

From: [Admin3](#)
To: [Bill Bolton](#); [Cristina Ashjian](#); [David Katz](#); [David Kerr](#); [Dean Anson, II](#); [Jeff Hayes](#); [John Ayer](#); [Mardean Badger](#); [Mark Hildebrand](#); [Patricia Farley](#); [Robert Snelling](#); [Steve Favorite](#); [Steve Wingate](#)
Subject: November 9th EB Meeting
Date: Friday, November 4, 2022 2:48:00 PM
Attachments: [Finance-Treasurer Report \(October 2022\).pdf](#)

Good Afternoon,

Attached is a copy of the Finance/Treasurer Report which was not available at the time I sent out the packet yesterday.

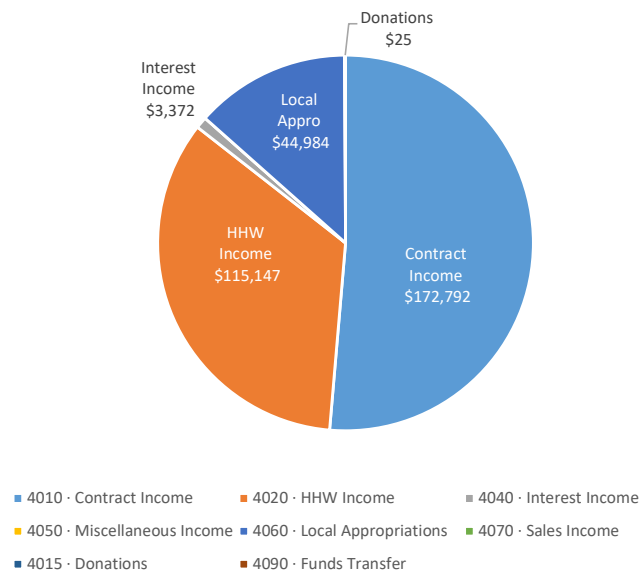
Have a wonderful weekend!

Linda Waldron, Administrative Assistant
Lakes Region Planning Commission
Humiston Building
103 Main Street, Suite #3
Meredith, NH 03253-9287
(603) 279-8171 (main line)
(603) 279-5334 (direct line)
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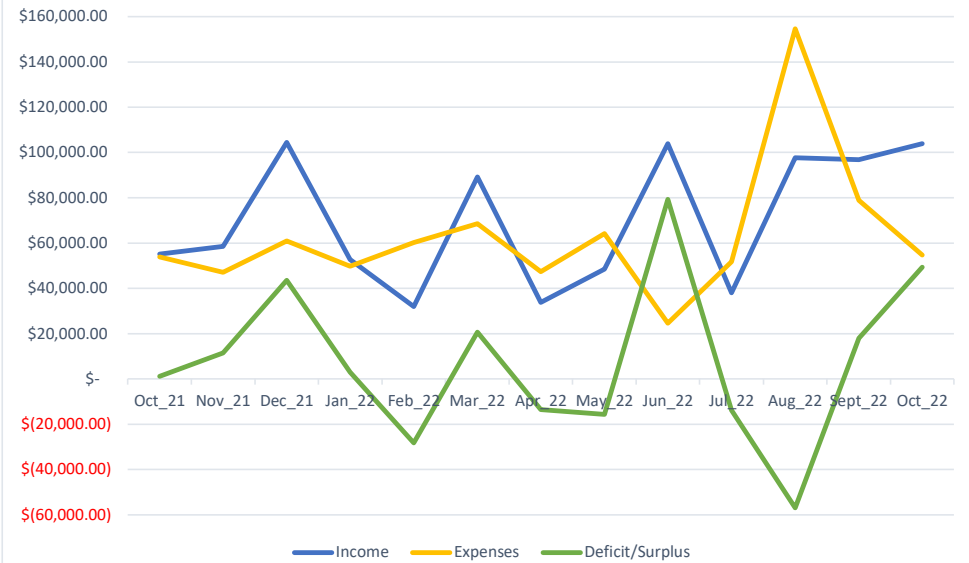
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Lakes Region Planning Commission - Dashboard

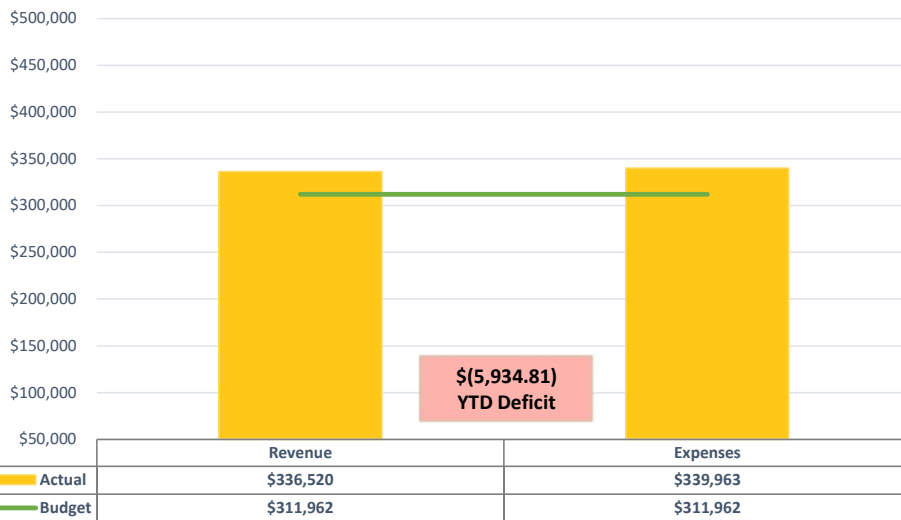
Revenue by Source Type



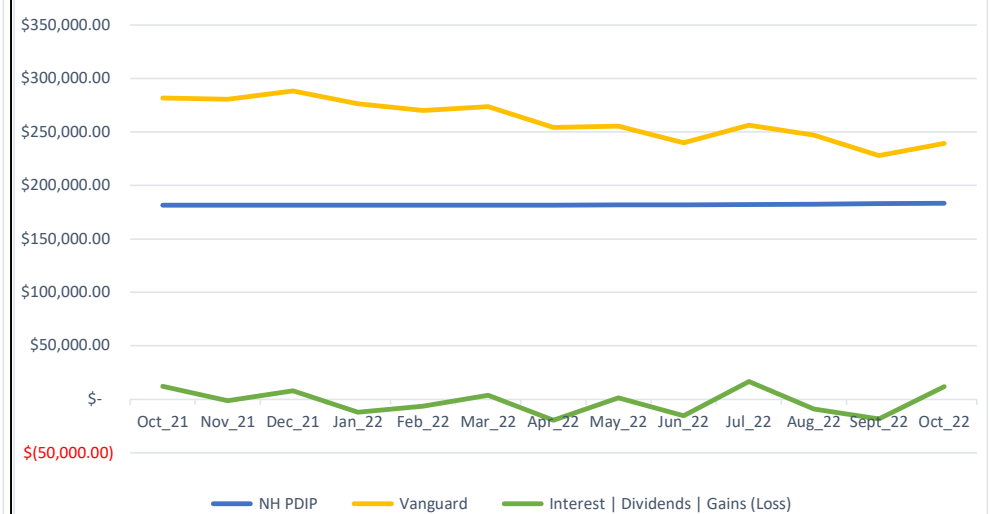
Income, Expenses, and Deficit/Surplus by Month



YTD Operating Results



Vanguard and NH PDIP Investments



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Lakes Region Planning Commission
STATEMENT OF FINANCIAL POSITION
As of October 31, 2022

	Oct 31, 22
ASSETS	
Current Assets	
Checking/Savings	
1011.00 · Operating Account	11,059.07
1040.00 · Petty Cash	150.00
1070.00 · Cash Management	272,520.67
1071.00 · Savings	1,433.59
Total Checking/Savings	285,163.33
Accounts Receivable	
1110.00 · Accounts Receivable	71,902.93
Total Accounts Receivable	71,902.93
Other Current Assets	
1451.00 · Prepaid Postage	37.74
1452.00 · Bulk Mail Permit 98	30.46
1510.00 · Vanguard Investments	239,268.73
1580.00 · NH PDIP	183,345.26
Total Other Current Assets	422,682.19
Total Current Assets	779,748.45
Fixed Assets	0.00
TOTAL ASSETS	779,748.45
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2010.00 · Accounts Payable	103,753.10
Total Accounts Payable	103,753.10
Other Current Liabilities	
2120.00 · Accrued Vacation Payroll	11,988.84
2130.00 · Payroll Liabilities	
2131.00 · ICMA	1,794.80
2132.00 · NHRS	1,186.08
2133.00 · Payroll Taxes	4,052.86
2134.00 · FSA	463.06
2135.00 · 401(k) Contribution	269.23
Total 2130.00 · Payroll Liabilities	7,766.03
2350.00 · Deferred and Unearned Revenue	
2351.00 · Deferred Town Assessment	89,971.00
2353.00 · Deferred Other Income	10,000.00
Total 2350.00 · Deferred and Unearned Revenue	99,971.00
Total Other Current Liabilities	119,725.87
Total Current Liabilities	223,478.97
Total Liabilities	223,478.97
Equity	
3110.00 · Unrestricted Net Assets	562,204.29
Net Income	(5,934.81)
Total Equity	556,269.48
TOTAL LIABILITIES & EQUITY	779,748.45

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Lakes Region Planning Commission
FY22 Budget Performance
October 31, 2022

	Fiscal Year (23)-to-Date			
	FY23 Approved Annual Budget	FY23 YTD Actual	Difference (Budget v Actual)	% of Annual Budget
Income				
4010 · Contract Income	\$ 624,441	\$ 172,792	\$ (451,649)	27.67%
4020 · HHW Income	\$ 119,688	\$ 115,147	\$ (4,541)	96.21%
4040 · Interest Income	\$ 4,000	\$ 3,372	\$ (628)	84.30%
4050 · Miscellaneous Income	\$ 8,000	\$ -	\$ (8,000)	0.00%
4060 · Local Appropriations	\$ 134,957	\$ 44,984	\$ (89,973)	33.33%
4070 · Sales Income	\$ 1,300	\$ 200	\$ (1,100)	15.37%
4015 · Donations	\$ 2,500	\$ 25	\$ (2,475)	1.00%
4090 · Funds Transfer	\$ 41,000	\$ -	\$ (41,000)	
Total Income (est.)	\$ 935,886	\$ 336,520	\$ (599,366)	35.96%
				Target: 33.33%
Expense				
6030 · Custodian	\$ 4,160	\$ 1,350	\$ 2,810	32.45%
6050 · Education and Training	\$ 1,000	\$ -	\$ 1,000	0.00%
6060 · Equipment Maintenance	\$ 12,360	\$ 8,630	\$ 3,730	69.83%
6070 · HHW Expense	\$ 103,000	\$ 99,477	\$ 3,523	96.58%
6080 · Insurance - Bonds and Business	\$ 3,000	\$ 2,719	\$ 281	90.63%
7010 · Publishing/Memberships/Meetings	\$ 15,750	\$ 1,096	\$ 14,654	6.96%
7020 · Miscellaneous Expense	\$ 500	\$ 206	\$ 294	41.20%
7030 · Office Improvements	\$ 1,000	\$ -	\$ 1,000	0.00%
7040 · Office Expense	\$ 10,700	\$ 4,282	\$ 6,418	40.02%
7050 · Payroll Expenses	\$ 697,844	\$ 203,033	\$ 494,811	29.09%
7060 · Postage and Printing	\$ 1,300	\$ 313	\$ 987	24.04%
7069 · Allowance for Direct Grant Expenses	\$ -	\$ -	\$ -	
7070 · Professional Services	\$ 50,461	\$ 5,294	\$ 45,168	10.49%
7080 · Rent	\$ 10,680	\$ 3,224	\$ 7,456	30.19%
7090 · Traffic Equipment	\$ -	\$ 100	\$ (100)	
7095 · SADES Equipment	\$ -	\$ -	\$ -	
8010 · Travel Expense	\$ 5,000	\$ 607	\$ 4,393	12.14%
8050 · Utilities	\$ 14,631	\$ 5,052	\$ 9,579	34.53%
8060 · Vehicle O&M	\$ 4,500	\$ 4,580	\$ (80)	101.78%
Total Expense	\$ 935,886	\$ 339,963	\$ 595,923	36.33%
				Target: 33.33%
Net Ordinary Income¹	\$ -	\$ (3,444)		
Realized Gain (Loss)²				
Unrealized Gain (Loss)²		\$ (2,491)		
Net Income		\$ (5,934)		

¹Net Ordinary (Operating) Income is as of October 31, 2022.

²Realized and Unrealized Investment Gain (Loss) are as of October 31, 2022.



Lakes Region Planning Commission
FY22 Budget Performance
October 31, 2022

	Fiscal Year (23)-to-Date			
	FY23 Approved Annual Budget	FY23 YTD Actual	Difference (Budget v Actual)	% of Annual Budget
Membership	134,957	44,984	(89,973)	33.33%
Local Contracts				
PRLAC	\$ 2,700	\$ 300	\$ (2,400)	
Other Traffic Counts		\$ 900	\$ 900	
Northfield Circuit Rider	\$ 4,000		\$ (4,000)	
Bristol Master Plan Development			\$ -	
Center Harbor Circuit Rider			\$ -	
Plymouth Circuit Rider	\$ 2,500		\$ (2,500)	
NBRC Laconia Area Community Land Trust			\$ -	
NBRC G.A.L.A. Community Center			\$ -	
Pardoe	\$ 10,000		\$ (10,000)	
CDBG Grafton County Micro Enterprise			\$ -	
NBRC Gale School	\$ 7,500		\$ (7,500)	
NBRC Town of Sandwich	\$ 12,405		\$ (12,405)	
CDBG Grafton County Micro Enterprise	\$ 20,000	\$ 17,211	\$ (2,789)	
RSMS Project Hebron			\$ -	
RSMS Project Plymouth			\$ -	
CCDS Project Plymouth			\$ -	
Additional NBRCs			\$ -	
Subtotal	\$ 59,105	\$ 18,411	\$ (40,694)	31.15%
State / Federal Contracts				
USDA CF Disaster TAT Streetscaping	\$ 10,000	\$ 10,998	\$ 998	
PRLAC Corridor Management Plan	\$ 15,000		\$ (15,000)	
DOS-HSEM - Bridgewater	\$ 6,000		\$ (6,000)	
DOS-HSEM - Tilton			\$ -	
DOS-HSEM - Tuftonboro	\$ 6,000		\$ (6,000)	
APR Regional Housing Assessment	\$ 55,000	\$ 38,341	\$ (16,659)	69.71%
USDA Solid Waste Management FY22	\$ 22,400	\$ 16,800	\$ (5,600)	
USDA Solid Waste Management FY23	\$ 110,000		\$ (110,000)	
Regional Plan Update	\$ 50,000		\$ (50,000)	
DOT UPWP FY 22 / 23	\$ 279,825	\$ 86,744	\$ (193,081)	31.00%
OEP Targeted Block Grant	\$ 11,111	\$ 1,498	\$ (9,613)	
Subtotal	\$ 565,336	\$ 154,381	\$ (410,955)	27.31%
Other Income				
4020 · HHW	\$ 119,688	\$ 115,147	\$ (4,541)	96.21%
4021 · HHW Local	\$ 103,000	\$ 99,661	\$ (3,339)	96.76%
4022 · DES HHW	\$ 16,688	\$ 15,486	\$ (1,202)	92.80%
4015 · Donations	\$ 2,500	\$ 25	\$ (2,475)	1.00%
4040 · Interest & Dividends	\$ 4,000	\$ 3,372	\$ (628)	84.30%
Land use book sales / GIS	\$ 1,300	\$ 200	\$ (1,100)	15.37%
Other/Misc Income/Annual Meeting	\$ 8,000		\$ (8,000)	0.00%
Fund Balance	\$ 41,000		\$ (41,000)	0.00%
Subtotal	\$ 176,488	\$ 118,744	\$ (57,744)	67.28%
TOTAL	\$ 935,886	\$ 336,520	\$ (599,366)	35.96%
			Target:	33.33%



Lakes Region Planning Commission
FY22 Budget Performance
October 31, 2022

Expense Account	Fiscal Year (23)-to-Date			
	FY23 Approved Annual Budget	FY23 YTD Actual	Difference (Budget v Actual)	% of Annual Budget
6030 · Custodian	\$ 4,160	\$ 1,350	\$ 2,810	32.45%
6050 · Education and Training	\$ 1,000		\$ 1,000	0.00%
6060 · Equipment Maintenance	\$ 12,360	\$ 8,630	\$ 3,730	69.83%
6062 · Equipment/Computer Maintenance	\$ 12,360	\$ 6,850	\$ 5,510	55.42%
6061 · Equipment Purchases	\$ -	\$ 1,780	\$ (1,780)	
6070 · HHW Expense	\$ 103,000	\$ 99,477	\$ 3,523	96.58%
6080 · Insurance - Bonds and Business	\$ 3,000	\$ 2,719	\$ 281	90.63%
7010 · Publishing/Memberships/Meetings	\$ 15,750	\$ 1,096	\$ 14,654	6.96%
7020 · Miscellaneous Expense	\$ 500	\$ 206	\$ 294	41.20%
7030 · Office Improvements	\$ 1,000		\$ 1,000	0.00%
7040 · Office Expense	\$ 10,700	\$ 4,282	\$ 6,418	40.02%
7043 · Copier Lease	\$ 5,000	\$ 1,575	\$ 3,425	31.50%
7041 · Supplies	\$ 5,700	\$ 2,706	\$ 2,994	47.48%
7050 · Payroll Expenses	\$ 697,844	\$ 203,033	\$ 494,811	29.09%
7051 · Salaries and Wages	\$ 513,186	\$ 152,679	\$ 360,507	29.75%
7052 · Health, Dental, Disability, Life & Unemp	\$ 103,704	\$ 28,935	\$ 74,769	27.90%
7055 · Retirement Fund	\$ 41,695	\$ 8,274	\$ 33,421	19.85%
7057 · Payroll Taxes	\$ 39,259	\$ 13,145	\$ 26,114	33.48%
7060 · Printing & Postage	\$ 1,300	\$ 313	\$ 987	24.04%
7069 · Allowance for Direct Grant Expenses			\$ -	
7070 · Professional Services	\$ 50,461	\$ 5,294	\$ 45,168	10.49%
7071 · Audit	\$ 7,000	\$ 4,400	\$ 2,600	62.86%
7072 · Contracted Services	\$ 42,661	\$ 175	\$ 42,486	0.41%
7074 · Legal	\$ 500	\$ 623	\$ (123)	124.50%
7075 · Payroll Service	\$ 300	\$ 96	\$ 204	32.00%
7080 · Rent	\$ 10,680	\$ 3,224	\$ 7,456	30.19%
7090 · Traffic Equipment	\$ -	\$ 100	\$ (100)	
7095 · SADES Equipment	\$ -		\$ -	
8010 · Travel Expense	\$ 5,000	\$ 607	\$ 4,393	12.14%
8050 · Utilities	\$ 14,631	\$ 5,052	\$ 9,579	34.53%
8051 · Electricity and Propane	\$ 6,500	\$ 1,935	\$ 4,565	29.77%
8052 · Telephone and Internet	\$ 8,131	\$ 3,117	\$ 5,014	38.33%
8060 · Vehicle O&M	\$ 4,500	\$ 4,580	\$ (80)	101.78%
Totals	\$ 935,886	\$ 339,963	\$ 595,952	36.33%
			Target:	33.33%