352 to a new salary of \$124,187. Effective upon G&C approval. **100% General Funds**

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#96 Authorized the Division of Economic Development to award \$370,000 from the InvestNH Municipal Per Unit Grant Program to two recipients as detailed in the letter dated August 26, 2024, as incentive reward payments to municipalities for expediting the permitting process for new affordable housing developments in their communities. Effective upon G&C approval through December 31, 2024. **100% Federal Funds**

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#97 Authorized the Division of Economic Development to award \$1,110,110 from the InvestNH Municipal Demolition Program to three recipients in the amounts as detailed in the letter dated August 26, 2024, to demolish vacant and dilapidated structures as part of larger community revitalization strategies which will positively impact the current housing shortage in New Hampshire. Effective upon G&C approval through December 31, 2024. **100% Federal Funds**

[Download](#)  **VOTE: 4-1 Councilor Wheeler voting No**

#98 Authorized the Division of Travel and Tourism Development to enter into a contract with Sea View Technologies, Inc. d/b/a SVT, Hampton, NH, in the amount of \$110,000 for mail fulfillment and storage services. Effective upon G&C approval through June 30, 2028. **100% General Funds**

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#99 Authorized the Office of Planning and Development to award \$3,581,664.50 from the Broadband Matching Grant Initiative Program to Comcast Cable Communications, LLC, Philadelphia, PA, for four projects as detailed in the letter dated September 12, 2024, supporting up to 75% of project costs for eligible broadband infrastructure projects that bring broadband access to unserved and underserved locations. Effective upon G&C approval through September

30, 2026. **100% Federal Funds**

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FISH AND GAME DEPARTMENT

#100 Authorized to amend an American Rescue Plan Act State Fiscal Recovery Funds Item (originally approved by G&C on 4/20/22, Item #68), by reallocating \$2,371,800 in and among classes within an accounting unit for the purposes of constructing a fish hatchery system. Effective upon G&C approval through June 30, 2025. **100% Federal Funds. Fiscal Committee approved on September 13, 2024.**

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#101 Authorized to enter into a Cooperative Project Agreement with the University of New Hampshire Survey Center, Durham, NH, in the amount of \$39,407, for the purpose of implementing a Big Game Population Preference Survey as part of a 10-year comprehensive planning effort to quantify New Hampshire residents' and hunters' opinions, concerns, and desires regarding bear, moose, turkey, and deer populations and management in New Hampshire. Effective upon G&C approval through March 15, 2025. **75% Federal Funds, 25% Game Management Funds**

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DEPARTMENT OF NATURAL & CULTURAL RESOURCES

#102 Authorized the Division of Forests and Lands to accept and expend additional State Fire Assistance, Bipartisan Infrastructure Law Grand Funds in the amount of \$33,725, from the United States Department of Agriculture, United States Forest Service to be used in support of the DNCR wildland fire program. Effective upon G&C approval through June 30, 2025. **100% Federal Funds. Fiscal Committee approved on September 13, 2024.**

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#103 Authorized the Division of Parks and Recreation to establish a new accounting unit to support the Connecticut Lakes Headwaters repairs and maintenance programs by transferring \$40,000 between accounting units to establish appropriations. (2) Further authorized to budget and expend \$16,778 in support of the Connecticut Lakes Headwaters Easement. Effective upon G&C approval through June 30, 2025. **100% Other Funds. Fiscal Committee approved on September 13, 2024.**

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#104 Authorized to continue one full-time temporary RECR ATTNDANTS-3 position which is essential for the effective and efficient operations of Cannon Mountain and Franconia Notch State Park. Effective upon G&C approval for the period of October 14, 2024 through October 14, 2025. **100% Other Funds (Agency Income)**

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#105 Authorized to continue one full-time temporary PROJECT MGMT SPECS-3 which is essential for the effective and efficient operations of administrative duties associated with planning, monitoring and compiling information, and necessary implementation of the FEMA Public Assistance Grant Program following all major disaster declarations in the State of New Hampshire under the jurisdiction of the Department. Effective upon G&C approval for the period of October 3, 2024 through October 3, 2025. **100% Other Funds (Agency Income)**


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#106 Authorized to continue one full-time temporary GENERAL RPR WKRS-4 which is essential for the effective and efficient operations of Lake Francis and Coleman State Parks as well as other recreational areas in the Great North Woods. Effective upon G&C approval for the period of October 14, 2024 through October 14, 2025. **100% Other Funds (Agency Income)**

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#107 Authorized the Division of Forests and Lands to enter into a **retroactive** Memorandum of Agreement with the Department of Safety, Division of Emergency Services for equipment and antenna space in designated areas at Mount

Washington in Mount Washington State Park. (2) Further authorized to accept annual rental payment revenue in accordance with the terms of the MOU, as detailed in the letter dated August 1, 2024. Effective upon G&C approval for the period of July 1, 2023 through June 30, 2028.

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#108 Authorized the Division of Forests and Lands to enter into a contract with Manypenny Murphy Architecture, PLLC d/b/a Placework, Portsmouth, NH, in the amount up to and not to exceed \$353,535 to provide design, engineering, and construction administration services to renovate the storage facilities at the NH State Forest Nursery located at 405 Daniel Webster Highway in Boscawen, NH. Effective upon G&C approval through October 31, 2025. **36% Federal Funds, 64% Capital Funds**

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#109 Authorized the Division of Forests and Lands to enter into a contract with GMI Asphalt, LLC, Belmont, NH, in the amount of \$201,200, to provide paving services to repave driveways, parking areas and walkways at the Fox State Forest located at 309 Center Road in Hillsborough, NH. Effective upon G&C approval through May 15, 2025. **100% Capital Funds**

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#110 Authorized the Division of Parks and Recreation, Bureau of Trails to award American Rescue Plan Act State Fiscal Recovery Funds to Keene Sno-Riders, Inc., Keene, NH, in the amount of \$14,230.50 for the purpose of improving the statewide trail system from damage caused by historic rain and flooding events in 2023 across New Hampshire. Effective upon G&C approval through September 30, 2026. **100% Federal Funds**

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#111 Authorized the Division of Parks and Recreation, Bureau of Trails to award American Rescue Plan Act State Fiscal Recovery Funds to the Metallak ATV Club, Colebrook, NH, in the amount of \$50,964.55 for the purpose of improving the statewide trail system from damage caused by historic rain and flooding events in 2023 across New Hampshire. Effective upon G&C approval through September 30, 2026. **100% Federal Funds**

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#112 Authorized the Division of Parks and Recreation to enter into a contract with Amoskeag Maintenance Services, LLC, Bow, NH, in the amount of \$1,401,554.66 for the construction of a new Visitor Reception Center at Mollidgewock State Park, Errol, NH. Effective upon G&C approval through October 15, 2025. **99% Federal Funds, 1% Operations Funds**

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#113 Authorized the Division of Parks and Recreation, Cannon Mountain to enter into a contract with Felix Palencia d/b/a Palencia Forestry Services, Pittsfield, ME, in the amount of \$30,800 to complete the 2024 Summer Trail Maintenance Services at Cannon Mountain Ski Area. Effective upon G&C approval through November 1, 2024. **100% Agency Income**

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#114 Authorized the Division of Parks and Recreation to enter into a contract with Ray's Electric & General Contracting, Inc., Berlin, NH, in the amount of \$2,469,344.32 for the construction of a new Recreational Vehicle campground at Jericho Mountain State Park, Berlin, NH. Effective upon G&C approval through October 22, 2025. **100% Federal Funds**

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#115 Authorized the Division of Parks and Recreation to enter into a contract with Sam Jeffers General Contractor LLC, Colebrook, NH, in the amount of \$11,670 to install temporary beach berms at Hampton Beach State Park,

Hampton, NH. Effective upon G&C approval through October 15, 2024. **100% Other Funds (Agency Income)**

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#116 Authorized the Division of Parks and Recreation to enter into a contract with RA Outdoors, LLC d/b/a Aspira, Dallas, TX, in an amount not to exceed \$2,684,293.16, for vendor supported/hosted applications for the management of campground, day-use, and timed tour reservations, transactions, and inventory, as well as point of sale, season pass, donation, and e-commerce transactions. Effective upon G&C approval through December 31, 2029, with the option to renew for an additional three-year period. **100% Agency Parks Funds**

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DEPARTMENT OF ENVIRONMENTAL SERVICES

#117 Authorized to accept additional ARPA funds of \$6,109,350 for Drinking Water and Wastewater projects. Effective upon G&C approval through June 30, 2025. **100% Federal Funds. Fiscal Committee approved on September 13, 2024.**

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#118 Authorized to amend a Fiscal Committee Item (originally approved by G&C on 6/16/21, Item #101), by transferring funds in the amount of \$170,701 between class lines to add funding to towns and water suppliers to bring underfunded projects to fruition to benefit their communities. Effective upon G&C approval through June 30, 2025. **100% Federal Funds. Fiscal Committee approved on September 13, 2024.**

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#119 Authorized to enter into a contract with Occupational Health Center of The Southwest PA c/o Select Medical Corporation d/b/a Concentra Medical Centers, Mechanicsburg, PA, in the amount of \$109,635 for staff medical monitoring services. Effective upon G&C approval through June 30, 2028. **21% Federal Funds, 10% General Funds, 69% Other Funds (Oil Pollution Control Fund, Oil Fund Board, Hazardous Waste Cleanup Fund, Asbestos Fee Program, and Title V Permit Fees)**

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#120 Authorized to enter into an agreement with N.A. Manosh Inc., Morrisville, VT, in the amount of \$119,700, for grease removal and disposal services. Effective upon G&C approval through June 30, 2027. **100% WRBP Funds**

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#121 Authorized to enter into an agreement with the Partridge Lake Property Owners Association, Littleton, NH, in the amount of \$270,930, to complete the Partridge Lake Aluminum Treatment 2025. Effective upon G&C approval through December 1, 2025. **100% Federal Funds**

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#122 Authorized to enter into an agreement with the Tucker Pond Improvement Association, Warner, NH, in the amount of \$105,391 to complete the Tucker Pond WMP-Based Tributary #1 Erosion Mitigation project. Effective upon G&C approval through December 1, 2025. **100% Federal Funds**

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#123 Authorized to **retroactively** amend an American Rescue Plan Act grant to the Town of Plymouth, NH (originally approved by G&C on 7/27/22, Item #84), by extending the completion date from August 1, 2024 to March 31, 2025, for the development and implementation of an Asset Management Program for the Town's stormwater system. Effective upon G&C approval. This is a no cost time extension. **100% Federal Funds**

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#124 Authorized to enter into a **retroactive** grant agreement with the Town of Hampton, NH, totaling \$3,038 to fund a Household Hazardous Waste collection project. Effective as of September 14, 2024, upon G&C approval through

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#125 Authorized to award an Aquatic Resource Mitigation Fund grant to The Nature Conservancy in the amount of \$475,000, for the purpose of removing the Fiske Mill Dam and restoring riparian and wetland functions on a portion of Ashuelot River in Hinsdale, NH. Effective upon G&C approval through December 1, 2031. **100% ARM Funds**

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#126 Authorized to award a grant to Taylor/Minor Enterprises Inc., Laconia, NH, in the amount not to exceed \$250,000 to finance the installation of treatment at Northbrook Mobile Home Park in Belmont, NH to remediate per – and polyfluoroalkyl substances. Effective upon G&C approval through January 31, 2026. **100% PFAS Response Funds**

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#127 Authorized to award a grant to the Fitzwilliam Village Water District, Fitzwilliam, NH, in the amount not to exceed \$741,000 for drinking water system improvements. Effective upon G&C approval through September 30, 2026. **43% Federal Funds, 57% Drinking Water and Groundwater Trust Fund.** (2) Further authorized a loan agreement with the Fitzwilliam Village Water District, in the amount not to exceed \$980,000, to finance drinking water system improvements subjects to conditions as detailed in the letter dated August 9, 2024. Effective upon G&C approval. **100% Drinking Water and Groundwater Trust Fund**

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#128 Authorized to amend a Clean Water State Revolving Fund loan agreement with the City of Manchester, NH (originally approved by G&C on 12/20/23, Item #129), to increase the loan amount by \$500,000, from \$500,000 to \$1,000,000, under the provisions of RSA 486:14 and NH Code of Admin. Rules Env-Wq 500 et seq. Effective upon G&C approval. **100% CWSRF Repayment Funds**

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#129 Authorized to approve a Clean Water State Revolving Fund loan agreement with the Town of Raymond, NH, in an amount not to exceed \$100,000, to finance the Governors Lake Watershed-Based Plan and Phosphorus Control Plan project under the provisions of RSA 486:14 and NH Code of Admin. Rules Env-Wq 500 et seq. Effective upon G&C approval. **100% CWSRF Repayment Funds**

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#130 Authorized to approve a Clean Water State Revolving Fund loan agreement with the City of Rochester, NH, in an amount not to exceed \$1,006,000 to finance the Infiltration and Inflow Rehabilitation project under the provisions of RSA 486:14 and NH Code of Admin. Rules Env-Wq 500 et seq. Effective upon G&C approval. **100% CWSRF Repayment Funds**

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#131 Authorized to approve a Clean Water State Revolving Fund loan agreement with the Town of Swanzey, NH, in an amount not to exceed \$100,000, to finance the Comprehensive Wastewater Treatment Facilities Planning Study project under the provisions of RSA 486:14 and NH Code of Admin. Rules Env-Wq 500 et seq. Effective upon G&C approval. **100% CWSRF Repayment Funds**

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#132 Authorized to approve a Drinking Water State Revolving Fund loan agreement with the Town of Newport, NH, in the amount not to exceed \$1,330,000 to finance water system improvements under the provisions of RSA 486:14 and NH Code of Admin. Rules Env-Wq 1100 et seq. Effective upon G&C approval. **100% Drinking Water State Revolving Loan Fund Repayment Funds**

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#133 Authorized Brandon Arsenault's request to perform work on Little Bay in Newington, NH.

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#134 Authorized Lake Winnepesaukee Sailing Association Inc.'s request to perform work on Lake Winnepesaukee in Gilford, NH.

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#135 Authorized the City of Manchester DPW Enviro Protection Division's request to amend a Wetland Bureau Permit for work on Stevens Pond in Manchester, NH (originally approved by G&C on 11/22/22, Item #138).

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#136 Authorized Jonathan and Shannon Pratt's request to perform work on Lake Winnepesaukee in Wolfeboro, NH.

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#137 Authorized to enter into an agreement with the Strafford Regional Planning Commission, Rochester, NH, in the amount of \$33,500, to complete the Cocheco River Corridor Management Plan project. Effective upon G&C approval through September 30, 2026. **100% Federal Funds**

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#138 Authorized to enter into an agreement with the Strafford Regional Planning Commission, Rochester, NH, in the amount of \$62,885, to complete the Sunrise Lake Watershed Management Plan Implementation Phase I: Structural BMPs and Development of Regulatory Mechanisms project. Effective upon G&C approval through December 31, 2027. **100% Federal Funds**

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#139 Authorized to enter into an agreement with the Wentworth Watershed Association, Wolfeboro, NH, in the amount of \$16,500, to complete the Lake Wentworth and Crescent Lake Watershed Management Plan project. Effective upon G&C approval through September 30, 2026. **100% Federal Funds**

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NEW HAMPSHIRE VETERANS HOME

#140 Authorized to add Class 042-Post Retirement Benefits and to transfer appropriation between expenditure classes in the amount of \$416,464. Effective upon G&C approval through June 30, 2025. **21% General Funds, 43% Federal Funds, 36% Other Funds. Fiscal Committee approved on September 13, 2024.**

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#141 Authorized to pay overtime in the amount of \$1,625,000 for permanent personnel from class 10 appropriations for positions that are vacant due to illness, extended leaves of absence, or pending recruitment at the New Hampshire Veterans Home. Effective upon G&C approval through June 30, 2025. **37% General Funds, 35% Federal Funds, 28% Other Funds**

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DEPARTMENT OF EDUCATION

#142 Authorized the Bureau of Special Education Support to **retroactively** pay the 2025 State Membership dues to the National Association of State Directors of Special Education, Alexandria, VA, in the amount of \$11,113.02. Effective upon G&C approval for the period of July 1, 2024 through June 30, 2025. **100% Federal Funds**

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#143 Authorized to **retroactively** amend a **sole source** contract with Double Line, Inc., Hutto, TX (originally approved by G&C on 10/4/23, Item #86), to build continuous Extract, Transform, and Load system code between the New Hampshire Department of Education's current data warehouse and its new Common Educational Data Standards

data warehouse, by extending the end date from June 30, 2024 to February 28, 2025, with no change to the price limitation. Effective upon G&C approval. **100% Federal Funds**

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#144 Authorized to enter into a **sole source** contract with VRTKL, Inc. d/b/a Fork Farms, Green Bay, WI, in an amount not to exceed \$88,390 to purchase hydroponic Flex Farms for use in New Hampshire schools. Effective upon G&C approval through December 31, 2024. **100% Federal Funds**

[Download](#)  **VOTE: 4-1 Councilor Wheeler voting No**

#145 Authorized to enter into a contract with 4-H: National 4-H Council, in an amount not to exceed \$11,988 to purchase miniature herb gardens to be distributed to schools throughout New Hampshire. Effective upon G&C approval through June 30, 2026. **100% Federal Funds**

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POLICE STANDARDS & TRAINING COUNCIL

#146 Authorized to enter into a contract with Dirigo Safety, LLC, Auburn, ME, in the amount of \$11,250 to provide technical law enforcement training. Effective upon G&C approval through June 30, 2025. **100% General Fund**

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#147 Authorized to enter into a contract with Specialized Solutions Group, LLC, Belmont, ME, in the amount of \$13,750 to provide technical law enforcement training. Effective upon G&C approval through June 30, 2025. **100% General Fund**

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#148 Authorized to enter into a contract with Lenslock, LLC, Tampa, FL, to provide body worn cameras and associated equipment for police recruit training. Effective upon G&C approval through December 31, 2026, with an option to renew the agreement for an additional 30 months. There is no cost to the state for the contract.

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DEPARTMENT OF SAFETY

#149 Authorized the Division of Homeland Security Emergency Management to amend a Fiscal Committee Item (originally approved by G&C on 2/21/24, Item #136), by extending the end date from September 30, 2024 to June 30, 2025. This request is derived from the American Rescue Plan Act of 2021 State and Local Fiscal Recovery Funds, and is to further implement security enhancements in State facilities. (2) Further authorized to amend a Fiscal Committee Item (originally approved by G&C on 3/13/24, Item #97),), by extending the end date from September 30, 2024 to June 30, 2025. This request is derived from the American Rescue Plan Act of 2021 State and Local Fiscal Recovery Funds, and is to advance the measure by procuring the remaining required equipment and increasing contracts for operational services to be able to implement this initiative. Effective upon G&C approval through June 30, 2025. This is a no-cost extension request. **100% Federal Funds. Fiscal Committee approved on September 13, 2024.**

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#150 Authorized the Division of Homeland Security Emergency Management to amend a Fiscal Committee Item (originally approved by G&C on 2/21/24, Item #135), by extending the end date from September 30, 2024 to June 30, 2025. This request was to award a grant to the New Hampshire Public Broadcasting Service for the costs associated with transitioning to enhanced emergency communication system for public safety. Effective upon G&C approval through June 30, 2025. This is a no-cost extension request. **100% Federal Funds. Fiscal Committee approved on September 13, 2024.**

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#151 Authorized the Division of Homeland Security and Emergency Management to accept and expend Public Assistance Grant Program funds in the amount of \$1,383,893 from the Federal Emergency Management Agency for

DR4761 Severe Storm and Flooding in December 2023, for DR4771 Severe Storm and Flooding in January 2024, and for DR4799 Severe Winter Storm and Flooding in April 2024. (2) Further authorized to transfer Public Assistance funds in the among classes within an accounting unit, in the amount of \$3,090,976 for better use of appropriated Federal Funds. Effective upon G&C approval through June 30, 2025. **100% Federal Funds. Fiscal Committee approved on September 13, 2024.**

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#152 Authorized the Division of Homeland Security and Emergency Management to accept and expend \$1,250,000 of American Rescue Plan Act of 2021 State and Local Fiscal Recovery Funds to award a grant to the Southwestern New Hampshire District Fire Mutual Aid for the cost associated with modernizing their existing fire and emergency medical services communication network. Effective upon G&C approval through June 30, 2025. **100% Federal Funds. Fiscal Committee approved on September 13, 2024.**

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#153 Authorized the Division of Homeland Security and Emergency Management to accept and expend \$1,250,000 of American Rescue Plan Act of 2021 State and Local Fiscal Recovery Funds to award a grant to the Capital Area Mutual Aid Fire Compact for the cost associated with replacing radio system equipment no longer supported by the manufacturers and enhancing overall radio system coverage performance. Effective upon G&C approval through June 30, 2025. **100% Federal Funds. Fiscal Committee approved on September 13, 2024.**

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#154 Authorized the Division of Emergency Services and Communications to accept and expend an additional \$64,655 in pass-through Federal Grant Funds from the 2022 State Homeland Security Grant Program to enhance emergency door access controls at our critical infrastructure sites. Effective upon G&C approval through August 31, 2025. **100% Intra Agency Transfers**

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#155 Authorized the Division of Fire Standards and Training and Emergency Medical Services to pay the **retroactive** annual membership dues of \$3,500 to the National Association of State EMS Officials, Falls Church, VA. Effective upon G&C approval for the period of July 1, 2024 through June 30, 2025. **100% Revolving Funds**

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#156 Authorized the Division of State Police to enter into a purchase agreement in an amount not to exceed \$2,585,000 to purchase Model Year 2025 Chevrolet Tahoe Police Pursuit Vehicles. Effective upon G&C approval through June 30, 2025. **53.62% General Funds, 31.94% Highway Funds, 12.23% Turnpike Funds, 2.21% Agency Income**

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#157 Authorized the Division of State Police to enter into grant agreements with the counties and municipalities, in substantially similar form and format to the documents, as detailed in the letter dated September 5, 2024, for a total amount of \$833,684. These grants are for the investigation and apprehension of individuals or organizations that are involved in narcotics-related drug use and trafficking. Effective upon G&C approval through June 30, 2025. **100% General Funds**

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#158 Authorized the Division of Emergency Services and Communications to enter into a contract with ENE Security, LLC, Salem, NH, in the amount of \$163,060 for the purpose of installing an access control system at sixteen of DESC's remote radio sites across the state. Effective upon G&C approval through July 31, 2025. **100% Federal Funds**

#159 **TABLED** the NH Office of Highway Safety to enter into a **sole source** contract with AAA Northern New England, Portland, ME, for the creation and delivery of public service campaigns about highway traffic safety, to

conduct community outreach and betterment presentations for underserved and vulnerable road users, to create multilingual NH Drivers Manuals in five different languages, and to develop and present at the NH Traffic Safety Conference, for an amount of \$170,000. Effective upon G&C approval through September 30, 2025. **100% Federal Funds**

[Download](#)  **VOTE: 4-1 Councilor Warmington voting No**

#160 Authorized the Division of Homeland Security and Emergency Management to enter into a grant agreement with the Town of Acworth, NH, in the amount of \$8,399.70 to update their Hazard Mitigation Plan. Effective upon G&C approval through May 2, 2026. **100% Federal Funds**

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#161 Authorized the Division of Homeland Security and Emergency Management to enter into a grant agreement with the Town of Bethlehem, NH, in the amount of \$867,730.50 to replace the concrete culvert on River Road. Effective upon G&C approval through May 2, 2026. **100% Federal Funds**

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#162 Authorized the Division of Homeland Security and Emergency Management to enter into a grant agreement with the City of Keene, NH, in the amount of \$15,000 to update their Hazard Mitigation Plan. Effective upon G&C approval through May 2, 2026. **100% Federal Funds**

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#163 Authorized the Division of Homeland Security and Emergency Management to enter into a grant agreement with the Town of Newmarket, NH, in the amount of \$10,800 to update their Hazard Mitigation Plan. Effective upon G&C approval through May 2, 2026. **100% Federal Funds**

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#164 Authorized the Division of Homeland Security and Emergency Management to enter into a grant agreement with the Town of Pittsburg, NH, in the amount of \$6,999.75 to update their Hazard Mitigation Plan. Effective upon G&C approval through August 4, 2025. **100% Federal Funds**

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#165 Authorized the Division of Homeland Security and Emergency Management to enter into a grant agreement with the Town of Tuftonboro, NH, in the amount of \$131,811.30 to update the drainage system on Curtis Road. Effective upon G&C approval through May 2, 2026. **100% Federal Funds**

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DEPARTMENT OF JUSTICE

#166 Authorized to accept and expend a sum, not to exceed \$6,676,902, in general litigation expenses incurred in the defense of the State and the prosecution of criminal laws. Effective upon G&C approval through June 30, 2025. **100% General Funds. Fiscal Committee approved on September 13, 2024.**

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#167 Authorized to grant an annual salary increment to Amy Van Auken, Victim/Witness Specialist, in the amount of \$4,755, from a salary of \$87,225 to a new salary of \$91,980. Effective October 8, 2024, upon G&C approval.

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#168 Authorized to grant a salary increment to Thomas A. Defosses, Criminal Justice Investigator, in the amount of \$4,318, from a salary of \$79,144 to a new salary of \$83,462. Effective October 6, 2024, upon G&C approval.

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#169 Authorized to grant an annual salary increment to Sunniva (Sunny) Mulligan Shea, Victim/Witness Specialist, in the amount of \$4,755, from a salary of \$91,980 to a new salary of \$96,735. Effective October 8, 2024, upon G&C approval.

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#170 Authorized to grant an annual salary increment to Bianca Yaksic (Monroe), Victim/Witness Specialist, in the amount of \$4,755, from a salary of \$91,980 to a new salary of \$96,735. Effective October 8, 2024, upon G&C approval.

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#171 Authorized to enter into a subgrant with the New Hampshire Police Standards and Training Council, Concord, NH, in an amount not to exceed \$75,000, from the Federal Community Oriented Policing Services, Community Development Grant Program for the purpose of supporting the Police Standards and Training Council accreditation program. Effective upon G&C approval through February 28, 2025. **100% Federal Funds**

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#172 Authorized to **retroactively** enter into a subgrant with the New Hampshire Public Defender, in an amount not to exceed \$50,000, from the United States Office of Justice Programs, Bureau of Justice Assistance, Edward Byrne Memorial Justice Assistance Grant Program appropriation for the purpose of supporting a social worker to work with defendants in drug-related cases. Effective July 1, 2024, upon G&C approval through June 30, 2025. **100% Federal Funds**

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#173 Authorized to accept and place on file the report on the Drug Forfeiture Fund.

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DEPARTMENT OF ADMINISTRATIVE SERVICES

#174 Authorized to transfer funds in the amount of \$3,500 between classes and create new expenditure Class 103-Contracts for Op Services. Effective upon G&C approval through June 30, 2025. **100% Transfer from Other Agencies. Fiscal Committee approved on September 13, 2024.**

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#175 Authorized to transfer funds in the amount of \$210,303 between accounting units and create new expenditure class codes necessitated by the State of New Hampshire's acquisition of a building located at 25 Hall Street, Concord, NH. (2) Further authorized to accept funds in the amount of \$269,721 from the Department of Education to operate and maintain the building located at 25 Hall Street. Effective upon G&C approval through June 30, 2025. **100% Intra Agency Transfers. Fiscal Committee approved on September 13, 2024.**

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#176 Authorized a Working Capital Warrant for the month of November 2024 in the amount of \$975,000,000 to cover the payment of expenditures for the month.

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#177 Authorized the request of the Division of Personnel for waiver of classification decisions. Effective upon G&C approval.

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#178 Authorized the Division of Public Works Design and Construction to enter into a **sole source** and **retroactive** amendment to an existing contract with S&R Corporation, Lowell, MA (originally approved by G&C on 8/23/23, Item #175), by increasing the price limitation by \$381,103.04 for a total price not to exceed \$1,344,887.48 for the project Demolition of Department of Justice Building, Concord, NH. Effective **retroactively** to February 1, 2024, upon G&C

approval through July 31, 2024. **100% General Funds**

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#179 Authorized to enter into a contract with Prolerized New England Company, Portland, OR, in the amount of \$0.00 for scrap metal collection and recycling services. Effective upon G&C approval for the period of October 1, 2024 through September 30, 2029, with the option to extend up to four additional years.

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#180 Authorized to amend an existing contract with Rudarius Management Company LLC d/b/a City Wide Facility Solutions, Bedford, NH (originally approved by G&C on 6/12/24, Item #113), by adding one location, removing one location, and decreasing the price limitation by \$3,120 from \$421,964.40 to \$418,844.40 with no change to the contract completion date for janitorial cleaning services. Effective upon G&C approval through June 30, 2027.

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#181 Authorized to amend the contract with ReliaStar Life Insurance Company d/b/a Voya Life, S. Minneapolis, MN (originally approved by G&C on 9/23/20, Item #85), in an amount not to exceed \$2,182,446.13, increasing the total contract amount from \$549,918.51 to \$832,364.64, and to extend the end date from December 31, 2024 to December 31, 2026, for the purpose of providing employer-paid term life insurance to full-time employees. Effective January 1, 2025, upon G&C approval through December 31, 2026. **34% General Funds, 17% Federal Funds, 3% Enterprise Funds, 10% Highway Funds, 1% Turnpike Funds, 35% Other Funds**

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#182 Authorized the Division of Risk and Benefits to exercise their option to extend the contract with Chard, Snyder and Associates, LLC, Mason, OH (originally approved by G&C on 12/18/19, Item #201), in an amount not to exceed \$117,046, increasing the total contract amount from \$139,800 to \$256,846, and to extend the end date from December 31, 2024 to December 31, 2026, for the purpose of providing premium billing and collections administrative services for the State of NH Employee and Retiree Health Benefit Plan. Effective January 1, 2025, upon G&C approval through December 31, 2026. **45% General Funds, 3% Enterprise Funds, 10% Highway Funds, 1% Turnpike Funds, 1% Fish & Game Funds, 40% Other Funds**

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#183 Authorized the Division of Risk and Benefits to exercise their option to extend the existing contract with Express Scripts, Inc., Saint Louis, MO (originally approved by G&C on 10/13/21, Item #89), in the approximate amount of \$166,590,000, increasing the total amount of the contract from \$220,200,000 to an amount not to exceed \$386,790,000 for the administration of the prescription drug benefits provided to state employees and retirees pursuant to RSA 21-I:30 and, with respect to employees, consistent with state collective bargaining agreements. Effective upon G&C approval through December 31, 2026. **Approximately 35% General Funds, 17% Federal Funds, 3% Enterprise Funds, 10% Highway Funds, 1% Turnpike Funds, 34% Other Funds**

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#184 Authorized the Division of Risk and Benefits to exercise their option to extend the existing contract with Milliman, Inc., Seattle, WA (originally approved by G&C on 2/3/21, Item #41), in the approximate amount of \$275,500, increasing the total amount of the contract with \$510,100 to an amount not to exceed \$785,600 and extending the completion date from December 31, 2024 to December 31, 2026 for Pharmacy Benefit Manager Technology Services pursuant to RSA 21-I:98, the New Hampshire Prescription Drug Competitive Marketplace. Effective upon G&C approval. **Approximately 35% General Funds, 17% Federal Funds, 3% Enterprise Funds, 10% Highway Funds, 1% Turnpike Funds, 34% Other Funds**

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#185 Authorized to accept and place on file the report containing a list of vendors agencies have contracted with for the quarter ending June 30, 2024.

[Download](#) 

#186 Authorized to accept and place on file the report of all vehicles which have Non-Business Use exceeding 20% for Fiscal Year 2023.

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#187 Authorized to enter into a contract with Bridgestone Americas Tire Operations, LLC, Nashville, TN, in an amount up to and not to exceed \$1,150,000 for the supply of tires, tubes and services through a participating agreement with the National Association of State Procurement Officials Value Point Contract 24158. Effective upon G&C approval through June 30, 2027, with the option to extend up to three additional years.

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#188 Authorized the Division of Public Works Design and Construction to enter into a **sole source** amendment to an existing contract with HDR Architecture, Inc., Omaha, NE (originally approved by G&C on 6/14/23, Item #174), by increasing the price limitation by \$471,387 for a total price not to exceed \$2,105,952 for design and construction administration services for the ARPA Youth Development Center Replacement, New Hampshire. (2) Further authorized a design contingency in the amount of \$100,000 for unanticipated expenses, bringing the total to \$571,387. (3) Further authorized a payment of \$46,295 to the Department of Administrative Services, Division of Public Works Design and Construction, for engineering services provided, bringing the total amount to \$617,682. Effective upon G&C approval through the completion of construction administrative services, estimated to be July 31, 2026. **100% Federal Funds**

[Download](#)  **VOTE: 4-1 Councilor Stevens voting No**

#189 Authorized the Division of Public Works Design and Construction to enter into a contract with D.L. King & Associates, Inc., Merrimack, NH, for a total price not to exceed \$929,800 for the Bathroom Renovations in the State House, Concord, NH. (2) Further authorized a contingency in the amount of \$100,000 for unanticipated site expenses. **100% Federal Funds – ARPA.** (3) Further authorized a payment of \$35,000 for payment to the Department of Administrative Services, Division of Public Works Design and Construction for engineering and project management services provided. **100% General Funds.** Effective upon G&C approval through September 30, 2026, unless extended in accordance with the contract terms.

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#190 Authorized to place Sarah Trask, Deputy Director, Division of Plant and Property, at Labor Grade GG, Step 2, at a salary of \$94,955. Effective upon G&C approval. **100% General Funds**

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#191 Authorized the Division of Public Works Design and Construction to enter into a contract with Meridian Construction Corp., Gilford, NH, for a total price not to exceed \$7,545,424 for the Legislative Office Building HVAC Upgrades and Parking Garage located in Concord, NH. (2) Further authorized an escalation contingency in the amount of \$100,000 for increase in material cost for mechanical equipment from bid opening to 30 days after the notice to proceed. (3) Further authorized a contingency in the amount of \$200,000 for unanticipated site expenses. (4) Further authorized a payment of \$91,974 for payment to the Department of Administrative Services, Division of Public Works Design and Construction for engineering and project management services provided. Effective upon G&C approval through October 2, 2026, unless extended in accordance with the contract terms. **100% Federal Funds – ARPA**

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TABLED ITEMS


PEASE INTERNATIONAL DEVELOPMENT AUTHORITY *(Tabled at G&C Meeting 8/30/24)*

#91 **Withdrawn by the Governor** - The Governor and Council on motion of Councilor Stevens, seconded by Councilor Kenney moved to adopt the item for the purpose of discussion. Then, the Governor and Council on motion of Councilor Wheeler, seconded by Councilor Kenney, with Councilor Stevens voting **no**, voted to **table** the request of the Division of Ports and Harbors to amend a Fiscal Committee Item (originally approved by G&C on 5/1/24, Item #76), to extend the end date from September 30, 2024 to June 30, 2025, as detailed in the letter dated July 31, 2024. Effective upon G&C approval through June 30, 2025. **100% Federal Funds. Fiscal Committee approved on August 16, 2024.**

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DEPARTMENT OF ADMINISTRATIVE SERVICES *(Tabled at G&C Meeting 8/30/24)*

#Late Item B **Removed and Approved - Authorized** - The Governor and Council on motion of Councilor Kenney, seconded by Councilor Wheeler, with Councilors Warmington and Stevens recusing themselves, moved to adopt the item for the purpose of discussion. Then, the Governor and Council on motion of Councilor Kenney, seconded by Councilor Wheeler, with Councilor Gatsas voting **no**, voted to **table** the request of the Department of Administrative Services, acting on behalf of the Governor and Executive Council and, thereby, the State of New Hampshire, pursuant to RSA 10:11, II, to sell the State-owned land, buildings, and other improvements known as the Lakes Region Facility located along North Main Street/Parade Road (NH Route 106), Meredith Center Road, and Eastman Road, and abutting Ahern State Park, in Laconia (the “Property”) to Pillsbury Realty Development, LLC for \$10,500,000.00, pursuant to the terms of a Purchase and Sale Agreement to be effective upon authorization by the Governor and Executive Council. **100% Net Proceeds from Sale (General Fund)**

[Download](#)  **VOTE: 2-1 Councilor Warmington, Councilor Stevens recusing themselves**

*

The Executive Council confirmed the following individuals to serve on State Boards and Commissions

Adam Learner, Stratham, NH to the Board of Acupuncture Licensing for the State of New Hampshire
JaneMarie B. Streeter, Lebanon, NH to the Board of Barbering, Cosmetology, and Esthetics for the State of New Hampshire
Karen E. Mountjoy, Portsmouth, NH to the Board of Licensed Dietitians for the State of New Hampshire
Christine C. Donahue, Bedford, NH to the Board of Optometry for the State of New Hampshire
Todd Horner, Keene, NH to the Business Finance Authority for the State of New Hampshire
Cody Morrison, Keene, NH to the Community Development Finance Authority for the State of New Hampshire
Michael P. Panebianco, Concord, NH as Justice, New Hampshire Circuit Court for the State of New Hampshire
James B. Reis, Portsmouth, NH as Justice, New Hampshire Circuit Court for the State of New Hampshire
John A. Curran, Londonderry, NH as Justice, New Hampshire Superior Court for the State of New Hampshire
Steven J. Ranfos, Manchester, NH to the Juvenile Parole Board for the State of New Hampshire
Dorothy Thrush, Alton, NH to the Juvenile Parole Board for the State of New Hampshire
Jonathan M. Petali, Manchester, NH to the Waste Management Council for the State of New Hampshire

The Governor nominated the following individuals to serve on State Boards and Commissions

Arianna S. Brown Hendry, Portsmouth, NH to the Board of Veterinary Medicine for the State of New Hampshire
Emelia A. S. Galdieri, Chichester, NH as Commissioner, Banking Department for the State of New Hampshire
Matt Mayberry, Dover, NH to the Community College System of New Hampshire, Board of Trustees for the State of New Hampshire
Andre J. Briere, Concord, NH as Deputy Commissioner, Department of Transportation for the State of New Hampshire
Sarah E. Rogers, Concord, NH as Director of Division of Enforcement, Office of Professional Licensure and Certification for the State of New Hampshire
Karl V. Peicker, New Boston, NH to the Pharmacy Board for the State of New Hampshire
Mark W. Dell’Orfano, Bedford, NH to the Public Utilities Commission for the State of New Hampshire
Shane LaBonte, Loudon, NH to the Real Estate Appraiser Board for the State of New Hampshire
Kenneth Garry, Middleton, NH to the State Board of Education for the State of New Hampshire
Jim O’Brien, Contoocook, NH to the Waste Management Council for the State of New Hampshire

Charles N. DeCurtis, Henniker, NH to the Water Council for the State of New Hampshire

***The Executive Council welcomes public input on nominations
that are brought forward by the Governor for consideration and confirmation.***

If you have interest in serving on any of the 300+ State Boards or Commissions please send a letter of interest along with a resume to the Director of Appointments in care of the Governor's office. Please feel free to contact me with concerns or support for any of the above individuals or any other issues you might have. A listing of the Boards and Commissions, along with the qualifications required, can be found at <http://sos.nh.gov/GC2.aspx>